



# CAPM Overview

# What is CAPM®?

- CAPM = Certified Associate in Project Management
- Most recognized professional certificate for Project Management!

- For detailed information and links:

<http://www.pmi.org/certification/Certified-Associate-in-Project-Management-CAPM.aspx>



so,  
what is  
this?

- A Secondary degree (high school or equivalent)

**AND**

- At least 1500 hours of project experience **OR** 23 Hours of Project Management Education.
- Check [CAPM Handbook](#) for further details.



- Online application
  - 1 day
- Paper Application
  - By individuals (10 business days)
  - By corporations (20 business days)
- **Online application is recommended**
- Online application can be started by creating a profile on pmi.org through: <https://certification.pmi.org/> link.



[myPMI](#) [Certifications](#) [Membership](#) [Learning](#) [Events](#) [Busin  
Gover](#)

## Login

---

### Existing User

If you have an existing account, enter your username and password below.

\* Username:

[I forgot my username](#)

\* Password:

[I forgot my password](#)

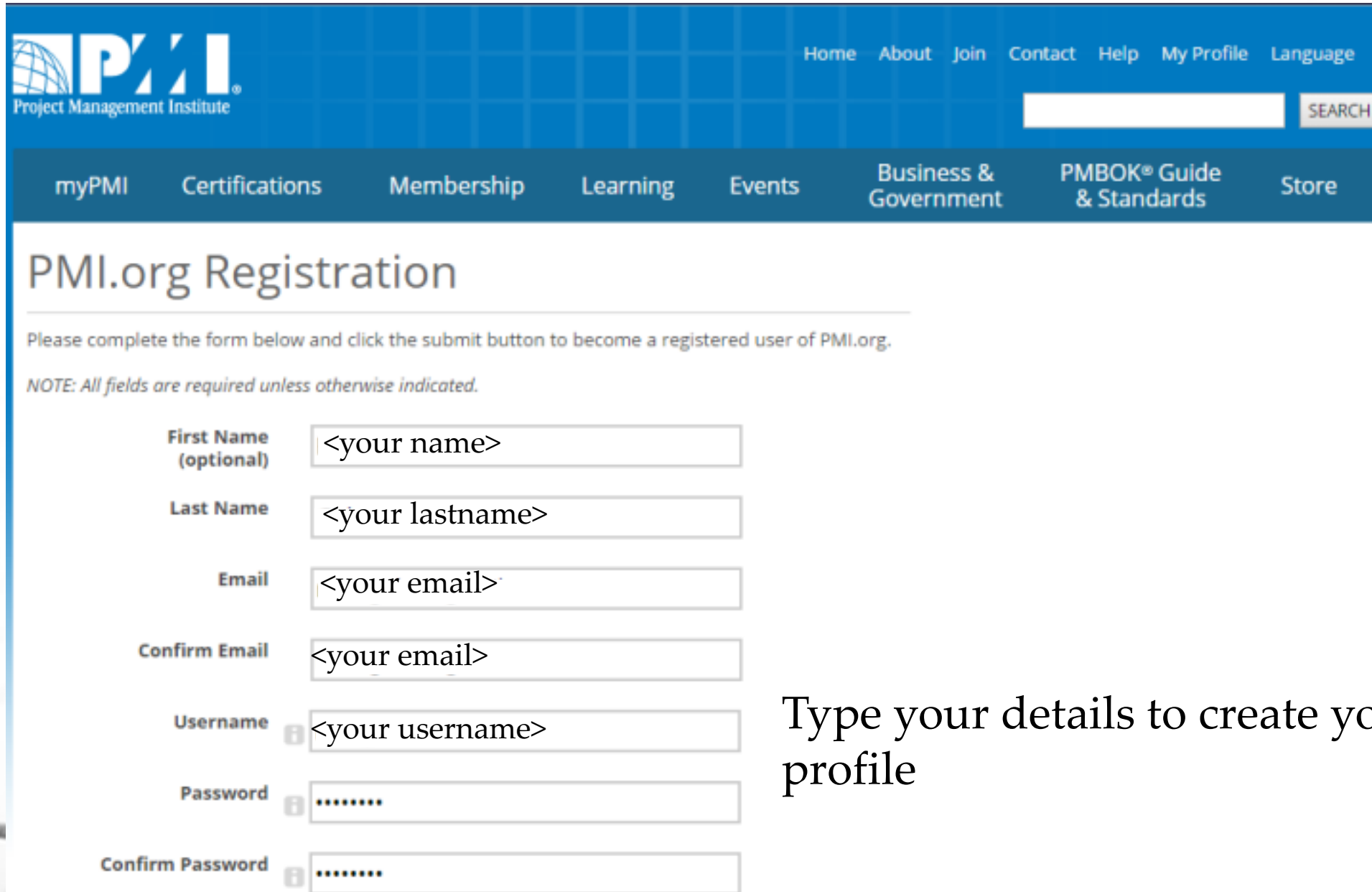
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### New User

If you are new to PMI, or if you applied for PMI Membership using a paper application, create an account now using our online registration process.

Click «Create an Account» button.

# Online Application-Create Profile



The image shows the PMI.org Registration form. At the top is the PMI logo and a navigation bar with links: Home, About, Join, Contact, Help, My Profile, and Language. Below this is a search bar. A secondary navigation bar contains links: myPMI, Certifications, Membership, Learning, Events, Business & Government, PMBOK® Guide & Standards, and Store. The main heading is "PMI.org Registration". Below the heading is a paragraph: "Please complete the form below and click the submit button to become a registered user of PMI.org." followed by a note: "NOTE: All fields are required unless otherwise indicated." The form fields are: First Name (optional) with placeholder "<your name>", Last Name with placeholder "<your lastname>", Email with placeholder "<your email>", Confirm Email with placeholder "<your email>", Username with placeholder "<your username>", Password with placeholder "\*\*\*\*\*", and Confirm Password with placeholder "\*\*\*\*\*".

