



Commercial Property Manager

Link: <http://commercial-realestate-training.com/>

1. Environmental

1.1. Risk management

2. Lease management

2.1. Rent reviews

2.2. Options

2.3. Critical dates

2.4. Lease negotiation

3. Vacancy management

4. Arrears control

5. Rent payment

6. Find replacement tenants

7. Marketing property

8. Maintenance

9. Contractors

10. Code & safety compliance

11. Insurance

12. Renovations

13. Relocations

14. Tenant mix

14.1. Tenant retention plan

15. Landlord reporting

16. Budgets planning

16.1. Income

16.2. Expenditure

16.3. Capital expenditure

17. Expenditure mgt

18. Income mgt

19. Outgoings control

20. Energy

21. Return net income