

# ALCOHOL MANAGEMENT POLICY

## SQUASH NT

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### PURPOSE

This club consumes and sells alcohol under a valid license\*. The purpose of this policy is to outline club procedures in regards to the responsible service and promotion of alcohol at club events and activities. This policy represents the club's commitment to its members and guests, acknowledging the role that sporting clubs and associations play in building strong and healthy communities.

### RATIONALE

This policy provides the basis for a balanced and responsible approach to the use of alcohol at **Squash NT** events and activities. This policy will help to ensure the club:

- Meets its duty of care in relation to the health and safety of our members and guests who attend any club events and activities.
- Upholds the reputation of the club, our sponsors and partners.
- Understand the risks associated with alcohol misuse and our role in minimising this risk.
- Complies with a valid liquor license and associated terms and conditions

**Squash NT** recognises the legal responsibilities and the financial and social benefits of holding and/or operating a liquor license\* in the community. In doing so we will adhere to liquor licensing laws\* and the criteria of the *Good Sports* program.

\*Unless exempt under state specific laws

This policy ensures the aims of the club are upheld and that alcohol is managed responsibly.

- When alcohol is served by the club at our facilities or during a club function, even if offsite.
- To all players, coaches, officials, members, club visitors, club facilities, club functions and other activities undertaken by the club where alcohol is consumed.

## GENERAL PRINCIPLES

- A risk management approach will be taken in planning events/activities involving the sale, supply or consumption of alcohol. Such events will be conducted and managed in a manner consistent with liquor licensing legislation and this policy.
- Alcohol misuse can lead to unsafe or unacceptable behaviour or risk taking. Excessive consumption of alcohol will not be an excuse for unacceptable behaviour, particularly behaviour that endangers others or breaches the law, this policy or any other policy of the club.

## COMMITTEE MEMBERS, MEMBERS, PLAYERS AND OFFICIALS

- Must not compete, train, coach or officiate if affected by alcohol.
- Must not provide, encourage or allow people aged under 18 to consume alcohol.
- Must not participate in or encourage excessive or rapid consumption of alcohol (including drinking competitions).
- Must not provide alcohol only player awards as a reward for reaching a milestone (e.g. bottomless glass).
- Must not pressure anyone to drink alcoholic beverages.
- Must not post images on social media of themselves or others drinking alcohol at club-related activities.

\*Unless exempt under state specific laws

- Must accept responsibility for own behaviour and take a responsible approach and use good judgment when alcohol is available.

## GENERAL

The club will ensure that:

- A current and appropriate liquor license\* is maintained.
- The club's liquor license\* is displayed as near as practical to the entrance of the clubroom or beside the bar/canteen (as required by relevant state law).
- All mandatorily required liquor licence\* signage will be displayed in each area/room covered by the club's license\*.
- The names of Responsible Service of Alcohol (RSA) trained personnel will be displayed near the bar.
- Bar servers of alcohol will not consume alcohol when on duty.
- Information posters about '[Standard Drink measures](#)' will be displayed prominently near where alcohol is served.
- An Incident Register will be maintained (at the bar/canteen) and any alcohol-related incidence will be recorded on the register.

## FUNCTIONS

The club will not:

- Conduct functions where a minimum amount of liquor sales is required
- Conduct 'all you can drink' functions
- Provide alcohol-only drink vouchers for functions
- Include alcohol in the price of tickets
- If the club decides to include alcohol it will limit 'free' drinks to a maximum of four, as per the recommended [guidelines](#) outlined by the Australian Health and Medical Research Council.

Advertisements for functions will:

- Not overemphasise the availability of alcohol or refer to the amount of alcohol available

\*Unless exempt under state specific laws

- Not encourage rapid drinking or excessive drinking.
- Give equal reference to the availability of non-alcoholic drinks.
- Display a clear start and finish time for the function.

## SERVICE OF ALCOHOL

Alcohol will be served according to the club's liquor license\* with the safety and well-being of members and guests the priority. The club will ensure:

- Only RSA trained bar servers with current qualifications will serve alcohol.
- When serving non pre-packaged alcohol (e.g. drinks in glasses), standard drink measures will be served where possible.
- Servers are aware of standard drink sizes and competent in measuring standard drinks.
- That service of double measures of spirits is discouraged.
- People under 18 will not serve alcohol.
- Excessive or rapid consumption of alcohol is not encouraged which includes not conducting:
  - Cheap drink promotions
  - Drinking competitions.

