

SRASA BOARD OF DIRECTORS MEETING

MEETING: Board Meeting Monday 15 November 2010

LOCATION: 6pm for a 6.15pm start
Racquets SA

1 ATTENDANCE

1.1 Present:

M. Goldstone (MG) S. Abishara (SAb) left at 8.00pm S. Allan (SA) left at 8.30pm G. DeVizio (GD)
C. Johnstone (CJ) A. Proctor (AP) A. Ryan (AR) P. Teale (PT) left at 8.30pm

Ex Officio:

P. Sinnott (PS) - General Manager

1.2 Apologies:

D. Giles (DG)

1.4 Guests:

Len Atkins, Life Member (LA)
Patti Wilson, Member Services Manager (PW)

2. CONFIRMATION OF THE MINUTES

2.1 Confirmation of the Minutes of the Board of Directors Meeting held on 18 October 2010, with the correction of Item 3.8 National Team Selection Criteria, Alex Ryan recommended selections for state team were made at the end of June each year (not August as typed).

Moved: Alex Ryan Seconded: Sam Abishara Carried.

3. ITEMS ON AGENDA (Reports Circulated Electronically Prior to Meeting)

3.1 Participation and Membership

Board Members handed a copy of the new Squash 'Strengthen, Sustain, Succeed' Promotional Book prepared by Patti Wilson, Member Services Manager. The publication will be distributed to all Pennant players and Venue Operators. DO's to hand out at schools. Board appreciated the work that went into the book, and thought it was very professional.

PW discussed online registrations and the proposed 2011 Autumn fees and charges. SA raised concerns regarding yearly membership fees category – lump sum payment may not be possible for some players.

PT expressed concerns regarding reserves paying a registration fee.

AP expressed venue operators may have concerns regarding players having access to other Clubs fees if all Club Fees are advertised on the website.

Squash and racquetball staged introduction of an equal fee structure as determined by the previous Board.

Proposed Membership Categories

Full Membership include: Pennant Players Squash and Racquetball
Junior
Country

In House Competition/Social

½ yearly: Seasonal Pennant Player

Associated Member: Life Members, Coaches/Referees - Free

Friends of Squash in SA: EX-Players, those who want to stay in touch and support S.R.A.S.A.

Category	2010 per season	2011 per season
Full Membership: Pennant Squash	\$45.00	\$55.00 - cost of finals venue hire included in fee
Full Membership: Racquetball	\$35.00	\$35.00 - cost of finals venue hire included in fee
Junior & Full Time Students	\$15.00	\$20.00
Country	\$15.00	\$20.00
In-house Competition & Social	\$15.00	\$20.00 plus player insurance
Associated Members: Life Members, Coaches & Referees	FREE	Free or option \$25.00 per year for voting privilege
Friends of Squash in SA.		\$10.00

Recommendations

Board accept Racquetball registration fee remains at \$35 for 2011 Autumn Pennant and Squash SA will pay for 2011 Autumn Finals. Racquetball registration fee increase to \$55 for 2011 Spring Pennant with finals venues to be paid by Squash SA.

Squash registration fee for 2011 Autumn Pennant will increase to:

<i>Full Membership</i>	<i>\$50.</i>
<i>Additional Player</i>	<i>\$35</i>
<i>Junior/Fulltime Student</i>	<i>\$20</i>
<i>Players Nominated in Second Competition</i>	<i>\$25</i>
<i>Country</i>	<i>\$20</i>
<i>In-house & Social</i>	<i>\$20</i>
<i>Associated Members</i>	<i>Deferred</i>
<i>Friends of Squash</i>	<i>Deferred</i>

Board adopt Junior Tournaments to go Online as of January 2011.

Moved: George DeVizio Seconded: Alissa Proctor Carried.

At the January meeting, the Board will view the Squash Victoria online registration payment system.

3.2 National Teams Championships 2010

PS discussed Agenda paper with the following recommendations;

Recommendations

- 3.2.1 Select the team at the completion of the Autumn Pennant competition each year.
- 3.2.2 Continue to send 1 male and 1 female reserve player.
- 3.2.3 Pathways Manager to send a letter to Squash Victoria thanking them for hosting a great event as well as to the Referees for their participation.
- 3.2.4 Thank each member of the team with a letter from the Squash SA President and General Manager.
- 3.2.5 Designate responsibility to a non-playing reserve to take photos and update scores live to the Squash SA website.
- 3.2.6 Uniforms to be adopted for the next 4 events. This would allow athletes to return their Jackets and Track Pants to be returned to athletes in future years, lowering the cost to Squash SA. Playing shirts would be given each year.
- 3.2.7 Squash SA to tender for the 2011 event (available) to be held in the Barossa Valley facility late 2011.

The Board accept recommendations 3.2.1 to 3.2.7.

Move Alisa Proctor Second: Cheryl Johnstone Carried.