**PMI**  
Project Management Institute

Home About Join Contact Help My Profile Language

SEARCH

myPMI Certifications Membership Learning Events Business & Government PMBOK® Guide & Standards Store

## PMI.org Registration

Please complete the form below and click the submit button to become a registered user of PMI.org.

*NOTE: All fields are required unless otherwise indicated.*

First Name (optional)

Last Name

Email

Confirm Email

Username

Password

Confirm Password


Type your details to create your profile

# Online Application-Create Profile

Security Answer  maidenname

Company Name  Ozyegin University


Job Title/Position  Academic Faculty Member ▼

Primary Organization Focus  Training/Education ▼

Functional Area

- Customer Service
- IT or IS
- PM Department or PMO
- Operations
- Finance
- Marketing
- Sales
- Human Resources
- Research/R&D
-  Training/Education ▼

**NOTE:** To select multiple choices, you can hold the Control key while selecting or click and drag.

Email Preference  ☐ Receive promotional messages from PMI about our products, services, and events.

Did you apply for PMI Membership using a paper application?  
If so, please enter your Member ID number below.

Member ID  
(optional)

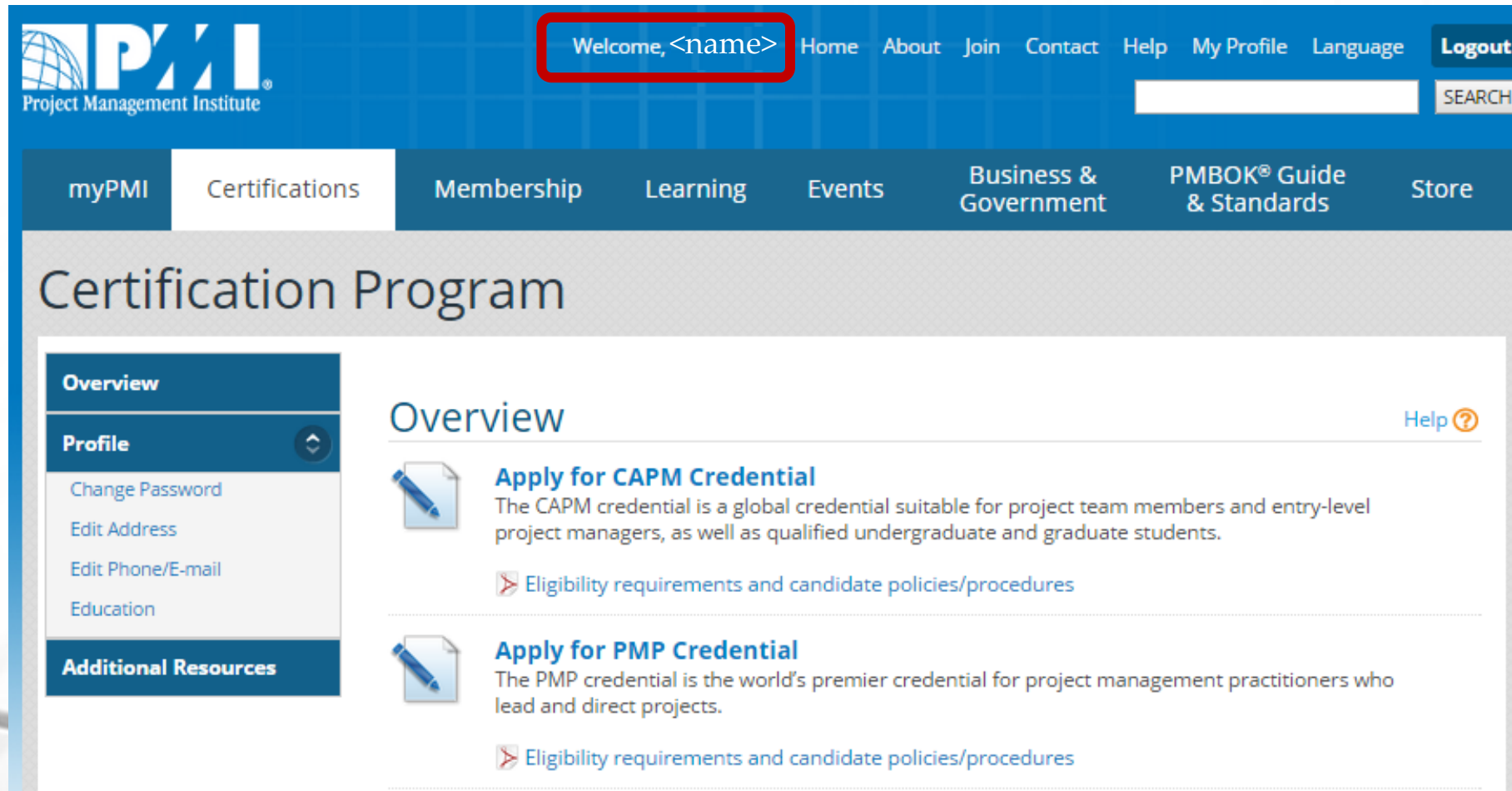
Submit

Type your details to create your profile

Once you completed, submit your details

# Online Application-Create Profile

- Your profile will be created and you will be logged on to your profile automatically.



