

**Title**

Media &amp; 49" Monitor Install \*FIRM ETA once scheduled\*

**Assignment Date**

 August 10, 2020 8:00AM to  
August 10, 2020 3:00PM EDT

**CHECK IN REQUIRED**
**ARRIVAL TIME**

\_\_\_\_\_ AM/PM

**DEPARTURE TIME**

\_\_\_\_\_ AM/PM

**Contact Information**
**Support Contact**

 Service Desk  
(866) 566-4295

**Assignment Location**
**X00384 - ATLANTA, GA**  
550 PEACHTREE ST NE  
ATLANTA, GA 30308  
USA

**Description**

- 1- Tech must read installation doc prior to arrival
- 2 - Tech must bring paper copy of installation doc.
- 3- Real time deliverables to be uploaded to work market while onsite.

**SOW:**

Inventory client provided equipment

Install wall bracket

Install monitor

Install media player

Set up monitor

Confirm functionality with tech support

**Tools Required:**

- Technician is required to bring a known good HDMI cable, known good cat5e patch cables
- NEW 6' EXT cord (3Prong)
- The techs MUST take a laptop (no Chromebook) with an Internal / External SD Card Reader and Micro Adapter
- USB KEYBOARD
- Bring ½" Velcro [Included in the base rate] for installation
- Ladder, up to 8'
- Stud Finder
- Level
- Hammer Drill w/ two (2) fully charged batteries. \*\*if hammer drill is used, rate adjustment may apply.
- Standard Drill w/ two (2) fully charged batteries
- Drill bits; 7/16" Masonry; 7/16" Wood/Metal; ½" Metal/Wood; 1/8" Metal/Wood; 7/32" Metal/Wood.
- Measuring Tape
- 12" or longer Philips Head Screwdriver or bit extension.
- Microfiber cloth to clean monitor screen after installation. DO NOT USE ALCOHOL WIPES!
- Portable vacuum cleaner.
- Standard Tools of the Trade; to include but not limited to snips, slotted screwdriver, Philips head screwdriver, etc.

**Custom Information**

- Client Name: SPECTRIO
- Case ID #: PRJTASK3264676

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- Customer PO #:
  - Customer Ticket #:

## Notes

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## Approval

By signing below, you acknowledge your agreement with the satisfactory completion of the assignment details listed above. Additionally, you verify the accuracy of the arrival and departure time(s) entered on this form.

\_\_\_\_\_  
Customer Name (Printed)

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

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Date

**Title**

Media &amp; 49" Monitor Install \*FIRM ETA once scheduled\*

All spend limit requests must be documented and approved.  
Questions, change of scope or spend limit requests should be directed to:  
Service Desk,service@telaid.com,(866) 566-4295

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550 PEACHTREE ST NE  
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USA

**Instructions**

Full install scope (Monitor, monitor mount and media player)

## Complete Video Install

### Check List:

- 1 - Upon arrival call in to Telaid 866-566-4295 Option 1, then Option 1, then Option 1.
- 2 – Read every line in the SOW AND Install Guide to capture all details.
- 3 – Remove equipment from the box containing the PLAYER. Take inventory and report immediately if there is any equipment missing in the box.
- 4 – Remove equipment from the box containing the MOUNT. Take inventory and report immediately if there is any equipment missing in the box.
- 5 – Remove equipment from the box containing the MONITOR. Take inventory and report immediately if there is any equipment missing in the box.
- 6 – Install mount, monitor, and player, according to the Install Guide.
- 7 – Submit the clear and detailed photos to Work Market using Page 15 and 16 as examples of photos required.
- 8 - Before departure of site, the technicians MUST call in to the Technical Support Department to check-out at 1-866-566-4295 Option 1, then 2, then 2.
- 9 – Upload Signed Work Order with arrival and departure time BEFORE leaving site. (See Page 10)

### Tech required tools:

Sticky Velcro to mount media player and 1/2 – inch black Velcro.

6-8 foot ladder

Known good HDMI cable,

MUST take a laptop with an Internal / External SD Card Reader, and Micro Adapter, NOT CHROMEBOOK

USB Keyboard

6-inch level that the bubble can clearly be seen in the photo deliverable.

### Deliverables:

Clear and detailed photos of the entire monitor displaying the content.

The first 2 pages of the WM Signed Work Order with the time of arrival and departure, and the site contacts name printed.

## Completion Details

### Instructions

All Required deliverables are due upon check out of site. Deliverables must be submitted prior to requesting an expense reimbursement. This will allow Telaid to review for timely payment approval.

If deliverables are not received within 24 hours of site completion, a 10% deduction penalty will be automatically applied to the assignment.

If no deliverables are received within 72 hours of completion, a \$0 payment will be applied to your assignment and another resource will be dispatched to complete the scope of work.

**Deliverables Required:**

- Level on monitor
- Picture of full view of monitor with content displayed
- Picture of monitor showing content from 15' back
- Signed work order
- Picture of video player attached to rear of monitor (back view)
- Picture of video player attached to rear of monitor (side view)

No deadline for attachments.**Deliverables**

You are required to include 6attachment(s) for this assignment:

- 1 Photos
- 1 Photos
- 1 Photos
- 1 Photos
- 1 Sign Off Form
- 1 Photos

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**Parts & Logistics**

Parts will be supplied by the client.  
The parts will be shipped to the address specified on your profile.  
1058 Chase Creek Ct, Lawrenceville, GA 30044, USA  
Lawrenceville, GA 30044

**Code of Conduct**

Technicians must represent themselves as a Telaid technician, wear either a polo shirt or a buttoned shirt with collar, and clean pants.

**Terms of Agreement**

If you are running late, you must notify us before the ETA is missed and provide us with your new ETA. •A 5% deduction penalty will be applied for late arrival to service jobs, unless

client penalty is greater. • A \$100 deduction penalty will be applied for each late arrival occurrence on project work, unless client penalty is greater. • If late arrival occurred on work requiring a firm ETA, you risk losing Firm ETA jobs (service or project) for 30-60 days at our discretion. • The firm ETA penalty above will be cross-referenced to all Auto-Routed talent pools and repeat offenders will be removed from Auto-Routing for 30-60 days at our discretion. All required deliverables are due upon Check Out. Deliverables must be submitted prior to requesting an expense reimbursement. This will allow Telaid to review for timely payment approval. If deliverables are not received within 24 hours of Check Out, a 10% deduction penalty will be automatically applied to the assignment. If no deliverables are received within 72 hours from Check Out, a \$0 payment will be applied to your assignment and another resource will be dispatched to complete the scope of work.



## Print Badge

Use this badge to take with you and show on site for your assignment.



**Marlon Dardaine**

On behalf of: **Telaid**

Valid: 8/10/2020 8:00AM to

8/10/2020 3:00PM EDT

For: Media & 49" Monitor Install \*FIRM ETA once scheduled\*  
(8773074767)