



Network Engineering Technologies  
3140 Deming Way  
Middleton, WI 53562  
www.nettechnology.com

**Vendor:** 60426  
**Purchase Order:** 624178-1270463-S80135430  
**Work Order:** 1270463  
**Service ETA:** 11/20/2020 9:00 PM

\*Purchase Order MUST appear on all invoices and emailed to [apinbox@nettechnology.com](mailto:apinbox@nettechnology.com) or invoice will be rejected, Invoice must match this Purchase Order Receipt.  
*Per your signed Vendor Contract, payment terms are NET 60.*

Site Location Information
<b>Customer:</b> ShopperTrak
<b>Site Number:</b> S80135430
<b>Location:</b> City Point CP 445 Albee Square W, Brooklyn, NY 11201 (718) 230-8800
<b>Site Contact:</b> Manager On Duty

Technician Information
<b>Technician Name:</b> Walter Arenas
<b>Technician Phone:</b> (201) 724-2643
<b>Techs Manager:</b> Latoya Cutliff
<b>Manager Phone:</b> 4058021262

\*\*\* MUST CALL UPON ARRIVAL AND BEFORE SITE DEPARTURE \*\*\*

## NET Contact Info:

Please Call: 608 827-2271 \*Your call will be handled in the order received\* The following Login information is needed: your name, Company Name, work order#, callback number(mobile#)

Scheduling
1 billable technician required Arrival Time: 11/20/2020 9:00 PM

Scope of Work
ShopperTrak - LARGE FORMAT Service Call Ticket - City Point - Brooklyn, NY - Technician must arrive on time. Mall may not be open but a member of management will be there to let you in. Safety Protocol Requirements: 1. Techs to wear face coverings and gloves at all times when entering, working in, or exiting stores. a. This can include any of the following based on CDC guidelines: reusable or disposable masks. 2. Techs to maintain social distancing while in stores and follow all posted instructions for customer queuing/metering. 3. Techs to refrain from visiting stores if they have a fever of 100.4 F (37.94 C) or higher, or have exhibited any symptoms of COVID-19 within 14 days of the scheduled visit, (ex: fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell). a. Or if in the last 14 days, they have been out of the country, traveled by plane/cruise ship or been to areas known to have high concentrations of COVID-19 infections, or been in close contact with a person(s) with a positive or presumed positive COVID-19 case. 4. If a technician is diagnosed with COVID-19 or shown symptoms of COVID-19 within 2 weeks of visiting a store, inform NET/ShopperTrak of the diagnosis.
Login
with NET **Test with ShopperTrak, NOT NET** ***You will need to provide the names of any and all ShopperTrak tech support that you talk to while onsite. ShopperTrak will provide you with check IN code upon arrival and check-out OUT code upon departure.-----
-----Tech will need to log in and out with ESG SUPPORT at NET. Contact number 608-827-2271 opt 4Tech will need to log in and out with _____ at ShopperTrak. Contact number _____ Parts are located _____ Lift is located _____ ** If lift is needed for several days at the mall, tech will need to secure lift key and control box.-----
-----DETAILED SCOPE: Description: TECH SHOULD CALL ShopperTrak Analyst Adam Rice (713-858-1177) for service support. Detailed Scope of Work: Replacing the PoE switch at Orbit 7 location. Check in with security when you arrive to retrieve EQ and lift. Call Adam to troubleshoot once you arrive. Ladder or Lift needed: Lift will be provided by client Ceiling Type: Exposed/Dry Wall Ceiling Height: 20+ # Of Orbits in the store: Many Site Type: IPO Orbit Type: ORBIT ES-----
REQUIRED MATERIALS: Tech should bring patching compound to fill any holes left if you have to move an orbit. **Cat5e or cat6 plenum cable Misc Cat5 materials: jacks, surface mount boxes, patch cords, etcetera...
REQUIRED TOOLS: Certified cable tester that can download PDF files Digital camera or Smartphone 8ft and 12ft Ladder Butt set Toner Punch tool Standard cabling tools Standard hand tools and power tools REQUIRED DELIVERABLES: 1) Picture of installed orbit close up 2) Picture of completed entrance from floor to ceiling. 3) Picture of inside of ShopperTrak network enclosure (if applicable) 4) Picture of outside of ShopperTrak network enclosure, showing where located on wall with lid closed (if applicable) 5) Picture of access panels (if applicable) 6) Picture of mall map showing areas worked at and cable paths (if applicable) 7) PDF print out all cables tested All pictures and test results must be labeled and sent to NET within 24 hours of job completion. Please send the picture to <a href="mailto:DSS@NETTechnology.com">DSS@NETTechnology.com</a> with the work order number in square brackets [xxxxxx]. Work



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order number is 6 digits and starts with an 8xxxxx. ShopperTrak will give you codes upon log out: Log IN  
code: \_\_\_\_\_ Log OUT code: \_\_\_\_\_

### Resolution

\_\_\_\_\_  
Customer - Managers Name (PRINT)

\_\_\_\_\_  
Customer - Managers Name (SIGN)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

\_\_\_\_\_  
Technicians Name (PRINT)

\_\_\_\_\_  
Technicians Name (SIGN)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

### MANDATORY SIGN OFF OF TECHNICIAN AND CUSTOMER CONTACT MANAGER

**Sign Off does not release tech from the job site. Any questions need to be directed to NET Tech Support.**