The screenshot displays the PMI Project Management Institute website. The top navigation bar is blue and contains the PMI logo, a welcome message "Welcome, <name>" (highlighted with a red box), and links for Home, About, Join, Contact, Help, My Profile, Language, and a Logout button. A search bar is also present. Below the navigation bar is a secondary menu with links for myPMI, Certifications, Membership, Learning, Events, Business & Government, PMBOK® Guide & Standards, and Store. The main content area is titled "Certification Program" and features a sidebar with "Overview" and "Profile" sections. The "Profile" section includes links for "Change Password", "Edit Address", "Edit Phone/E-mail", and "Education". The main content area shows the "Overview" section with two main options: "Apply for CAPM Credential" and "Apply for PMP Credential". Each option includes a brief description and a link to "Eligibility requirements and candidate policies/procedures".

PMI Project Management Institute

Welcome, <name> Home About Join Contact Help My Profile Language Logout

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## Certification Program

**Overview**

**Profile**

- Change Password
- Edit Address
- Edit Phone/E-mail
- Education

**Additional Resources**

### Overview

[Help ?](#)

**Apply for CAPM Credential**  
The CAPM credential is a global credential suitable for project team members and entry-level project managers, as well as qualified undergraduate and graduate students.

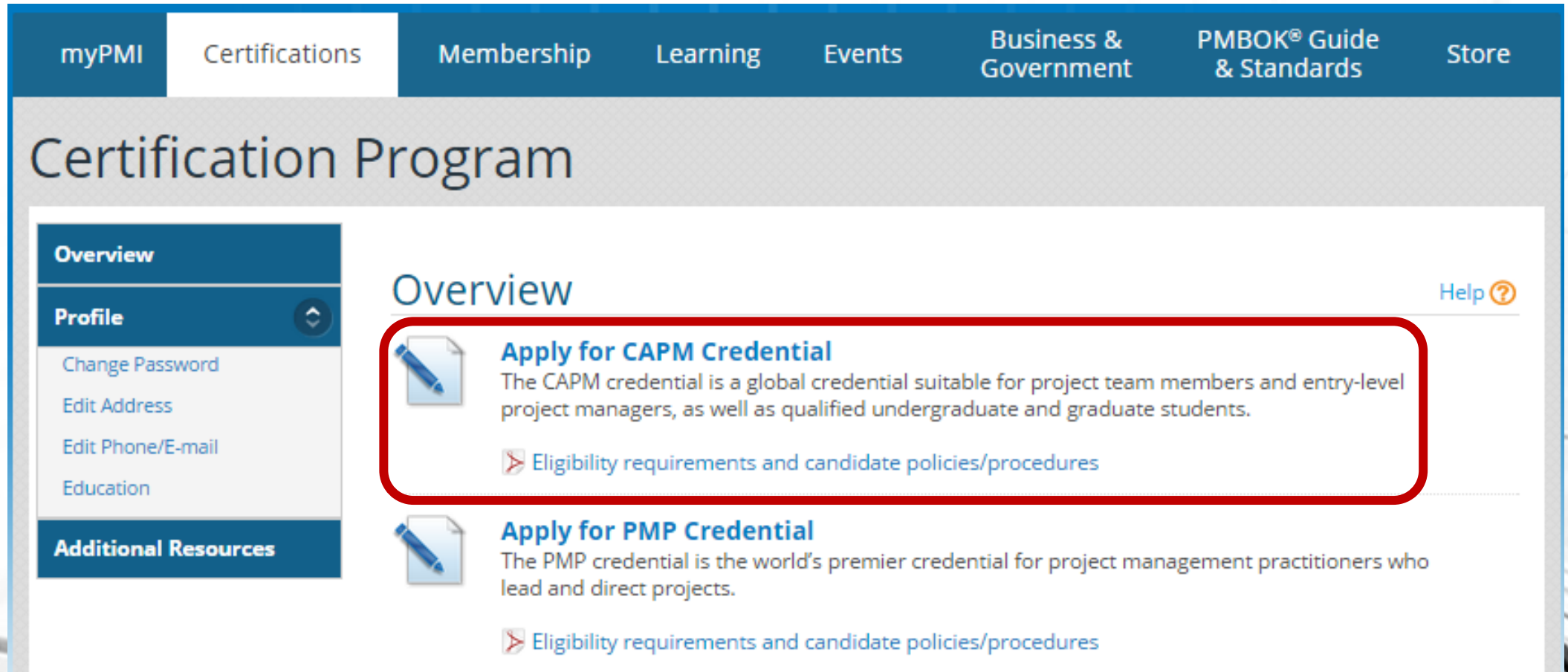
[Eligibility requirements and candidate policies/procedures](#)

**Apply for PMP Credential**  
The PMP credential is the world's premier credential for project management practitioners who lead and direct projects.

[Eligibility requirements and candidate policies/procedures](#)



- Select «Apply for CAPM Credential» option to start application process.




The screenshot shows the PMI website's Certification Program page. The top navigation bar includes links for myPMI, Certifications, Membership, Learning, Events, Business & Government, PMBOK® Guide & Standards, and Store. The main heading is "Certification Program". On the left, a sidebar menu lists "Overview", "Profile" (with a dropdown arrow), "Change Password", "Edit Address", "Edit Phone/E-mail", "Education", and "Additional Resources". The main content area is titled "Overview" and features a "Help ?" link. Two application options are listed: "Apply for CAPM Credential" and "Apply for PMP Credential". Each option includes a brief description and a link to "Eligibility requirements and candidate policies/procedures". The "Apply for CAPM Credential" section is highlighted with a red rectangular border.

myPMI Certifications Membership Learning Events Business & Government PMBOK® Guide & Standards Store

## Certification Program


**Overview**

**Profile** 


- Change Password
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**Additional Resources**

### Overview [Help ?](#)




**Apply for CAPM Credential**  
The CAPM credential is a global credential suitable for project team members and entry-level project managers, as well as qualified undergraduate and graduate students.

 [Eligibility requirements and candidate policies/procedures](#)



**Apply for PMP Credential**  
The PMP credential is the world's premier credential for project management practitioners who lead and direct projects.

