



Squash Australia Ltd

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Affiliations

World Squash Federation
Commonwealth Games Australia
Oceania Squash Federation
Confederation of Australian Sport
Australian Olympic Committee

4th March

Re: Squash Australia Governance Projector Tender

Squash Australia is a non-for-profit sports organisation responsible for running the sport of squash in Australia.

This document outlines the requirements for a governance project for Squash Australia to undertake the following:

- External Board Review of the Squash Australia Board – 2018
- External Board Review of the State Squash Associations – 2018 – 2019
- To construct a generic State Constitution in consultation with the States - 2019
- To construct a new Squash Australia constitution - 2020

Board External Review

This requirement has been driven by the both requests from the States, the need to undertake external board reviews every two years by the ASC and State department of sports and the need to improve the National and State Constitutions.

Attached is board assessment pdf as a proposed method of conducting the assessment and work.

- reviewing key board and governance policies
- conducting a survey of all directors, the CEO and relevant executive managers (this can be conducted via phone and skype)
- collating and analysing responses to identify key themes and issues
- conducting a follow-up interview with each director, the CEO and relevant executive managers who interface with the board (where possible we prefer interviews to be face-to-face)
- conducting a facilitated workshop (can be via phone or skype) with the board to discuss key findings and opportunities for improvement and reaching a consensus with the board on an improvement strategy, and
- drafting and finalising a report to the board on the evaluation outcomes and recommendations, and an implementation plan.

Constitution

Currently all State and National Constitutions are poorly written and need an overhaul. The States Constitutions are diverse and need consistency. The resulting work will feed in to a National

Principal Partner



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Constitution.

Each State/Territory has been requested to provide a representative for this work.

All tender application is requested to be submitted by 16th March via email to Richard Vaughan at ceo@squash.org.au.

Kind Regards,

Richard Vaughan

**Chief Executive Officer
Squash Australia**

Principal Partner



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