

SRASA BOARD OF DIRECTORS MEETING

MEETING: Board Meeting

DATE: Monday 21 June, 6.30pm

LOCATION: Racquets SA

1 ATTENDANCE

1.1 **Present:**

M. Goldstone (MG)	S. Allan (SA)
A. Proctor (AP)	C. Johnstone (CJ)
S. Cope (SC)	D. Giles (DG)

1.2 **Ex Officio:**

P. Sinnott (PS)

1.3 **Apologies:** Richard Tisher (RT), Jack Wass (JW)

1.4 **Guests:** Patti Wilson (PW) and John Cranwell (JC)

Patti Wilson – Member Services Manager

Facility Enhancement Grant (previous referred to as Capital Improvement / Maintenance Fund)
Presentation to board outlining new grant system and linking it in with the new Strategic Direction.
Points noted from presentation include:

- Further discussions to be held around compliance for grants
- Draft guidelines and working documents to be created and circulated to Board
- Have ability to work in with other grant programs to increase funding
- Grant funds to be matched by court owners
- GST to be incorporated into grant amounts
- No Admin fees to be considered as part of grant acquittal
- Procedure for ranking and assessing grants to be developed
- Maximum grant amount to be stated
- MOU / Contract to be drawn up to ensure grant is acquitted – MOU information/documentation can be sort from Dept of Recreation& Sport.

Action	Responsible	By When
<ul style="list-style-type: none">• Program due for release in July.• Operational assessment and process for program to be completed and recommendations made to Board for motion next meeting.	PW	21 July 2010

Membership Categories –

Four categories have been developed to increase Squash membership and provide benefits back to both players and non player members:

- Premium – Annual Membership
- Platinum – ½ yearly membership
- In-house /Country /Junior – Annual Membership
- Friends of Squash SA – Annual Membership

Other areas of membership to be considered / incorporated into categories include: Life Members, Committee Members, and Long Serving Members.

Pathways to Success

Presentation to Board outlining current position and the next steps:

- SAAS Review Findings -May 2010
- Alignment with Squash Australia's National Pathways
- Focus on Grass Roots Programs and Participation
- Support Talented Players
- Core aim
- Goals
- Structure
- Players – *add sub headings*
 - Talented Athlete Fund
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 - State Junior Development Fund
 - Emerging Athletes
 - State Junior Development Squad
 - Emerging Players
 - Coaching
 - Timeline
 - Proposed Budget
 - Rebranding - Transition

Action	Responsible	By When
<ul style="list-style-type: none">• Board generally agreed to proposed model "Pathways of Success"• Staff to continue to develop the model and document• Seek meeting with rep from Squash Australia and formal consideration with the model at a special meeting to be held in 2 weeks.	JC / PS	1 st Monday of July
Moved Alyssa Proctor. Seconded Stewart Allen. Carried.		

2 CONFIRMATION OF THE MINUTES

Confirmation of the Minutes of the Board of Directors Meeting held on 31 May 2010 :

Moved: Cheryl . Seconded: Danny Giles. Carried.

3. FINANCE

(Reports Circulated Electronically)

3.1 Income Statement Racquets SA / Squash SA

3.2 Bank Statement

3.3 Financial Summary Report

Verbal overview of April accounts given to Board.

- Racquets April expenditure to budget with the exception to gaming, where growth has not been achieved, though is still tracking very well. May budget has not been circulated as yet.
- Squash SA April expenditure, Bullseye and Development Programs will be acquitted to grants programs. YTD figures are tracking to budget.

Moved: Danny Giles. Second: Cheryl Johnstone. Carried.

4. **GENERAL MANAGERS REPORT and ITEMS FOR INFORMATION**

4.1 Action Summary Report

Tabled for information – report circulated to Board electronically prior to meeting.

4.2 General Report

Presented by Phil Sinnott, addressing Business Arising from previous meeting and correspondence.

4.3 Information Items

ASB Game Court. – deferred until next meeting July 19th 2010

5. **BUSINESS ARISING FROM PREVIOUS MEETING**

5.1 Committee EOI

Expression of interests advertised / called for via the Matrix page. 3 nominations have been received so far. Continue to advertise and promote.

Action	Responsible	By When
<ul style="list-style-type: none">Flyers to be printed and sent to court ownersBoard members attending events to promote verbally (Pennant night, presentations, events, centre visits)Check committee documents are linked correctly to websiteAssessment criteria to be put togetherFacebook to be utilised (Tanya)	PS	ASAP

5.2 Vehicle Purchase

Ford Territory vehicle (7 Seater) purchased. Policy has been drawn up for use (Private / Community use). Vehicle will be badged when Squash SA branding has been confirmed.