 [Eligibility requirements and candidate policies/procedures](#)

# Online Application-Personal Details

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**Step 1: Application**

- Contact Address**
- > Contact Information
- > Attained Education
- > Requirements
- > Optional Information
- > Certificate
- > Agreement
- > Review and Submit

Step 2: Schedule Exam  
Step 3: Exam Results

## Address

[Help ?](#)

Enter your home and work addresses, then choose your preferred contact information.

[Add Home Address](#)  
[Add Work Address](#)

[Back](#) [Save and Continue](#)

Add your addresses and preferred contact information. Your certification will be posted to your preferred address.

# Online Application-Personal Details

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Step 2: Schedule Exam

Step 3: Exam Results

## Add/Edit Address Help ?

\* Description:  e.g. My Home

Organization:

\* Country:

\* Address:

\* City:

State/Province/Territory:

Zip/Postal Code:

\* indicates a required field

Type your address details, and click on save once you finish.


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    > Review and Submit  
**Step 2: Schedule Exam**  
**Step 3: Exam Results**

## Contact Information

[Help ?](#)

Enter at least one E-mail address and phone number, then choose your preferred contact information.

**E-mail Addresses**  

 <your name> (preferred)

Add E-mail

**Phone Numbers**  
*At least one phone number is required*  

Add Phone Number

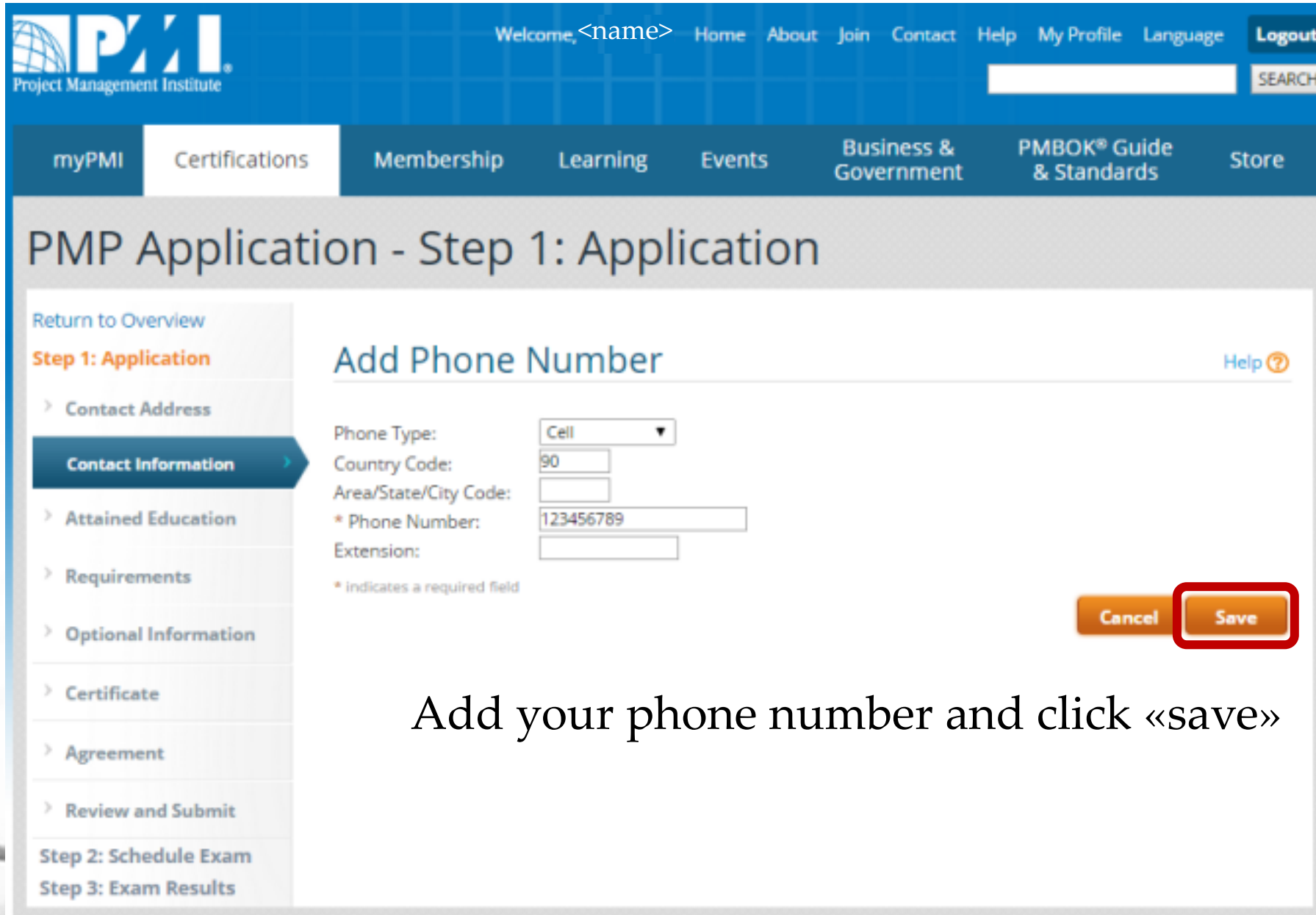
Back

Save and Continue

You need to add a phone number



# Online Application-Personal Details



The screenshot shows the PMP Application - Step 1: Application form. The form is titled "Add Phone Number" and includes a sidebar with navigation links. The main form area contains fields for Phone Type, Country Code, Area/State/City Code, Phone Number, and Extension. The Phone Number field is marked as required with an asterisk. The Save button is highlighted with a red box.

