



Squash Australia Ltd

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Affiliations

World Squash Federation
Australian Commonwealth Games Association
Oceania Squash Federation
Confederation of Australian Sport
Australian Olympic Committee

22nd February 2013

Memo To; Squash Australia Member States & Territories (President & EOC members), Associate Members and Squash Australia Directors
Cc Squash Australia staff and committee members
Re: Summary of Outcomes of Squash Australia Board Meeting Saturday 2nd & Sunday 3rd February 2013
From: Gary O'Donnell CEO

The following information is a summary of outcomes of the Squash Australia Board of Directors' meeting of Saturday 2nd & Sunday 3rd February 2013. The meeting was held at Sports House, Milton (Brisbane) and attended by; John Lee, Carol Kawaljenko Ollie Lind, Steve Bowen Marcus Smith and the CEO Gary O'Donnell. National Head Coach Byron Davis also attended in part for relevant Agenda item.

The Board will next meet 'face to face' in accord with the Board Calender, Sunday 24th March 2013 unless a teleconference is convened beforehand.

Items Approved by the Board:

a. KRA 1.1 Subscription levels for 2014

The Board discussed at some length establishing the Registration Fee structure for an individual participant which would be proposed to the 2013 SA AGM to take effect in 2014. The resolution was

	Period	Location	Competition Access	Services	SA share of participant registration fee
Adult	Full Year	State Wide	Local, Pennant, State & National	Access, IT Insurance	\$30
Adult	Season	State Wide	Local, Pennant, State	Access, IT Insurance	\$20
Adult	Full Year	Country	Local	Access, IT Insurance	\$15
Junior	Full Year	State Wide	Local, Pennant, State & National	Access, IT Insurance	\$20
Junior	Season	State Wide	Local, Pennant, State	Access, IT Insurance	\$15
Friend of Squash					nil

To deliver, the members will need to seek approval from Squash Australia by defining the form of membership to apply based on season or location of its clubs/centres areas which satisfy the definition

b. KRA 1.4 2013 Australian Junior Open - Sydney

The Board considered and endorsed staff recommendations including; the appointment of Mrs Chris Sinclair as TR replacing John Small.

c. KRA 6.2 Member Service Agreements for 2013

The Board was disappointed only one MSA was received by the closing date. Resolving that the CEO contact the members and offer an extension to 15th January 2013 for lodgement.

The Board considered the Squash Vic documentation and noted;

- A request for a payment plan for insurance and so approved a variation.

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- That Squash Vic was outside the web portal, the CEO to speak with Squash Vic and request they move to within it, particularly as they are the only member operating outside the framework.
- That the Squash Vic Strategic Plan which indicates a 'united approach' include commitment to contributing to unity across Australian Squash.

d. KRA 6.2 Insurance Program

The CEO highlighted the 'last minute' aspects of effecting the coverage, particularly the Management Liability policy as only in the last week before Christmas was the volume of 'payout' advised at a staggering \$170,000. for Legal Expenses associated with NSW Squash's court cases with their former CEO and Thornleigh lease holder. Unsurprisingly this Policy premiums were increases against the previous years and lead to an overall increase on a per participant basis for coverage in the three areas; Player Accident, PL/PI and Management Liability.

The CEO advised that Squash Sth Australia had indicated a desire to establish a payment plan for insurance, although they had not lodged their MSA. This was noted by the Board.

e. KRA 5. Annual Awards

The CEO commented further to his Report, that two Award Nominations had been received from the Members. The Board discussed the matter and resolved;

- To call for nomination (once again) with a due date of 1st March 2013 under the President's signature.
- To cancel the Annual Awards Dinner for 2013.

f. KRA 6.4 2012 Finance Report

The CEO presented a draft set of 2012 accounts comprising, Inc. & Exp. Balance Sheet and Accounts Receivables (for both 31/12/12 & 31/1/13), indicating that the audit was yet to commence and that the accounts would be subject to the necessary 'balance day adjustments'. The lead item was an expected deficit of \$100,000 following the loss on the Australian Open which stood at that stage at \$145,000. The CEO highlighted where savings had been made to begin to offset the Australian Open loss. He further commented that the Squash Matrix purchase and 'rebuild' had been capitalised. The Board accepted and approved the Finance Report.