3.3 Tournament Calendar 2011

PS discussed Agenda paper/Calendar, with the following recommendations;

Recommendations

- 3.3.1 Host the 'Squash SA Classic' PSA/WISPA event from June 9-12 (the weekend following the Kalgoorlie Open). This event would be a WISPA Tour event (\$4,000) and PSA Challenger 5 (\$5,000) level event. Venue and naming sponsor to be sought, although the goal is the new Barossa Valley facility.
- 3.3.2 Host the SA Open 2011 PSA/WISPA event from June 16-19 (weekend following the Squash SA Classic). This would be a WISPA Tour event (\$7,000 or \$8,000) and PSA Challenger 10 (\$10,000) level event. Maxwell Wines is the naming sponsor for \$10,000. Venue TBA.
- 3.3.3 Host the Millicent Open PSA (only) event from November 18-20 (weekend before the Geelong Open PSA event). KCA have indicated they will sponsor the event in 2011 following the success of the event in 2010.
- 3.3.4 Host the SA Junior Age on the July 16 & 17 weekend following the VIC Open (July 7-10) as this is in school holiday time and allows the Junior players the opportunity to attend and compete in the VIC Open. Venue and sponsor yet to be determined.

Subject to Pathways Manager reviewing 2011 Spring Pennant finals dates, the Board to adopts items 3.3.1 – 3.3.4.

Moved: George DeVizio Seconded: Cheryl Johnstone Carried.

3.4 Guiding Principles and Selection Policy for Squash SA Advisory Committees

CJ proposed accepting committee members on a balance of skills and experience. Interested parties will be assessed on their application, which will detail the skills they would bring to the Committee. Confidentiality Agreement for Committee Members needs to be introduced.

Note: Change to Briefing Paper, John Holland application for Finance and Risk Advisory Committee, shall read 'pending' not 'ex officio'.

Recommendations

3.4.1 The Board approve Policy - Guiding Principles and Selection Process for SRASA Committees.

3.4.2 The General Manager advise all candidates of the Guiding Principles and the selection process for each of the Advisory Committees, to be introduced January 2012.

The Board accept the recommendations 3.4.1 and 3.4.2, with a Confidentiality Agreement to be introduced.

Moved: Cheryl Johnstone

Seconded: Alissa Proctor

Carried.

3.5 Junior Coordination Committee Minutes

Minutes of meeting held 31 October 2010 noted and ratified by the Board.

3.6 Change "Pennant Presentation" to Mid Year Squash/Racquetball Event

Survey sent to players to gain feedback from the Autumn Presentation, as a result the following recommendations have been made.

Recommendations

3.6.1 To introduce a new Pennant Mid Year Social Function for all players

3.6.2 To replace this seasons Spring Pennant Function with a cocktail function

3.6.3 To relocate existing budget to the new format

The Board accept the recommendations 3.6.1 to 3.6.3.

Moved: Cheryl Johnstone

Seconded: Alissa Proctor

Carried.

4. GENERAL MANAGER'S REPORT

4.1 General Overview Report

Phil Sinnott provided an overview of the General Manager's report summarising:

- 4.1.1 Staffing and Operational
- 4.1.2 Governance
- 4.1.3 Facilities Report, CBRE Town Planning – layered mapping system to identify existing venues and population growth areas
- 4.1.4 Member Services – FEG, Panel to review applications for Board consideration. MG, PW and an Independent Representative to review/collate.
- 4.1.5 Performance Pathways
- 4.1.6 Marketing
- 4.1.7 Racquets SA
- 4.1.8 Networking
- 4.1.9 Finance

4.2 Sport SA Awards Night

Vicki Cardwell to be inducted in the SA Hall of Fame – Jane Intini, Len/Carlien Atkins, Jason/Karen Mudge, Jack/Jan Wass attending, Mark Goldstone apology, Sarah Fitz-gerald to confirm.

5. FINANCE (Reports Circulated Electronically)

5.1 Income Statement Racquets SA / Squash SA

Phil Sinnott provided an overview of the Racquets SA and Squash SA Income Statements. Have maintained constant turnover close to budget. Gaming net profit worked out on approximate RTP turnover. Going by the net profit figures, YTD's running at 1% difference on the NGR is applied to the total turnover and hence the variation. This aspect of Gaming is uncontrollable. We can however expect an upward trend in the NGR% in coming months.

Platinum member drinks up as more patrons are using membership benefits.

Squash SA printing/stationery increased due to additional staffing and printing outputs.

Moved: Philip Teale Seconded: Stewart Allan Carried.

5.2 Bank Statement

Phil Sinnott tabled the Bank Statement.

Moved: Philip Teale Seconded: Stewart Allan Carried.

5.3 Financial Summary Report

Phil Sinnott provided an overview of the Financial Summary Report per items 5.1.