**myPMI** Certifications Membership Learning Events Business & Government PMBOK® Guide & Standards Store

## PMP Application - Step 1: Application

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Step 2: Schedule Exam  
Step 3: Exam Results

### Add Phone Number [Help ?](#)

Phone Type:

Country Code:

Area/State/City Code:

\* Phone Number:

Extension:

\* indicates a required field

[Cancel](#) [Save](#)

Add your phone number and click «save»

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## PMP Application - Step 1: Application

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[Step 2: Schedule Exam](#)  
[Step 3: Exam Results](#)

### Contact Information [Help ?](#)


Enter at least one E-mail address and phone number, then choose your preferred contact information.

E-mail Addresses

 <your email> (preferred)

Add E-mail

Phone Numbers

 Cell 90 123456789 (preferred)

Add Phone Number

[Back](#) [Save and Continue](#)

Click «save and continue» to proceed.

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Certifications

Membership

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CAPM Application - Step 1: Application

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Step 1: Application

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Step 2: Schedule Exam

Step 3: Exam Results

Attained Education

Help

Indicate your highest level of education attained at this time. Complete all applicable contact information for your school, college, or university.

\* Highest Degree Attained:

Masters Degree

\* Year degree awarded:

2011

\* School/University:

London School of Business and Finan

\* Field of Study:

Business

\* Country:

United Kingdom

\* Address:

8-9 Holborn, London EC1N 2LL, United Kingdom

\* City:

London

State/Province/Territory:

Zip/Postal Code:

\* indicates a required field

Fill in highest level of education attained at the time of your application.

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Save and Continue

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CAPM Application - Step 1: Application

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Requirements

Overview

Eligibility Worksheet

Project Experience

PM Education

> Optional Information

> Certificate

> Agreement

> Review and Submit

CAPM Requirements Overview

Help

Based on the information you have provided us, you must meet one of the following two requirements to be eligible to sit for the examination:

Project Work Experience

You may document any experience earned on a project team. Minimum of 1500 hours of project work experience in any of the five process groups. The five process groups are:

Initiating Process

Planning Process

Executing Process

Monitoring/Controlling Process

Closing Process

OR

Project Management Education

Minimum of 23 project management education hours

In the next few sections we will be asking you to document your project work experience or education to meet one of the above requirements.

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Save and Continue

CAPM application requirements are reminded.



# Online Application- PM Experience or PM Education

## CAPM Application - Step 1: Application

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**Step 1: Application**

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- > **Contact Information**
- > **Attained Education**
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- Overview
- Eligibility Worksheet**
- Project Experience
- PM Education
- > **Optional Information**
- > **Certificate**
- > **Agreement**

### Eligibility Worksheet [Help ?](#)

Use the Eligibility Worksheet to track your progress. Qualified requirements must equal or exceed the required totals before the application can be submitted for review. However, once the requirement has been reached, additional entries will not be permitted.

	Required	Qualified	Still Need
Project Experience Hours	1500.00	0.00	1500.00
<b>OR</b>			
PM Education Hours	23.00	0.00	23.00

#### Requirements

Use any of the following links below to update a specific requirement or continue with the application by clicking 'Save and Continue'.

- ▶ [Project Experience](#)
- ▶ [PM Education](#)

[Back](#) [Save and Continue](#)

click on «PM Experience» or «PM Education»

# Online Application- PM Experience or PM Education

## CAPM Application - Step 1: Application

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### Step 1: Application

› [Contact Address](#)

› [Contact Information](#)

› [Attained Education](#)

**Requirements** ›

[Overview](#)

[Eligibility Worksheet](#)

[Project Experience](#)

**[PM Education](#)**

› [Optional Information](#)

## Education Overview

[Help](#) ?

Use the worksheet to document your training in project management. Start with your most recent and verifiable courses. The information entered on this worksheet will be reflected in your Eligibility Worksheet. Once you have fulfilled the requirement, additional entries will not be permitted.

### EDUCATION SUBMITTED

Course	Hours	
Total:	0.00	
Required:	23.00	
Still Need:	23.00	

**Add**

Click «Add» to start adding your project management education.

**Back**

**Save and Continue**

# Online Application- PM Experience or PM Education

## CAPM Application - Step 1: Application

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### Step 1: Application

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[Eligibility Worksheet](#)

[Project Experience](#)

[PM Education](#)

> [Optional Information](#)

### Add Education

[Help](#) ?

Please enter your project management education information below. Specify the number of hours that qualify from the course being documented that are applicable to the credential you are applying for.

\* Course Title:

\* Institution Name:

\* Course Start Date:  e.g. 2/16/2015

\* Course End Date:  e.g. 2/16/2015

\* Hours:

\* Qualifying Hours:

**NOTE:** Qualifying hours are hours that are applicable to this credential only.

\* indicates a required field

Fill in details of your project management education.

[Cancel](#)

[Save & Add](#)

# Online Application- PM Experience or PM Education

## CAPM Application - Step 1: Application

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### Step 1: Application

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## Education Overview

[Help](#) ?

Use the worksheet to document your training in project management. Start with your most recent and verifiable courses. The information entered on this worksheet will be reflected in your Eligibility Worksheet. Once you have fulfilled the requirement, additional entries will not be permitted.

### EDUCATION SUBMITTED

Course	Hours	
<a href="#">CAPM® EXAM COMPLETE Training-23 PDU Hrs ULTIMATE CAPM Course</a> Master of Project Academy	23.00	✗
Total:	23.00	
Required:	23.00	
Still Need:	0.00	

[Add](#)

Enrolled Project Management courses  
should be at least 23 contact hours.

[Back](#)

[Save and Continue](#)



# Online Application- PM Experience or PM Education

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**Step 1: Application**

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- Eligibility Worksheet
- PM Experience**
- PM Education

## Add/Edit Experience [Help ?](#)

Enter the details of your experience in the fields below. In order to approve your application, the contact information entered in this form must be correct so that your experiences can be verified.

