NET™

3140 Deming Way - Middleton, WI 53562

* Purchase Order MUST appear on all invoices and emailed to **apinbox@nettechnology.com** or invoice will be rejected, Invoice must match this Purchase Order Receipt.

	Work Location		**Contractor**	
Customer	WAL-MART Site #:2547 SuperCenter	Contractor	Intellicomm, LLC dba Intellicomm
Address	41 ANAWANA LAKE RD	Address	1048 Chase Creek Court
	MONTICELLO, NY 12701		Lawrenceville, GA 30044
Phone	(845) 8457967202	Phone/Fax	405802126 / 000000000
Service Contact	Manager	Contact	Marlon Dardaine

*** TECH MUST CALL UPON ARRIVAL AND SITE DEPARTURE ***

Contact Info: Please Call: (608) 827-7949 Ext 1116 *Your call will be handled in the order received* The following Login information is needed: your name, Company Name, work order#, callback number(mobile#)

Scheduling

1 billable technician approved for required arrival time:10/13/2020 11:00:00 AM

Scope Of Work

Phase 3 - Swapping PCs

-Login with NET through TECH APP auto login or by calling 608-827-7949 Ext 1116.
-Verify new PC(s) are onsite w/Manager or Receiving. (Shipment has bright neon label stating HOLD FOR NET.)
-Locate PC(s) to be swapped. Use serial number provided in Current Device List to find correct PC(s).
-Prior to disconnecting existing PC(s), contact NET Tech Support to get ALL port assignments.
PC(s) will use VLAN 25, port config remains the same.
-Swap out PC(s) with new PC(s) listed on Current Device List. Once online, contact NET Tech Support to ping PC after each swap.
-For each PC, take photos of 1) Welcome screen & 2) Serial number on PC. Fill in new serial number on Device Sign Off sheet.
-Have Manager confirm each PC is working properly and sign the Device Sign Off sheet.
-Package old PC(s) and give to store to send back as 'Used Assets'.
-Submit deliverables to DSS showing PCs working, serial numbers on PCs, Device Sign Off sheet & Manager signature on work order.
7-digit WOID should be placed in brackets in Email Subject line in this format [XXXXXXX]
-Logout with NET by calling 608-827-7949 Ext 1116.

Resolution

Billable Part(s) and Misc

No Information to Display

Customer - Managers Name (PRINT)	Customer - Managers Name (SIGN)	Date/Time

Technicians Name (PRINT)	Technicians Name (SIGN)	Date/Time