



BOARD MEETING MINUTES

Monday 23 October 2017 - Melbourne Sports & Aquatic Centre, 6.30pm

<p>WELCOME <u>Present:</u> Nicci Rossouw, Catherine Swift, Lee-Anne Carpenter, Lao Biesbroek, Olivia Coles, Geoff Schoenberg, Kal Desai, Fiona Young (CEO). <u>Apologies:</u> Gavin Murphy.</p>	
ITEM	ACTIONS
<p>1.1 Conflict of interest declaration – nil</p>	
<p>2.0 Previous Meeting Minutes Matters arising from the previous Minutes – nil. All outstanding matters have been dealt with.</p>	
<p>3.0 CEO's Report MSAC Lease – the CEO advised a meeting has been scheduled on 24 October with MSAC to progress lease discussions.</p>	
<p>4.0 2017-2020 Strategic Plan Update The CEO provided an update on progress with Strategic Plan KRA 2. Report attached.</p> <p>There are only a few Clubs who have been active in complying with the Child Safe Standards, particularly Standard 4 dealing with human resource practices that reduce the risk of child abuse by new and existing staff. Three Clubs are currently using the BlueQ system for managing Working with Children Checks with another six who are engaged in setting up their BlueQ accounts.</p>	
<p>5.0 Finance Report KD presented the Finance Report, noting the revised format following feedback from last meeting. Registration income remains behind budget and a loss is still forecast for EOY.</p> <p>KD and FY had also reviewed the existing (13) Finance policies (attached with Agenda papers) and made some small amendments to reflect legislation and human resource changes. The policies were adopted as a block.</p>	

6.0 Governance

6.1 Reports from Committees:

6.1.1 Governance Committee

GS spoke to the discussion paper circulated with the Agenda regarding the proposed Constitutional reform. Some points were raised about transitional arrangements and Board members who are part way through terms of office, ongoing tenure. Additionally, it was agreed that Appointed Director's period of office should match that of Elected Directors.

GS to write up the transitional arrangements, these to be circulated to Board members and then CEO to liaise with Lander & Roger regarding AGM documentation required.

Proposed timetable:

October - November	Precise wording of constitutional reform determined – consult with Lander & Roger
November - December	First communication of proposed changes to members
January-February	Second communication of proposed changes to members
February AGM	Vote to approve changes to take effect in 2018
2018 AGM	Election of Three Members to Three Year Term
2019 AGM	Election of Three Members to Three Year Term

GS to prepare notes on transitional arrangements.
CEO to liaise with Lander & Roger regarding AGM documentation required

7.0 General Business

7.1 Australian Masters Event

Postponed in the absence of Peter Wright.

7.2 Social and casual player demographic information – Target 5000

The CEO outlined the Target 5000 campaign aimed at capturing details of 'supporters' of squash & racquetball in Victoria. Information has been direct emailed to Clubs, will be included in the upcoming newsletter and is being rolled out across social media – including video interviews with various identities from the squash and racquetball communities. The outcome of the campaign will be reviewed next year – if successful could form the basis for a Target 8000 in 2018.

7.3 La Trobe University – Player Survey

The two-page Summary document was approved for general circulation. The CEO will forward a copy of the survey through to Squash Australia as well as presenting as part of the SA Executive Officer's meeting next week in Brisbane.

7.4 Squash Australia Board Elections

The Governance Committee has discussed the six nominations for the three vacant positions on the SA Board.

7.5 Squash Australia NTC Relocation

Attached report received and noted.

Board members to encourage friends, family etc to sign up.

7.6 Australian Junior Championships - Geelong

Attached report received and noted.

7.7 State Junior Team Selection Policy

Attached Policy amendments as noted were adopted.

8.0 Next Meeting

The next meeting of the S&RV Board will be held on November 20, 6.30pm at The Emerald Hotel, 415 Clarendon St, South Melbourne.

Meeting closed at 7.40pm.

Chair: _____ **Date:** _____