### Project Specific Information

\* Project Title:

\* Start Date:

\* Through:

\* Project Role:  [?](#)

\* Primary Industry:

\* indicates a required field

[Back](#) [Save and Continue](#)

Enter your other project management experience details.

# Online Application- PM Experience or PM Education

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**Step 2: Schedule Exam**  
**Step 3: Exam Results**

## Add/Edit Experience [Help ?](#)

Identify the organization for whom you managed this experience. You can either select a saved organization or enter a new organization in the form.

Select a saved organization ▼

---

### Organization Details

- \* Job Title:
- \* Organization Name:
- \* Country:
- \* Organization Address:
- \* City:   
State/Province/Territory:   
Zip/Postal Code:

### Organization's Phone Number

- Country Code:
- Area/State/City Code:
- \* Phone Number:
- Extension:

\* Indicates a required field

[Back](#) [Save and Continue](#)

Enter your position details and  
company or organization information

# Online Application- PM Experience or PM Education

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    > **Attained Education**  
    **Requirements** >  
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    **PM Experience**  
    PM Education  
    > **Optional Information**

## Add/Edit Experience [Help ?](#)

Identify your primary contact for this experience. PMI may contact this person to verify your work experience.

**Organization Contact**

\* Contact Name:

\* Contact Relationship:

\* Contact E-mail:

**Contact's Phone Number**

Country Code:

Area/State/City Code:

\* Phone Number:

Extension:

\* indicates a required field

Enter a reference contact for your new experience. PMI might contact with this person in case of audit.

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# Online Application- PM Experience or PM Education

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**Step 1: Application**

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- PM Education
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- > Agreement
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**Step 2: Schedule Exam**  
**Step 3: Exam Results**

## Add/Edit Experience [Help ?](#)

Enter the number of hours you have spent working in each domain area. This will count toward the hours of experience needed for the eligibility requirement.

### DOMAIN AREAS

\* **Initiating the Project**

Defining the project scope and obtaining approval from stakeholders. For example: Perform project assessment; define the high-level scope of the project; perform key stakeholder analysis; identify and document high-level risks, assumptions, and constraints; develop and obtain approval for the project charter.

\* **Planning the Project**

Preparing the project plan and developing the work breakdown structure (WBS). For example: Assess detailed project requirements, constraints, and assumptions with stakeholders; create the work breakdown structure; develop a project schedule; develop budget, human resource management, communication, procurement, quality management, change management, and risk management plans; present the project plan to the key stakeholders; conduct a kick-off meeting.

\* **Executing the Project**

Performing the work necessary to achieve the stated objectives of the project. For example: Obtain and manage project resources; execute the tasks as defined in the project plan; implement the quality management plan; implement approved changes according to the change management plan; implement approved actions by following the risk management plan; maximize team performance.

Enter your project management experience hours for different phases of the project.



# Online Application- PM Experience or PM Education

\* **Controlling and Monitoring the Project**

Monitoring project progress, managing change and risk, and communicating project status. For example: Measure project performance using appropriate tools and techniques; manage changes to the project scope, schedule, and costs; ensure that project deliverables conform to the quality standards; update the risk register and risk response plan; assess corrective actions on the issue register; communicate project status to stakeholders.

\* **Closing the Project**

Finalizing all project activities, archiving documents, obtaining acceptance for deliverables, and communicating project closure. For example: Obtain final acceptance of the project deliverables; transfer the ownership of deliverables; obtain financial, legal, and administrative closure; distribute the final project report; collate lessons learned; archive project documents and materials; measure customer satisfaction.

\* indicates a required field

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Save and Continue

Enter your project management experience hours for different phases of the project.



# Online Application- PM Experience or PM Education

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## Add/Edit Experience

In the space provided below, summarize this project. The summary should include the project objectives and your role, as well as key deliverables and outcomes by Process Groups. The description should include examples of how you led and directed this project. Ensure that your description is between 300 and 550 characters. \*

Main purpose of the project was replacing old PSTN system of British telecom with new IMS technology. In scope of the project, more than 40 million subscribers have been migrated from old PSTN technology to new IMS system.

My main responsibility was managing IMS Integration team to implement new system and migrating the subscribers from old system to new system. Implementation, integration and testing activities have been done by our team under my supervision.

Character Count: 465 (Maximum 550)

\* indicates a required field

[Back](#)[Save and Continue](#)

Enter your project's main objective and your role in this experience.

## CAPM Application - Step 1: Application

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### Step 1: Application

> **Contact Address**

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> **Requirements**

### Optional Information

[Help ?](#)

The following questions are optional, and you may choose not to answer them.

Primary Referral Source:

Have you taken a Certification Preparation Course presented by a PMI Chapter?

\* indicates a required field

[Back](#)

[Save and Continue](#)

You might skip this optional information part.

## CAPM Application - Step 1: Application

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### Step 1: Application

> **Contact Address**

> **Contact Information**

> **Attained Education**

> **Requirements**

### Certificate

[Help ?](#)

Enter your name **exactly** as it should appear on your certificate. This does not have to match your government issued ID.

\* Name on certificate:

\* indicates a required field

Define how your name should be  
presented on your certificate

[Back](#)

[Save and Continue](#)

## CAPM Application - Step 1: Application

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### Step 1: Application

› [Contact Address](#)

› [Contact Information](#)

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### Certificate

[Help](#) ?

Confirm that this is the name that you would like to appear on your certificate.

**This is exactly how it will appear:**

<your name>

\* indicates a required field

Confirm your name on certificate.

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[Save and Continue](#)



## CAPM Application - Step 1: Application

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### Step 1: Application

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**Agreement**

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## Agreement

[Help](#) ?

