Network Engineering Technologies
3140 Deming Way
Middleton, WI 53562
www.nettechnology.com

Vendor: 60426
Purchase Order: 678925-1356101-S80186070
Work Order: 1356101
Service ETA: 03/22/2022 10:00 AM
*Purchase Order MUST appear on all invoices and emailed to apinbox@nettechnology.com or invoice will be rejected, Invoice must match this Purchase Order

Site Location Information	Technician Information
Customer: ShopperTrak	**Technician Name:**
Site Number: S80186070	**Technician Phone:**
Location: ShopperTrak LensCrafters A718	**Techs Manager:**
7102 Austin Street Forest Hills, NY 11375 (646) 640-6066	**Manager Phone:** 4058021262
Site Contact: LensCrafters	

*** MUST CALL UPON ARRIVAL AND BEFORE SITE DEPARTURE ***

NET Contact Info: Please Call: 608 827-2271 *Your call will be handled in the order received* The following Login information is needed: your name, Company Name, work order#, callback number(mobile#)

Scheduling
1 billable technician required Arrival Time: 3/22/2022 10:00 AM
Scope of Work

VENDOR ShopperTrak - Installation - Orbit ES/8 -LensCrafters - Austin Street

Technician should arrive onsite at the time designated on the Work Order.

Safety Protocol Requirements:

1. Techs to wear face coverings and gloves at all times when entering, working in, or exiting stores.
a. This can include any of the following based on CDC guidelines: reusable or disposable masks.

2. Techs to maintain social distancing while in stores and follow all posted instructions for customer queuing/metering.

3. Techs to refrain from visiting stores if they have a fever of 100.4 F (37.94 C) or higher, or have exhibited any symptoms of COVID-19 within 14 days of the scheduled visit, (ex: fever, cough, shortness of

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breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell).
a. Or if in the last 14 days, they have been out of the country, traveled by plane/cruise ship or been to areas known to have high concentrations of COVID-19 infections, or been in close contact with a person(s) with a positive or presumed positive COVID-19 case.

4. If a technician is diagnosed with COVID-19 or shown symptoms of COVID-19 within 2 weeks of visiting a store, inform NET/ShopperTrak of the diagnosis.

Each Orbit ES/8 requires an individual homerun cable and power supply.

Description: New installation.

Orbit Type & Connectivity: Orbit 8 - IP

Notes: Use the new equipment being delivered 2/25.

Pre-Cabled: Yes

# of Orbits: 1

Provision Mode: Single Site Connectivity

Special Instructions: 1 - 2.1 Orbit

Tech should bring patching compound to fill any holes left when mounting orbit/s.
Cat5e or cat6 cable
Minimum 10ft ladder
Misc Cat5 materials: jacks, surface mount boxes, patch cords, etcetera…

*Required Tools:
Digital camera or smartphone
Cat5e/Cat6 tester
Butt set
Toner
Punch tool
Standard cabling tools

Customer Signed Copy

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Standard hand tools and power tools

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1) Log-In
-Call NET Helpdesk (608)827-2271(Option 3) for login. Please have Site ID(Commonly S800XXXXX) or Work Order # ready.

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2) Work Order Details and Special Notes - If Scope states "Pre-Cabled: Yes" Tech must get approval from NET before running cable. Each Orbit ES/8 unit must have its own homerun cable and power supply or connection to a POE switch.

Orbit ES Installation Manual V1.0 and all required materials listed within
*****Tech should be prepared with patching materials in case of Orbit relocation***

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3) Pictures

TECH SHOULD BRING SMARTPHONE. Tech will need to send the following photos:

- Serial number and MAC address from each Orbit and ST600.
- Each Orbit further back with entrance.
- Each Orbit close-up.
- Back office network equipment with ST600 visible in photo.

Send pictures to DSS@nettechnology.com

Email subject line MUST read [XXXXXX] where XXXXXX = WO number on NET Purchase order (Typically beginning with a 1)

If you encounter issues please try to find an open WiFi hotspot nearby and try sending again on wireless signal or ask NET for mobile app link.

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4) Testing
You will be testing with NET today. Once complete call into (608)827-2271 option 1 and you will be directed to NET's ShopperTrak Support team. Hold times are to be expected please remain on the line. Once testing is complete tech will need to do walk throughs(Walk in and out of each entrance 10 time).

***If there is equipment to return, then -
-Report to NET the contact information (Name and Phone #; Store number is acceptable) of who was given the equipment to return.

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-Send a picture of the return shipping label with the tracking number legible to DSS as instructed above.

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5) Log-Out
If you work with ShopperTrak directly, they will provide you with check IN and check OUT codes upon
completion of the install. Record these on your Work Order along with the name of the person you worked
with at ShopperTrak as NET requires these upon logout.

Logout with NET Helpdesk 608-827-2271(Option 3)

YOU MUST LOGIN AND OUT WITH NET
FAILURE TO COMPLY WITH ANY PORTION OF THIS WORK ORDER WILL RESULT IN NON-PAYMENT

Resolution

Customer - Managers Name (PRINT)   **Customer - Managers Name (SIGN)**   **Date Time**

Technicians Name (PRINT)   **Technicians Name (SIGN)**   **Date Time**

MANDATORY SIGN OFF OF TECHNICIAN AND CUSTOMER CONTACT MANAGER

**Sign Off does not release tech from the job site. Any questions need to be directed to NET
Tech Support.**

Customer Signed Copy