g. KRA 6.4 2013 Budget

The CEO presented a proposed Budget for 2013. The Directors discussed a number of items of expenditure and resolved several amendments. The Board noted that subject to the Auditors approval of the 2012 accounts with particular reference to unexpended grants being carried into 2013 that the budget at a small surplus of ~\$4,000, be approved.

h. KRA 6.3 CEO Performance Review

The Board (in the absence of the CEO) considered the CEO's Performance, following which the Board thanked the CEO for his efforts. The President was tasked to complete the documentation process in due course 'following the meeting'.

i. KRA 6.5 ASC – Our Sporting Future Director attendance

The Board considered the attendance of Directors and CEO at this gathering under the ASC's auspices to be held in Melbourne in April 2013, resolving that John Lee, Marcus Smith and Gary O'Donnell attend.

j. KRA 6.5 WSF – Olympic Fundraising

The Board considered the request of WSF President Ramachandran to provide a donation to the Squash for 2020 Bid. The Board resolved to support the initiative (using some funds saved from the Awards Dinner cancellation) and to put a call to the Members under the President's signature for their contribution.

k. KRA 6.2 Governance Review

The Board discussed the Governance Review and appendices, both in a general sense and specifically in terms of each of the Reviewer's recommendation. The Board resolved to;

- Accept the Report,
- Advise the Members of this,
- Circulate to the Members the Review including appendices as received,

The Board then considered each of the recommendations resolving a position on each. The recommendations and the Board's comments to be collated and provided to the members for their consideration, comments and return to Squash Australia for collation and distribution to attendees in advance of the National Workshop.

I. KRA 4. Performance Pathway

National Head Coach Byron Davis joined the meeting to discuss High Performance matters. A report was also tabled including current National Junior Talent Squads. The substantial items discussed were;

1. Australia's Winning Edge
 - The CEO & NHC outlined the 'fast moving' process which Squash (like all NSO's) had been engaged in following the ASC's advice in late December that all sports seeking High Performance funding needed to submit a 'Performance Case' by 1st February 2013 to justify continued funding support on a long terms basis with a strong focus on 'who the athletes are' over a 10 year horizon.
 - Squash had met the required deadline with a detailed 10 page 'Performance Case' and a range of supporting documents. The Performance Case was provided for the Directors with appendices tabled for review. (and distributed electronically post meet)
 - Squash was also invited to attend a meeting with an AIS Review Panel, 12th February for the Performance Case to be evaluated. Little was known at the time of the Board Meeting on this stage of the process.
 - The Board acknowledged the work of staff to lodge the documentation within the context as outlined by the ASC.
2. ACGA Meetings – Glasgow 2014
Gordon Young, HNC & CEO had met with Diane Gallagher of the ACGA regarding planning for Glasgow. Key requirements for Squash was to confirm the Section Manager and complete the Selection Criteria both for ACGA approval.
3. Australia Women's Team Reports of Coach & Manager
The Board had been circulated reports for the Australia's Women's Team's, which were acknowledged.
4. NTDC Recruitment
CEO advised all effort in the PP area had been focussed on the Winning Edge submission.

Items Discussed by the Board:

- a. National Squash League – A paper to further consider the National Squash League was discussed and resolved to be considered at the National Workshop.
- b. Squash Matrix – Marcus Smith highlighted the continued development of Squash Matrix, and in particular the launch of the mobile friendly version. He also highlighted to the Board the need to limit customisation requests as each comes with a cost against which the wider benefit versus a unique delivery convenience need to be weighed. The Board acknowledged and thanked Marcus for his efforts in conjunction with the developer and Ryan Wiegand for their work in the development of Matrix for the sport.
- c. Coach Accreditation system – The CEO provided the Board with an overview document which outlined the Coach Development Framework which would be the basis of the replacement of the Level 1, 2, 3 system. The concept behind the framework is the coach's framework aligns with the player development pathway. A working group has been developing the 'detail' to each of the Framework levels. The current Levels system period of validity will expire in August 2013 and so the new structure needs to be submitted in advance of the date for ASC review and approval.
- d. Coach & Referee Accreditation Cards – CEO updated the Board that the ASC had resolved to no longer produce these for sporting organisations. Staff to resolve possible solutions.

Yours sincerely,



Gary O'Donnell
Chief Executive Officer