### PMI CERTIFICATION APPLICATION/RENEWAL AGREEMENT

By clicking the "I really Agree" box below, you represent and agree to the following terms, conditions and releases related to PMI's Certification Programs:

- 1) I agree to satisfy and conduct myself in accordance with all PMI certification program policies and requirements, including this Agreement, [the CAPM Handbook](#), and the [PMI Code of Ethics and Professional Conduct](#) (as they may be revised from time to time); and I shall maintain confidentiality of PMI examination questions and content. Furthermore, I agree not to discuss, debrief or disclose, in any manner, the specific content of PMI examination questions and answers, to any individual.
- 2) I agree that I shall at all times act in a truthful and honest manner and provide truthful and accurate information to PMI. I agree that any intentional or unintentional failure to provide true, timely and complete responses to questions in this application or renewal form may lead to further investigation and/or sanctions by PMI. I also agree to promptly report to PMI any possible violations of the terms of this Agreement or the PMI Code of Ethics and Professional Conduct by PMI members or by persons who have applied for a PMI credential or have been awarded a credential by PMI.
- 3) I agree to notify the PMI Certification Department in a timely manner of changes concerning the information I have provided, including my current address and telephone number.
- 4) I have reported, and will continue to report, to the PMI Certification Department, within sixty (60) days of occurrence, any matters, proceedings, lawsuits, settlements and/or other agreements, administrative agency actions, or organizational actions relating to my profession or occupation, including all complaints relating to my professional activities as a project management practitioner, and matters or proceedings involving, but not limited to certification, credentialing, malpractice, disciplinary ethics or similar matters. I also agree to promptly report, within sixty (60) days of occurrence, any felony criminal charges, convictions, or plea agreements or other criminal charges, convictions, or plea agreements relating to acts of dishonesty or unethical conduct.

Read the  
agreement  
and save  
after  
agreeing.



# Online Application-Review & Submit

11) I agree that upon achieving the PMI credential, my name may be posted on the PMI website as part of an Online Registry to be created and maintained by PMI.

12) I certify that I am legally eligible to seek certification from PMI, and that I am not on any list of designated parties maintained by the US government, including but not limited to the List of Specially Designated Nationals and Blocked Persons, nor am I in anyway affiliated with the governments of countries to comprehensive US sanctions, currently Iran, Sudan, Syria and Cuba, nor am I ordinarily or permanently resident in Syria or Cuba.

13) I agree that information related to my participation in the PMI certification process may be used in an anonymous manner for research purposes only.

14) I agree that all disputes relating in any way to my application for a PMI credential and/or my involvement generally in a PMI certification program, will be resolved solely and exclusively by means of PMI Certification Department policies, procedures and rules, including the Appeals Process.

15) PMI reserves the right to suspend or revoke the credential of any individual who is determined to have failed to uphold, or otherwise breached this Agreement, or committed a violation of the PMI Code of Ethics and Professional Conduct.

16) I release and indemnify PMI and the PMI Certification Department from all liability and claims that may arise out of, or be related to, my project management and related activities.

17) I hereby release, discharge and indemnify PMI, its directors, officers, members, examiners, employees, attorneys, representatives, agents and the PMI Certification Department from any actions, suits, obligations, damages, claims or demands arising out of or in connection with this application, the scores given with respect to the examination or any other action taken by PMI with regard to credentialing, testing and professional development including, but not limited to, all actions related to ethics matters and cases. I understand and agree that any decision concerning my qualification for any credential, as well as any decisions regarding my continuing qualification for any credential and my compliance with the PMI Code of Ethics and Professional Conduct, rest within the sole and exclusive discretion of PMI, and that these decisions are final.

This Agreement may be updated or revised from time to time. For the most current information, please refer to the online version of the credential handbooks located in the Certification Program section of PMI's website at <http://www.pmi.org/Certification/Which-PMI-Certification-is-Right-for-You.aspx>.

☒ I Agree\*

\* indicates a required field

Back

Save and Continue

Read the  
agreement and  
save after  
agreeing.

## CAPM Application - Step 1: Application

[Return to Overview](#)

### Step 1: Application

> [Contact Address](#)

> [Contact Information](#)

> [Attained Education](#)

> [Requirements](#)

> [Optional Information](#)

> [Certificate](#)

> [Agreement](#)

**Review and Submit** >

[Step 2: Schedule Exam](#)

[Step 3: Exam Results](#)

## Review and Submit

[Help](#) ?

The following is a summary of your application's status. When each category is marked complete and you have checked the underlying box you will be able to submit your application to PMI for review and approval.

Category	Status
Contact Information	Completed ✓
Attained Education	Completed ✓
Requirements	Completed ✓
PM Education	Completed ✓
Certificate Details	Completed ✓
Code of Conduct	Completed ✓