5.3 Impact Health Club

Action	Responsible	By When
General consensus received back by General Manager via email that formal agreement is to be entered into with Impact health Club. Moved: Danny Giles. Seconded: Cheryl Johnstone. Carried.	PS	ASAP

5.4 Board Function

Invite to be put together for 28th August 2010

Action	Responsible	By When
Venue to be sought and confirmed – suggested House of Chow (Private Room)	Tanya Virgens	July Board Meeting

5.5 OH&S Report

Overview and “definition” of OH&S given by Stewart Allen to Board.

Action	Responsible	By When
Squash SA & Racquets to commence development of OH&S policy and procedures.	PS	ASAP & Ongoing

5.6 Development Staff

Nine expressions of interest received for roles.

Action	Responsible	By When
Interview panel to consist of 1 staff member and 2 Board members. Phil Sinnott, Cheryl Johnstone, Danny Giles, Alyssa proctor and John Cranwell on Panel. Interviews to be held and recommendations put to Board.	Panel	Within next 7 days.

5.7 NJS Review

Action	Responsible	By When
NJS Review meeting set for Tuesday 22 nd June at 6.30pm Ingle Farm Recreation Centre. People who cannot attend meeting but have feedback can direct this to Cheryl Johnstone via email. Feedback will be summarised and presented to Board at next meeting.	CJ	July Board Meeting

6. NEW BUSINESS

6.1 Pennant Committee Meeting

Meeting Monday 28th June 2010 at Racquets. Phil extended an invitation to Board members to attend.

6.2 Sports SA Awards

Action	Responsible	By When
Nominations have been sought from Squash SA – suggested we nominate our own hall of fame members: Chris Ditmar & Vicki Cardwell. Moved: Danny Giles. Seconded: Stewart Allen. Moved.	PS	Before July 15 th .

6.3 Adelaide Shores – Memorandum of Understanding (MOU)

Action	Responsible	By When
Board have agreed to support the Adelaide Shores MOU. Moved: Steve Cope. Seconded: Danny Giles. Carried.	PS	ASAP

6.4 Web TV Briefing Paper – deferred for Jane Intini to speak on

Action	Responsible	By When
<ol style="list-style-type: none"> 1. SRASA proceeds with the development of a full business case for presentation at the July Board meeting 2. Once the business case is presented, Squash SA consider committing to providing the full, initial 12 month start-up cost of the programme with a view to contracting sponsors as soon as possible to cover the cost at the earliest opportunity 3. Jane Intini continues to develop the draft format of the programme with Australia Live TV 4. Jane Intini is given permission to explore potential sponsorship opportunities for the programme which could also include opportunities for the wider operations of Squash SA e.g. tournament sponsors etc <p>Board moved to endorse recommendations. Moved: Alyssa Proctor. Seconded: Cheryl Johnstone. Carried.</p> <p>Board look forward to Janes report next month and have acknowledged the exposure she has gained for Squash SA to date.</p>	Jl	July Board Meeting

6.5 Casual Board Vacancy

Sam Abishara has applied to fill Board Vacancy.

Action	Responsible	By When
Board have discussed and formally accepted Sam's application to fill casual Board member vacancy. Moved Danny Giles, Seconded Cheryl Johnstone. Carried. Phil to include Sam on email for Board information and invite to next meeting.	PS	ASAP

7. CORRESPONDENCE

In

7.1 Geoff Davenport – Financial Assistance

Action	Responsible	By When
Request for financial assistance has been declined. Moved Stewart Allen. Seconded Steve Cope. Carried.	PS	ASAP

7.2 Sam Abishara (Discussed at 6.5)

7.3 Umpire Accreditation Feedback – Matt Petersen

Action	Responsible	By When
Email received from Matt Petersen outlining disappointment with recent training session. Phil to forward email to Pennant Committee for review at next Pennant Committee meeting (Monday 28.6.2010), with response to Board by July meeting.	PS / Pennant Committee	July Board Meeting

Out

7.3 Impact Health Club Loan Agreement

8. SQUASH AUSTRALIA

8.1 Presidents Dinner

Attended by Mark Goldstone. Dinner went well with presidents discussing squash in general terms around Australia. Opportunity to build rapport with other state presidents and worthwhile event.

9. OTHER BUSINESS

9.1 Squash SA - AGM

Date for AGM – set for Monday 20th September 2010.

Action	Responsible	By When
Advice of AGM to be sent out 60 days prior to date.	PS	20 th July 2010

9.2 Car Park - Update

Last tenant has left premises at St Mary's. Civil plans are ready to be lodged with Council.

9.3 Whyalla Club - Update

Action	Responsible	By When
Grant Norman (GN) to visit club 24 th June and also meet with a Council representative the following day. Report to be made back to board.	GN via PS	July Board meeting

Meeting Closed at 10.15pm.

10. NEXT MEETING

Monday 19th July 2010

Guests:

- a. Damien Hill, Club Manager
- b. Jane Intini, Marketing Manager