



Incident #: 200122378  
Customer Reference #: 3090905  
Site Name: SPIRE CAPITAL PARTNERS, LLC  
Site Contact:  
Address: 10 TOWNSQUARE SUITE 200  
CHATHAM New Jersey 07928  
Site Phone:

**Please call (281) 668-3211 immediately upon arrival to check in.**

**Scheduled Date and Time: 9/17/2021 9:45:00 AM**

**Scope of Work:**

10 TOWNSQUARE SUITE 200  
CHATHAM, NJ 07928

\*\*\*\*SOW\*\*\*\*

GOAL: TEST PRIMARY/SECONDARY, INSTALL+ACTIVATE VCE Primary circuit: 50M Verizon Fiber, ticket 3032051 Secondary circuit: 150M/35M Optimum Broadband, ticket 3032047

- Locate box with NetFortris equipment / white tape label.
- Identify and test new circuits (2) and bring them up on VCE.
- NO Cutover

**SPECIAL TOOLS NEEDED / TECH REQUIRED MATERIALS**

- Laptop with GigE/1gig port
- Console cable
- Hotspot or the ability to tether a laptop to mobile device (wireless connectivity)
- 250+ ft cat5e cabling
- Internal wiring tools (e.g. cable testers, crimper, etc.)

\*\*\*\*\* IMPORTANT Message on COVID-19 Requirements\*\*\*\*\*

By accepting this work order, all Tech Americas technicians agree to wear surgical or cloth masks while on-site and during the entire running time of the dispatch. For the sake of protecting the health of our customers, this requirement applies to ALL of our dispatches regardless of state, region or country where the job is executed. Be prepared to follow acceptable social distancing measures and all official CDC COVID-19 related guidelines.

**(\*\*TOOL REQUIREMENTS \*\*)**

Technicians MUST carry the tools below for every dispatch:

- Laptop w/ Ethernet port
- 4G Wireless card or MIFI, Hotspot or Tethering device.
- Console cable
- Cable toner
- Punch Down tool
- Lineman's Handset with Clips (AKA Buttset)
- Cable Crimper for mid-range copper connectors
- Electrical Multimeter
- 300' CAT5e cable
- Cross connect wire
- 10' to 12' ladder
- RJ-45 Jacks
- Modular Plugs
- Standard power drill

\*\*\*BRING LAPTOP WITH TEAM VIEWER, CONSOLE CABLE, INTERNET ACCESS\*\*\*

\*\*\*\*\*COLLATERAL\*\*\*\*\*

-Pictures

Tech Americas USA, Inc.  
22503 Katy Freeway, Katy, Texas 77450  
Support Center: 281-668-3211  
Fax: 281-898-7870



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-Signed off WO  
Must be sent right after execution at lcutliff@intellicomm1.com

\*\*\*\*\* COLLATERAL \*\*\*\*\*

\* BEFORE AND AFTER PICTURES

\* Pictures of each equipment/devices installed

\* Pictures of cable runs completed including the terminations

\* Work order sign off

Must be sent right after execution at lcutliff@intellicomm1.com

Technician Name: \_\_\_\_\_

Arrival Time: \_\_\_\_\_

Service Date: \_\_\_\_\_

Departure Time: \_\_\_\_\_

I certify that all work was completed as described by the Scope of Work above.

**I will submit all photos and documentation to lcutliff@intellicomm1.com within 24 hours.**

Technician Signature: \_\_\_\_\_

Customer Signature: \_\_\_\_\_