

SRASA BOARD OF DIRECTORS MEETING

MEETING: Board Meeting Monday 26 August 2013

LOCATION: 1pm, AMP Building, Level 1, 175 Fullarton Road Dulwich

1 ATTENDANCE

1.1 Present:

S. Abishara (SAb) G. DeVizio (GD) L. Franzi (LF) M. Goldstone (MG) (Chair)
C. Johnstone (CJ) P. Teale (PT)

Ex Officio: P. Sinnott (PS) - General Manager

1.2 Apologies:

A. Proctor (AP)
A. Ryan (AR)
P. Stevens (PSt)

2. CONFIRMATION OF THE MINUTES

Minutes of the meeting held on 29 July 2013 were confirmed as a true and accurate record.

Moved: George DeVizio Seconded: Cheryl Johnstone Carried.

3. ITEMS ON AGENDA (Reports Circulated Electronically Prior to Meeting)

3.1 BRM Racquets Review Update

Discussions held in camera.

3.2 2013 AGM –Information to Change Governance Structure

PS spoke to the 'Frequently asked questions' paper explaining the need to change the Governance Structure.

The document explains the importance of a tighter focus for finance/risk management, which frees up the Board to focus on Strategic Priorities and Direction.

Board suggested to move 'High level cash flow' to the bottom of point 8.

Modified Terms of Reference for Finance and Risk Advisory Committee accompanies the FAQ information sheet.

Board queried the 'Squash Development Foundation'. PS explained the Foundation has been set up and has remained dormant for 5/6 years. It can become activated once a benefactor or business makes a sizeable donation to the foundation.

Board approve the FAQ Information Sheet and terms of reference to be circulated to Members and Players prior to the AGM (email, website, AGM Notice).

3.3 2013 AGM Notice and 2012 AGM Minutes (in camera)

Discussion held in camera.

3.4 2013 Board Membership Discussion (in camera)

Discussion held in camera.

3.5 Somerton Squash Club

11 teams registered in the 2013 Spring Pennant by Somerton Squash Club (approx. 54 players). Mark Parker has suggested it is not his role to collect the 'player fee' and pass on to Squash SA, if made to, he believes he should be paid a 10% admin fee.

There are other collection options available. Some Clubs have chosen to collect Squash SA fees via IMG. This is paid directly to the Club. Squash SA have offered to meet with Mark on 3 occasions to discuss these options, but he has declined.

The Board resolved that they could not change the policy regarding fee collection for one Club.

PS to investigate club affiliation compliance requirements governed by this and the Constitution.

E-mail Somerton players and team captains and reiterate in e-newsletter that all fees paid to Clubs – communicate widely and broadly to players the situation and outcomes of non-payment of fees to Clubs.

PS to write to Mark Parker, advising that Squash SA had 'made Somerton aware of the change and the Club nominated teams, Squash SA believed this to be acceptance of the fee collection. Encourage Somerton Squash Club to talk to players about paying, pay by round 10, to be eligible to play finals'.

4. GENERAL MANAGER'S REPORT

4.1 General Manager's Report

4.1.1 Racquets SA Facade/Branding Update (PS)

PS spoke on the revised architect concept plans with orange and green options. The architects preferred design option incorporating the green colour scheme to tie in with Tonsley Redevelopment branding. Built out light boxes to be installed advertising the venue ie. Services – bar, gaming, bistro. Wooden slats to be replaced with frosted glass in 'break out area'.

Board approved the proposed signage and architectural changes and colour schemes (green).

4.1.2 Draft 2013 Annual Report (will be presented at the Meeting)

PS presented a draft copy of the 2013 Annual Report, which has a 'people' focus. Financials have been summarised to a 2 page report, supported by full financials as a separate attachment.

4.1.3 GM Secondary Employment Request

PS spoke on this secondary employment request which requires 2 hours on a Thursday to lecture at Uni SA Recreation Planning Degree. Board agreed this is a good professional development opportunity and will be useful in promoting squash.

The Board approved the General Manager's request.

4.2 OHS Report

No OHS incidents or accidents to report.

5. FINANCE (Reports Circulated Electronically)

5.1 Income Statements Squash SA and Racquets SA

PS advised there are no major abnormalities or variations one month into the new Financial Year. PT noted the 2013/14 budget is conservative. Racquets down approx. \$2k, due to gaming. Bar trading is consistent. Projected, this should swing back next month.

6. GENERAL BUSINESS

6.1 Squash SA Glass Court Storage

MG and CJ were approached by Squash ACT about the storage of Squash SA's glass court. Initially Squash ACT were to have the glass court on a 3 year lease, \$20,000 per year. Squash ACT purchased their own court and did not hire Squash SA's court in the 2nd and 3rd year. Squash ACT have requested Squash SA pay 50% of storage costs. Relocation to Adelaide \$7000, prefer to pay for relocation as opposed to storage. Possibility to store the court at the Barossa. There are still some parties interested in purchasing the glass court from the eastern states. PS to contact potential buyers as transport from ACT to eastern states would be cheaper than transporting from SA.

The AIS High Performance program has limited access to glass courts for players to practice on. CJ mentioned to Squash Australia that we had one, PS to follow up on this.

\$40,000 lost by Squash SA from Squash ACT purchasing their own court. Divide out this loss by proposed storage costs – it could be seen that Squash ACT still owe Squash SA this amount so they can store the courts covering all costs until the \$40,000 is balanced.

7. ITEMS FOR INFORMATION

8. POLICY

8.1 Working with Children – Child Protection Policy (Draft)

Discussion at the last meeting about a procedure to support this policy.

Board discussed the levels of checks available, and suggested that we set the higher standard of clearance/assessment as our benchmark. Policy to be amended to reflect the minimum standard is a Criminal History Assessment for all volunteers and officers. PS to modify, email to Board.

9. CORRESPONDENCE

In

Squash Australia Website/Matrix
Somerton Squash
Patrick Stevens

Out

Squash Australia Website/Matrix
Somerton Squash
Campbelltown Council (not in annual report)

10. SQUASH AUSTRALIA

10.1 Squash Australia General Meeting

MG spoke that Squash Australia have changed their constitution. 7 members for a full Board - 5 elected by the membership, 2 members elected by the Board. President is elected from within the Board. Squash Australia are currently working through changes to the remainder of the Constitution.

At the Presidents meeting, the attendees unanimously supported the request for an independent review of the High Performance Program. Squash Australia Board to decide if the review will be undertaken or not.

11. NEW BUSINESS

No new business.

12. CONFIDENTIAL ITEMS (IN CAMERA)

3.1 BRM Racquets Review Update

Discussion held in camera.

3.3 2013 AGM Notice and 2012 AGM Minutes (in camera)

Discussion held in camera.

3.4 2013 Board Membership Discussion (in camera)

Discussion held in camera.

12.1 Racquets Allegation

Discussion held in camera.

13. BOARD DIARY

2013 Annual General Meeting: 7pm, Monday 16 September at Racquets SA, 1303 South Road, St Marys.

LF an apology for AGM.

Next Meeting: Monday 16 September, following AGM

14. CLOSE MEETING

Meeting closed at 2.30pm.