☒ **All information that I have provided is accurate and complete. \***

\* indicates a required field

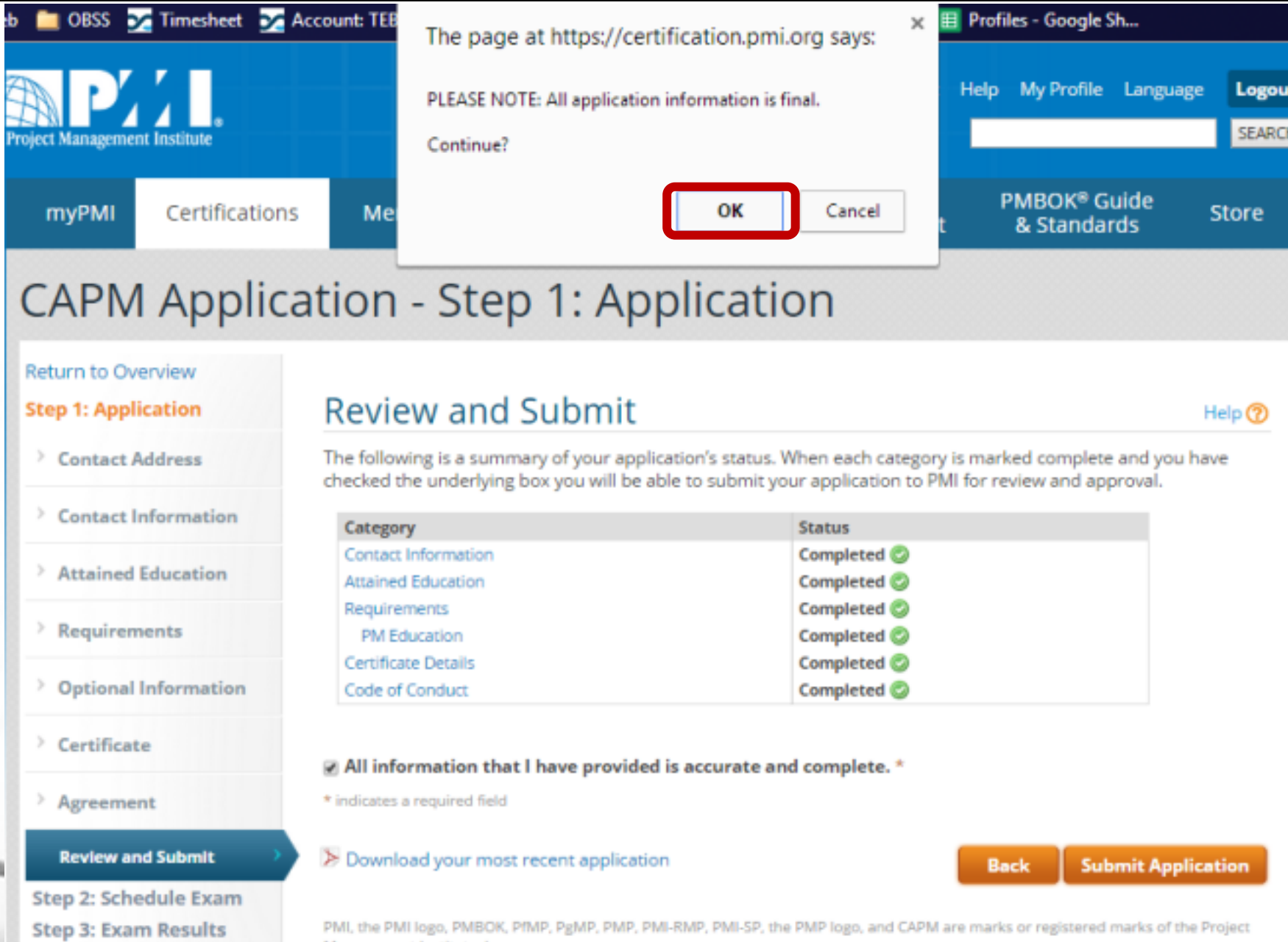
 [Download your most recent application](#)

Review your  
application and submit.

[Back](#)

[Submit Application](#)

# Online Application-Review & Submit



The page at https://certification.pmi.org says:

PLEASE NOTE: All application information is final.

Continue?

OK Cancel

## CAPM Application - Step 1: Application

[Return to Overview](#)

**Step 1: Application**

- Contact Address
- Contact Information
- Attained Education
- Requirements
- Optional Information
- Certificate
- Agreement
- Review and Submit**

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☒ All information that I have provided is accurate and complete. \*

\* indicates a required field

[Download your most recent application](#)

[Back](#) [Submit Application](#)

PMI, the PMI logo, PMBOK, PfMP, PgMP, PMP, PMI-RMP, PMI-SP, the PMP logo, and CAPM are marks or registered marks of the Project Management Institute, Inc.

Approve final warning

## CAPM Application - Step 1: Application

[Return to Overview](#)

### Step 1: Application

> [Contact Address](#)

> [Contact Information](#)

> [Attained Education](#)

## Application Submitted

[Help ?](#)


PMI will review your application submission for acceptability and completeness. This process may take several days. If PMI approves your application you will be notified via e-mail.

[Return to Overview](#)

You will receive a notification email that your application has been submitted. Within 1 calendar day, you should be notified about your application by PMI.



# Online Application-Review & Submit




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## Certification Program

**Overview**

**Profile** 

[Change Password](#)


[Edit Address](#)

[Edit Phone/E-mail](#)

[Education](#)

**Additional Resources**

### Overview [Help ?](#)




**You may now submit payment for your CAPM Certification**

In this step, you will begin the examination scheduling process and be required to submit payment. Please note that you will not be able to schedule your examination until you have paid the Certification fee.

Your eligibility expires on 16 Feb 2016

**Start:** 16 Feb 2015

**End:** 16 Feb 2016

 [Download submitted application](#)

Current status of your application will be seen on your profile in pmi.org..



- PMI audit is done randomly.
- PMI might require following if your application is audited.
  - Copies of your diploma/global equivalent
  - Reference letters from your supervisors or managers that you performed the project work you stated in your application
  - Copies of certificates and/or letters from the training institutes for each course recorded in project management education section.

- After you receive the notification email of PMI regarding supporting documentation about audit, you need to send these documents to following address of PMI within 90 days.

Address:

PMI

Attn: Certification Audit

14 Campus Blvd.

Newtown Square, PA 19073-3299 USA

# CAPM Examination Content

- 150 Questions (15 questions are not scored, 135 questions are scored)
- 3 Hours

Chapters	Percentage of Questions
Introduction to Project Management	6%
Project Environment	6%
Role of the Project Manager	7%
Integration Management	9%
Scope Management	9%
Schedule Management	9%
Cost Management	8%
Quality Management	7%
Resource Management	8%
Communication Management	10%
Risk Management	8%
Procurement Management	4%
Stakeholder Management	9%