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TASMANIAN SQUASH RACKETS ASSOCIATION INC
Minutes of Committee Meeting held on
Saturday 20 April 2013 at 5:00pm
at Eastside Squash, Bellerive

1. PRESENT

Chris Doig, Kent Harbutt (in person); Greg Ward, Nathan Ward, Julie Smith-Kingston (via skype), Leon Barnett (via phone). Guest: Mark Hudson (Chairman of STPP Committee)

2. APOLOGIES

Max Moorhouse – was to present Squash Development Council report.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting held on Saturday 19th January 2013 were confirmed.

Carried unanimously

4. BUSINESS ARISING FROM THE MINUTES

The list of outstanding items from previous meetings with comments from today's meeting follows:

- Awards & dinner 2012 – deferred - Kent Harbutt provided a verbal update and will report to the next meeting.
- Matrix – Michael Brown to follow up account.
- MPP – Chris Doig to forward copy to Sarah Davidson, Sport & Recreation.
- Newsletter – Michael Brown to follow up discussion with Ryan Wiegand of Squash Australia. Ryan has also advised Michael to contact Andrew Dent.
- PP (report from Mark Hudson) – This was discussed as part of other business. See below.
- Website – Michael Brown has spoken to Ryan Wiegand about the website and follow-up call to be made.
- Facebook page – discussion about the facebook page and the need to update it regularly. Greg Ward suggested seeking volunteers at the AGM. Julie Smith-Kingston said she was interested in being a volunteer. Greg said a co-ordinator of contributors is needed.
- Not included from November – affiliation fees – collection (procedure to be looked at by Cheryl) - Cheryl asked about the trial by Squash Australia of the collection of affiliation fees and Kent Harbutt advised that this was going to be in 2014. Procedure for 2013 remains the same. Will be circulated after AGM and confirmation of affiliation fee increase.

5. CORRESPONDENCE – INWARDS AND OUTWARDS

A list of emails and correspondence was not prepared.

6. TREASURER'S REPORT

The Treasurer's report was circulated prior to the meeting. It was moved Leon Barnett, seconded Julie Smith-Kingston "that the Treasurer's Report be received subject to variation resulting from questions to the Treasurer prior to the meeting".

Carried unanimously

Michael Brown was unable to establish contact via Skype due to technical difficulties.

7. GENERAL BUSINESS

There was no General Business as no reports were received by the Agenda cut-off date.

8. OTHER BUSINESS

These Items were listed by Committee Members for inclusion as General Business. However reports were not received on time.

8.1 Squash Tasmania Performance Pathway Report

Mark Hudson tabled a written report and briefed the meeting on the contents. A copy is attached.

The situation regarding Age Based event cut-off dates was raised. It was moved Chris Doig and seconded Kent Harbutt, that "Squash Tasmania will adopt Squash Australia's policy for the Australian Junior Championship cut-off dates for all Squash Tasmania calendar events."

Carried unanimously

8.2 Executive Officers' Council Update

Chris apologized for not having a report available. He said he would participate in the next teleconference on Tuesday 23rd April. The outcomes will be distributed in accordance with normal practice. Chris will provide an overview and position statement to the next meeting.

8.3 Presidents' Council Update

Kent provided a verbal report on the President's Council activities (Kent as Vice President attends these meetings on behalf of the President. As the President represents Tasmania on the Executive Officers Council our Committee deems the Vice President's attendance more appropriate). Kent's report was extensive and considerable discussion followed. His report was circulated to members after the meeting and is attached.

It was moved by Greg Ward and seconded by Julie Smith-Kingston "that the Vice President's verbal report be accepted."

Carried unanimously

8.4 Squash Australia Annual General Meeting

Kent, as Vice President, represented Squash Tasmania at the Squash Australia AGM at the President's request. Kent tabled a report at the meeting and spoke to the report. Discussion followed and Kent's summary of outcomes is attached.

The following items were raised at the meeting without notice.

- 8.5** Greg put forward a proposal originating from the NW Coastal Committee that a North South Challenge team's event be considered. This would fall in line with Squash Tasmania's strategic objective to hold a State Team's Championship. Greg to provide a report that outlines the structure and promotion of the event(s).

- 8.6** Leon asked what promotion had been planned for the Tasmania Junior Open. It was agreed that this be listed on the next Agenda. Chris is to prepare a report with Leon's assistance.
- 8.7** Leon raised the issue of a Tasmanian junior squash player travelling to the Australian Junior Open and not playing the stipulated minimum matches due to player withdrawal. Mark Hudson, as chairman of the STPP Committee is to raise this issue with Trevor Smith and report on the outcomes of the discussion.
- 8.8** Kent advised the Committee that an attempt was being made to resurrect the University Squash Club. He advised that Simon Fishwick has discussed this with a representative of the University of Tasmania. Kent will keep the Committee up to date with Simon's progress.
- 8.9** Kent raised the prospect of Brett McGrath joining the Committee to fill the vacant position of Secretary. The Committee agreed that the Secretary's position could be re-designed to allow Brett to become "Minute's Secretary". A report will be prepared by Chris and Kent for the next meeting.