## INTOXICATED PEOPLE

For the purposes of this document; a person is defined as in a state of intoxication if his or her speech, balance, co-ordination or behaviour is noticeably affected and there are reasonable grounds for believing that this is the result of the consumption of alcohol and/or other drugs.

- Intoxicated people will not be permitted to enter the premises.
- Alcohol will not be served to any person who is or appears intoxicated.
- Bar servers will follow RSA training procedures when refusing service to an intoxicated person.
- If a person becomes intoxicated (and is **not** putting other people at risk with their behaviour) they will not be served alcohol but will be provided with water and options for safe transport home from the club (where available).

\*Unless exempt under state specific laws

- If a person becomes intoxicated (and is putting other people at risk due to their behaviour) they will be asked to leave the premises immediately and offered safe transport options (where available). Police may also be contacted to remove the person, if required.
- Any alcohol-related incident and any action taken will be recorded in the club's incident register.

## UNDERAGE DRINKING

- Alcohol will not be served to persons aged under 18.
- Servers and committee members will ask for proof of age whenever the age of a person requesting alcohol is in doubt.
- Only photo ID's will be accepted as 'proof of age'.
- The club will discourage the drinking of alcohol in the change-rooms to reduce the risk of minors being served alcohol illegally.

## AVAILABILITY OF NON-ALCOHOLIC AND LOW ALCOHOL DRINKS

The club recognises that not all club members may drink alcohol and alcohol is not the only revenue stream available. The club actively encourages the sale of alternative products to that of alcohol.

- Drinkable water will be provided free of charge (where available).
- At least four non-alcoholic drinks and one low-alcoholic drink option will always be available and priced at least 10% cheaper than the cheapest full strength drink.
- Non-alcoholic drinks should be clearly visible and adequate in variety and supply.

\*Unless exempt under state specific laws

## FOOD

Substantial food (more than chips, nuts and similar snacks) will be available when alcohol is available for more than 90 minutes or more than 15 people are present (e.g. soup, toasted sandwiches, pizza, BBQ, salad rolls).

## SAFE TRANSPORT

The club recognises that driving under the influence of alcohol or drugs is illegal and hazardous to individuals and the wider community. Accordingly, the club implements a Safe Transport Policy that is reviewed regularly in conjunction with this Alcohol Management Policy. We ask that all attendees at our functions plan their transport requirements to ensure they arrive home safely and prevent driving under the influence of alcohol or drugs.

## CLUB TRIPS

The club will monitor and ensure any club trips, particularly end of season player trips, strictly adhere to responsible behaviour and alcohol consumption in accordance with the principles of this policy and the aims of the club. The club will not actively promote or fundraise for player's end of season trips.

## AWARDS/PRIZES

The club will avoid providing [awards](#) (e.g. at end of season presentations) and fundraising prizes that have an emphasis on alcohol as a reward.

\*Unless exempt under state specific laws

# POLICY AND RESPONSIBLE USE OF ALCOHOL PROMOTION

- The club will promote the alcohol management policy regularly:
  - By putting a copy of the policy on the website and in member/player information.
  - In club newsletters and flyers/invitations for functions.
  - Via social media.
  - Through periodic announcements to members at functions.
- The club will educate club members and supporters about the alcohol policy and the benefits of having such a policy.
- The club will actively demonstrate its attitude relating to the responsible use of alcohol and promote positive messages through its social media platforms.
- The club will not advertise, promote or have alcohol served or consumed at junior events or activities.
- The club will pursue non-alcohol sponsorship and revenue sources.
- The club will actively participate in the Alcohol and Drug Foundation's *Good Sports* program with an ongoing priority to achieve, or maintain Level 3 accreditation

## NON-COMPLIANCE

All club committee members will enforce the alcohol management policy and any non-compliance, particularly in regard to Licensing Laws, will be handled according to the following process:

- Explanation of the policy to the person/people concerned, including identification of the section of policy not being complied with.
- Continued non-compliance with the policy should be handled by at least two committee members who will use their discretion as to the action taken, which may include asking the person/ people to leave the facilities or function.

\*Unless exempt under state specific laws

## POLICY MANAGEMENT

The presence of a bar manager and/or committee members is essential to ensure compliance with this policy. The bar manager or at least one committee member who is RSA trained is required to be present whenever the bar is open. The key responsibility of the bar manager/duty committee members are to ensure compliance with this policy and the liquor licensing laws\*

## POLICY REVIEW

This policy will be reviewed annually to ensure it remains relevant to club operations and reflects both community expectations and legal requirements.

## SIGNATURES:

Signed: 

General Manager

Date: 1<sup>st</sup> March 2017

Next policy review date is **February 2018**

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## ENQUIRIES

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