6. GENERAL BUSINESS

6.1 2010 Annual General Meeting (Alex Ryan)

Suggested the Election of Board Members is undemocratic. There is a need for a new election process. Office of Rec and Sport have supplied a model Constitution template for SSO's. Each member/player has a vote. Nominations need to be declared prior to the AGM. PW and PS to review the Constitution for Board and Member consideration (3-6 month project).

6.2 Committee – Code of Conduct and Appointment Process (Cheryl Johnstone)

As discussed in 3.4.

6.3 Barossa Valley Recreation Centre (Mark Goldstone)

No further progress to report.

6.4 Revive Fitness Centre (Mark Goldstone)

Board members attended a site visit to Revive Fitness, and discussed the options available – 1. Show court alone – lease arrangement, share cost of upgrade maintenance. 2. Showcourt with 1 or 2 courts – upgrade. 3. Office relocation, and courts lease. Phil explained to the new Board Members why Squash SA were considering moving - need for more office space, training venue, neutral finals grounds, show court, save existing courts at Revive. Each Board member put forward their opinion on which option they thought most viable.

PS and MG investigate options/costs with Revive for consideration by the Board.

Moved: Philip Teale

Carried: Alissa Proctor

Carried

PT expressed concern about other Venues opinions on Revive, should we let neighbouring venue operators (West Adelaide, South Adelaide, Somerton) know ahead of time. PS to talk to Venue Operators pending further negotiations with Revive Fitness.

6.5 South Adelaide Squash (Stewart Allan)

SA would like explanation of our relationship with South Adelaide. PS tabled email correspondence to SA outlining a response to SA's email queries.

PS to forward his email response to SA email, to all Board Members for information.

6.6 Australian Open Racquetball Championship (Sam Abishara)

SAb and John Cranwell lodging an expression of interest to host the 2012 – 2015 Australian Open Racquetball Championships at the Barossa Valley. Expression of Interest due end of November 2010. Lodged on behalf of Squash SA.

PT Suggested to involve Barossa Tourism to help promote the Racquetball championship if held at the Barossa Valley, and also cross promote squash.

6.7 Racquetball Logo (Sam Abishara)

Sam showed the Board the 2 Racquetball logo options. Board suggested going back to Committee, Board preferred red ball.

6.8 Finals Venues

PS provided a report regarding the finals venues and concerns raised by some venue operators regarding the hire charges set by Squash SA. A few courts unable to hold finals due to availability, and non acceptance of the standardised average fee Squash SA was offering. Neutral grounds change in by-laws, to now be by geographical locations. An email received representing 3 venue operators, disputing about home court advantages, and questioning the Pennant Committee and Registrar's actions.

The Board discussed whether neutral ground is an issue for State players. Suggested moving State 1 finals venues between clubs season/season, and allocating all at finals at the start of season. Pennant Committee to survey venue operators and players regarding finals venues neutrality.

Board note email correspondence received and reject the vote of no confidence of the current Pennant Committee and Pennant Registrar. The Board notes that the finals allocation Committee decision, not Registrar. PS and Registrar to resolve matter with Somerton, West Adelaide and Christies Beach about appropriate outcome.

Move: Alex Ryan

Second: George DeVizio

Carried.

6.9 Adelaide Shores

Growing Government interest in this project. PS to keep Board updated. PS and MG to meeting with Adelaide Shores Trust.

6.10 Board Blog

Questioned whether the Board Blog has outlived its usefulness now that Board Minutes are to be posted on website. Alissa to write final blog outlining this.

7. POLICY

7.1 Board Director Travel SSA048 (under review)

7.2 [Childsafe Billeting SSA027](#)

7.3 [Childsafe SSA024](#)

7.4 [Risk Management SSA009](#)

7.5 [Complaint Flowchart SSA031](#)

7.6 [Behaviour Management SSA049](#)

7.7 [Member Protection SSA001](#)

7.8 Committee Selection SSA050

The Board reviewed all Policies. The Board endorse policies 7.2 to 7.8 as listed.

Moved: Alex Ryan

Seconded: George DeVizio

Carried.

8. **CORRESPONDENCE**

In

Nothing to Note

Out

Squash Australia IT Platform
Barossa Valley Media Release

9. **SQUASH AUSTRALIA**

9.1 Association Update

PS to circulate the most current Association update from Squash Australia.

10. **NEW BUSINESS**

10.1 Introduction of New Board Members

10.2 Board Composition Skills Analysis

Defer to 13 December, move 10.2 to front of Agenda.

11. **CONFIDENTIAL ITEMS**

No items.

12. **BOARD DIARY**

Meeting: Monday 13 December 2010, at Level 1 / 147 Flinders Street, Adelaide.
Dinner at 7.30pm following the Board Meeting at Cafe Amore, 162-170 Pulteney Street, Adelaide.

13. **CLOSE MEETING**

Meeting closed at 9.45pm