9. CLOSE OF MEETING

The meeting closed at 6:06pm. The next meeting will be held at 5:00pm on Saturday 18th May 2013 at Eastside.

Chris Doig

Acting Secretary

TO BE CONFIRMED

/ / 2013

Report to Squash Tasmania Committee

General Meeting Saturday 20th of April 2013

From: Kent Harbutt

Subject: Presidents Council Meeting/AGM Sydney 23 + 24 March 2013

Saturday's workshop was devoted to the discussions of the Governance Review of Squash Australia. An independent facilitator was appointed to manage the workshop. Review recommendations were distributed in advance to all States for feedback before the workshop.

There were 14 recommendations proposed, the majority of which were passed to adopt by the meeting. The recommendations were read out and then the SA position was discussed in detail. State response were taken into account and members that had not responded to the original survey were given an opportunity to add their comment.

Recommendation 7 Ordinary members to be entitled to 1 vote was defeated.

The major changes were formulated into motions to be introduced at the AGM the following day.

These were the

motion 10.1 Subscription system could not be agreed, and has been deferred

motion 10.2 Squash Australia to reform the SA Articles of Association taking on board the key points of the review recommendations

motion 10.2a the Board of SA will expand to 7 Directors, 5 Elected 2 discretionary intended also that 40% of the Board be female.

motion 10.2b that a Nominations Committee be a formal requirement by inclusion in the Articles of Association. This will comprise of the President, 1 Director and 2 others appointed by members.

Motion 10.c that Directors of SA should not hold a position on a State Board

I will comment about other matters at the our State meeting .

SQUASH TASMANIA PERFORMANCE PATHWAY

REPORT TO SQUASH TASMANIA

19 April 2013

Please refer to reports on the:

- Squash Tasmania Junior Talent Squad 2013
- AJO Report to be tabled at next meeting.

**Mark Hudson
Chairman**

SQUASH TASMANIA JUNIOR TALENT SQUAD

QUARTER ENDED MARCH 2013

The table below is the current list of players and coaches involved in the program.

All but one player is financial.

Year to date has seen a number of activities undertaken – being:

- Appointment of Debbie Reynolds onto the committee.
- Head coach role documented and appointment of Paul Tuffin for 2013.
- Finalisation of enrolment procedures and documentation for both players and coaches associated with the program.
- A number of sponsors have been achieved for the talent squad. As previously advised it is recommended that a person be appointed to continue to work in this area for further improvement. Current sponsors include:
 - Imax
 - Goodstone Group
 - Genesys
 - Challenger
 - Devonport City Council
 - Eastside Squash Centre
 - Wynyard Squash Centre
- Training Shirt design completed with recognition given to the sponsors.
- Two platinum training days completed, with Sarah Fitzgerald attending the Eastside day.
- Training weekend in Devonport with Byron Davis in attendance
- Monthly reporting to Squash Australia for the underpinning program.
- Updating of the Squash Tasmania Performance Pathway Policy document which is close to be completed and distributed for review.
- Good attendance as highlighted below at the AJO held at Thornleigh over Easter 2013. Leon Barnett to provide report upon his return.
- Work continues to be undertaken in relation to the training sessions and Performance Pathway Coaching Conference to be held 4/5 May.
- More procedures are required to be put into place to ensure various responsibilities are being met by all people involved with the squad.
- A monthly newsletter will be published going forward.

Head Coach Paul Tuffin			
Coaches			
Coaches		Player Name	
Paul Tuffin		Enna Clyde	Jordan Stokes
Leon Barnett		Nancy Brown	Brendan Ward
Greg Ward		Claire Ward	Eamon Garrett
Chris Doig		Meagan Kiely	George Moore
Steve Lee		Susannah Kingshot	Harrisons Banks
Brodie Stokes		Alexandra Oliver	Harry Bird
Andrew Colquhoun		Kelcey Pitt	Aidan McGiniss
Max Moorehouse		Chelsesa Jamieson	Liam Woodleigh
Bob U'ren		Hayley Kingshott	Reagan Barker
Linda Pattison		Bethany Cambell	Oscar Brown
Nathan Ward		Grace Pattison	Mark Mundy
Mark Noonan		Jack Bradley	Breanna Stone
		Toby Moore	Masaki Pike
		Ed Strugnell	Jack Hudson
		Darcy Evans	Jamie Pattison
Attended AJO		Attended AJO	

