



VENDOR W/O #
126559-02

Service Date 7/30/21 10:00 AM
Client PO #
Priority Regular
Order Type Service
SN Task # PRJTASK7213722

Telaid
13 West Main Street
Niantic, CT 06357
Phone # 800-205-5556 Fax #

Contact Information Service Desk (866) 566-4295

SERVICE LOCATION

FEDERAL EXPRESS - Loc # TUSA - FedEx Express
3601 E Columbia
null
Tucson, AZ 85714
Phone # Fax #

VENDOR # 380129

Intellicomm
1048 Chase Creek Ct
Lawrenceville, GA 30044
Phone # 405-802-1262 Fax #

SERVICE DESCRIPTION

Install 3 data lines *Two Techs*

****Any materials being shipped to site will have to be FedEx as they are FedEx Locations****

Site Contact: Chris Prue (520) 512-4500 x4523

Alternate Site Contact: Dave Koenig (520) 512-4544

Customer PO: 2021D300

Scope of Work: Need 3 data jacks for additional csa computers, The runs will be about 60' each at most, I will need a cat 5 jack for them. All interior walls that are drywall.

Estimated Materials Needed: Approx. 300 FT Cat 5e Plenum Cable, 6 Cat 5e Jacks (might need a jack on both ends of the line), 3 face plate

Number of Technicians required: 2

Lift Needed?: No

FedEx Incident number: None Provided

Brand of Material Needed: Belden, Comscope, Berk Tek.

Check in and out with Telaid at 866-566-4295. If you do not check in AND out, payment may be affected.

- Signed Authorization Form is required. This is NOT the Telaid signed work order. Please call 866-566-4295 with any questions.
- Tech must have a cable tester and provide photo of cable test results.
- Tech must provide switch and port info to FedEx Support and Telaid. Record name of FedEx Support personnel.
- Tech must use panduit or wiremold to ensure the cables that were ran by the tech look clean and neatly organized. Ensure that enough panduit and wiremold are brought to site along with the necessary materials to complete the SOW.
- Tech must use preferred materials (base preference – match what is already installed at site: FEDEX Express and Office locations – BELDEN (Must be White Cable), FEDEX Trade Networks/Supply Chain/FedEx Ground - HUBBELL (Must be Blue cable)), use plenum cable, ****ALTERNATIVE CABLE IF BELDEN & HUBBELL CAN'T BE SOURCED**** - Berk - Tek (Plenum White or Blue depending on the site.)
- Fiber products must be Corning.
- ~~.....Jacks, faceplates, and other materials must be Belden for FedEx Express and Office locations, Hubbell~~



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for FedEx Trade Network/Supply Chain, no exceptions. Color must be white.

- Label maker is a must, labels for each jack, no marker.
- Bix punch tool required
- Can only reimburse for materials used onsite.
- Any and all cable pathway obstructions must be report to Telaid when onsite so it can be escalated to the client.
- Cables that are being installed must be routed to a patch panel or bix connector/66 Block. No plugging directly into the switch, if there aren't any onsite or the existing patch panel/bix connector/66 block is full tech is responsible for reporting the issue to Telaid and we will escalate from there.
- Cable runs must be patched into the switch onsite designated by the LCON or FedEx VOIP Support. Tech must then work with VOIP Support to activate the data ports on the designated switch. If the tech is advised not to plug into the switch it must be noted on the Work Authorization Form and signed off by the person advising the tech not to patch the lines to the switch/network device.

FedEx Support Numbers when patching to ports:

FedEx – activate port - 901-263-2855

901-263-6363 – VOIP Support

**If Tech is advised not to patch to a port on the switch, must get the approval in writing to not patch into the switch. Otherwise tech will have to patch into the next available port on the switch.

- If Lift was used onsite:

When the project is complete, please move all utilized lift outside of Receiving or loading dock. Please park the lift with the batteries against the building to prevent theft or damage.

Doc Type	Required Count	Description
Photo 1	1	Tech must have a cable tester and provide photo of cable test results.
Photo 2	1	Tech must provide switch and port info to FedEx Support and Telaid. Record name of FedEx Support personnel.
Photo 3	1	Proof of work completion, picture of the scope completed (Could be picture of data jack installed, etc.)
Signoff	1	Signed Authorization Form is required. This is NOT the Telaid signed work order. Please call 866-566-4295 with any questions.



SIGN OFF SHEET

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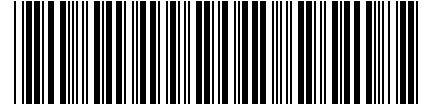
Telaid
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SERVICE LOCATION

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3601 E Columbia
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Tucson , AZ 85714
Phone # Fax #

IVR Pin #

41802304



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Store Manager's Signature

Print Name

Date

Time In

Time Out