

## SRASA BOARD OF DIRECTORS MEETING

**MEETING:** Board Meeting Monday 4 April 2016

**LOCATION:** 5.30pm, The Southern Bar Gaming Bistro, 1303 South Road, St Marys

### **1 ATTENDANCE**

#### **1.1 Present:**

S. Abishara (SA) (Chair)	B. Cochrane (BC)	H. Martin (HM)	T. Melingakos (TM)
M. Naisby (MN) (left 6.30pm)		M. Schmidt (MS)	P. Stevens (PSt)

#### **1.2 Apologies:**

E. Chrisakis (EC)  
G. DeVizio (GD)  
K. Murray (KM)  
P. Sinnott (PS)  
D. Whan (DW)

#### **Staff Key (for actions):**

Nyssa Bushby (NB)	Grant Norman (GN)	James Rogers (JR)	Michelle Sterry (MS)
Tanya Virgens (TV)			

SA gave an update on PS's condition, and his intention to have a staged return possibly in a fortnight.

### **2. CONFIRMATION OF THE MINUTES**

Minutes of the Board Meeting held on 1 February 2016 were confirmed as a true and accurate record by the Board.

***Moved: Bill Cochrane***

***Seconded: Helen Martin***

### **3. BOARD DISCUSSION ITEM**

#### **3.1 2016 Business Plan (add page numbers)**

The Board had a lengthy discussion on the Business Plan and the progress made so far against Squash SA's goals and objectives, noting;

1. CDON evaluations, being held after Term 1. TM and MS offered advise on how to best approach schools, offering teachers a step by step resource pack to self teach the squash lessons. The Board agreed these processes will have long term benefits for the sport. Look into holding a Sports Carnival (Catholic schools) with a follow through pathway.
2. Progression on dormant courts a priority, as squash courts in the city would be beneficial. Squash SA to progress meetings with building owners.
3. Squash SA App will be used for online court bookings at Tonsley. Investigate third party app programs which are designed to help players 'find a hit' with a local (sportivo).

4. Reintroduce bus stop marketing. Promote health benefits, wellbeing focus and weight loss on signs and via media (stories on inspirational local players).
5. Squash SA to meet with Norwood to discuss possible ramifications from the new Campbelltown courts opening.

#### **4. ITEMS ON AGENDA (Reports Circulated Electronically Prior to Meeting)**

##### **4.1 The Southern Committee (HM)**

HM reported on the Southern Committee meeting held 21 March 2016.

Staff appraisals of The Southern COM and ACOM were today, BC and HM to bring summary and recommendations to the Board. COM and ACOM are contracted to June 2016.

The Southern Marketing Plan was given to HM to review, HM met with COM today to discuss. A lot of work needs to be done to refine the Plan and include measurable targets.

COM has recommended Foxtel be installed in the venue. Foxtel would need to be marketed well to make people aware it is now shown at The Southern. Management need to know what bar sales increase will make Foxtel viable, and monitor over the year to ensure it is worthwhile. Live football and sports coverage will attract local players to the venue (Kennilworth Club).

Staff culture at the venue is on the improve.

***Board to adopt the minutes and outcomes of The Southern Committee meeting held on 21 March 2016.***

***Moved: Tom Melingakos***

***Second: Bill Cochrane***

##### **4.2 Squash and Racquetball Committee (PSt)**

PSt reported on the Squash and Racquetball Committee meeting held 25 February 2016.

***Board to adopt the minutes and outcomes of Squash and Racquetball Committee meeting held on 25 February 2016.***

***Moved: Helen Martin***

***Second: Matt Schmidt***

##### **4.3 Finance and Risk Committee (SA)**

SA reported on the February financials, noting gaming income had dropped during February due to two large jackpot payouts but March results had seen great improvement from last year.

***Board to adopt February Financial Reports.***

***Moved: Bill Cochrane***

***Seconded: Patrick Stevens***

#### **4.4 Matters Arising from Strategic Plan**

##### **4.4.1 Tonsley Park**

Renewal SA have accepted Squash SA's counteroffer for the lease agreement at Tonsley. \$20,000 funding has also been received from ORS. Funding for outdoor equipment still pending. Renewal SA designing floor plan for Squash SA office pod to send through for approval, and to give a start date – potentially July 2016. Squash SA to investigate options to advertise Glass Squash Court bookings at Tonsley.

##### **4.5 Glass Squash Court Insurance**

GN liaising with insurance brokers. Claim almost finalised, 2-3 weeks away.

##### **4.6 Darlington Corridor Upgrade**

SA/BC to meet with Darlington Project Team this Thursday (7/4), and meeting with Hon Martin Hamilton-Smith MP late April. The purpose of the meetings will be to highlight the impact to The Southern (particularly the effect it will have on Squash SA's financial contribution to the sports community) with roadworks and restrictions of direct main road access, and look into possible approval to move the gaming license without the need for a social effects study. John Rau is the MP to approve this. Look to meet with him after Hamilton-Smith meeting.

SA will update the Board after these meetings.

#### **5. GENERAL BUSINESS**

The Board discussed the need to put into place key staff succession plans should the need arise in the future. Easy to access file of information/passwords and procedures for Squash SA and The Southern.

#### **6. POLICY**

BC explained issues with the previously implemented Alcohol and Other Drugs Policy. The revised policy has been accepted by the Union by another venue, so there should be no problems with it. The Southern will submit this Policy to the Union – it is not necessary to do so, but good practice to have policy approved by them.

***The Alcohol and Other Drugs Policy is Approved by the Board, and to be submitted to the Union. Advise staff of the new Policy.***

***Moved: Bill Cochrane***

***Seconded: Matt Schmidt***

#### **7. CONFIDENTIAL BUSINESS (HELD IN CAMERA)**

#### **8. BOARD DIARY**

Next Meeting: 5.30pm, 23 May 2016 at The Southern, 1303 South Road St Marys.

#### **9. CLOSE MEETING**

Meeting closed at 7.20pm.