Bank Reconciliation**Squash Tasmania**

18-Apr-2013

From : 19-Jan-2013 To : 18-Apr-2013

Date	Description	Debit	Credit	Balance
19-Jan-2013	Opening Balance			11,548.10
	<i>Credits to Account</i>			
27-Jan-2013	PP Rego - H Banks		250.00	
29-Jan-2013	PP Rego - B Campbell		250.00	
30-Jan-2013	PP Rego - A McGinniss		250.00	
30-Jan-2013	PP Rego - K Pitt		250.00	
30-Jan-2013	PP Rego - H Kingshott		250.00	
30-Jan-2013	PP Rego - S Kingshott		250.00	
31-Jan-2013	TMSA registration 2012		245.00	
31-Jan-2013	PP Rego - E Strugnell		250.00	
31-Jan-2013	PP Rego - C Ward		250.00	
31-Jan-2013	PP Rego - B Ward		250.00	
31-Jan-2013	Underpinning 2012 Squash Aus		2,750.00	
1-Feb-2013	Interest Feb 13		3.22	
4-Feb-2013	PP Rego - J Hudson		250.00	
5-Feb-2013	PP Rego - G Moore		250.00	
5-Feb-2013	PP Rego - T Moore		250.00	
5-Feb-2013	PP Rego - J Patterson		250.00	
5-Feb-2013	PP Rego - G Patterson		250.00	
6-Feb-2013	PP Rego - J Bradely		250.00	
7-Feb-2013	PP Rego - M Wynya		250.00	
7-Feb-2013	PP Rego - J Stokes		250.00	
7-Feb-2013	PP Rego - C Wilkens		100.00	
7-Feb-2013	PP Rego - R Barker		250.00	
8-Feb-2013	PP Rego - B Stone		250.00	
14-Feb-2013	PP Rego - L Woodleigh-Hardinge		250.00	
19-Feb-2013	Grant 2013 Tas Govt		19,800.00	
1-Mar-2013	Interest Mar 13		6.92	
6-Mar-2013	Penguin registration 2013		1,060.00	
6-Mar-2013	Penguin registration 2013		210.00	
7-Mar-2013	Tas Squash Academy, sponsorship 2012		28,820.00	
9-Mar-2013	ATO GST refund Oct-Dec 2012		801.00	
24-Mar-2013	Tas Squash Academy, sponsorship 2012		10,450.00	
26-Mar-2013	Kingborough registration 2013		690.00	
1-Apr-2013	Interest Apr 13		7.69	
2-Apr-2013	Chq Dep Branch 48MartinPl Syd		400.00	
18-Apr-2013	Penguin registration 2013		<u>75.00</u>	
	<i>Total</i>		70,418.83	81,966.93

<u>Debits to Account</u>		
30-Jan-2013	993688, Squash Aus	825.00
31-Jan-2013	993689, PP Hobart Sarah FitzGerald	1,000.00
1-Feb-2013	Bank fee Feb 13	12.70
4-Feb-2013	993687, AGM flowers - K Harbutt	20.00
14-Feb-2013	993690, L Woodleigh account payment	250.00
14-Feb-2013	993692, Squash matrix 2012	47.60
14-Feb-2013	993693, Insurances 2013	7,395.53
26-Feb-2013	993694, P Tuffin, Performance pathway	1,007.25
1-Mar-2013	Bank fee Mar 13	15.20
5-Mar-2013	993695, Tas Squash Academy, competition programs	28,820.00
6-Mar-2013	993696, PO box 2013	99.00
19-Mar-2013	993697, Tas Squash Academy, governance work	10,450.00
19-Mar-2013	993698, Tas Squash Academy, in-school, totball	16,500.00
1-Apr-2013	Bank fee Apr 13	<u>11.00</u>
	<i>Total</i>	<u>66,453.28</u>
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<u>All Unpresented Cheques</u>		
9-Feb-2013	993691; K Harbutt, President's meeting	32.00
18-Apr-2013	993699; Squash Aust reg Apr 2013	<u>975.40</u>
	<i>Total</i>	<u>1,007.40</u>
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<u>Outstanding Supplier Invoices - None</u>		
	<i>Total</i>	<u>0.00</u>
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<u>All Outstanding Sales Invoices</u>		
31-Dec-2012	304; Tas Squash Academy; Various player registration 2012	<u>1,806.00</u>
	<i>Total</i>	<u>1,806.00</u>
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Note – This bank balance includes money of the Performance Path shown below.

<u>Code</u>	<u>Account</u>	<u>Type</u>	<u>Value</u>
<u>Profit Centre: Performance Pathway</u>			
1200	Tas State Coach Conference Fees	Credit	3,529.05
1205	PSCAT Grant	Credit	477.27
1210	PP Training Camp Income	Credit	822.71
1212	AJC 2012 canteen	Credit	3,803.45
1213	PP Player Registration	Credit	5,999.93
1217	PP Sponsorship	Credit	181.82
1218	Underpinning Grant	Credit	<u>2,500.00</u>
		<i>Total</i>	<u>17,314.23</u>
2300	Tas State Coach Conference Dinner	Debit	2,666.99
2310	Tas State Coach Conference Expenses	Debit	663.62
2320	PP Training Camp Expense	Debit	2,005.98
2330	Performance Pathway Refund	Debit	45.45
2340	Coach expenses	Debit	<u>1,007.25</u>
		<i>Total</i>	<u>6,389.29</u>
		<u>Profit / Loss</u>	<u>10,924.94</u>
	** This is nett of gst.	<u>Total Profit / Loss</u>	<u>10,924.94</u>