

# READ ME FIRST

Hi there! It's Brenda Stone.

Naturally, I'd prefer that you start with Section 0 (Introduction) and then go on to Section 1 (RML vs. CML: Borrowers and Signers), then on to Section 2, and so forth, but most people want to get to the sections on Marketing and CML Documents first.

**I totally get that!**

That's why I wrote each section so that it stands alone from the others.

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***For the best possible review of this material use a laptop or desktop computer.***

Viewing it on your phone, tablet, or iPad will be adequate, but you'll enjoy it more if you have more screen *real estate* to look at.

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## Step 1 - Get organized!

### **(a) Create a computer directory for this material**

Keep it organized somewhere on your computer or your cloud, etc. I use Dropbox, Google Docs, and Microsoft's OneDrive.

I think there are free versions of all of these.

Each file is named by the section number and the section name. So, filing the handouts in a directory should be easy to refer back to. For instance, take a look at the names of the sections in this box. That's how they are on my own computer directory.



**(b) Love paper more? Print it, punch it, bind it!**

If you are a paper person, perhaps you would also like to create a notebook to put these materials in. If so, you might want to grab your favorite kind of three-ring binder, a hole punch, and a package of dividers to keep yourself organized at the very beginning.

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Continued on next page!

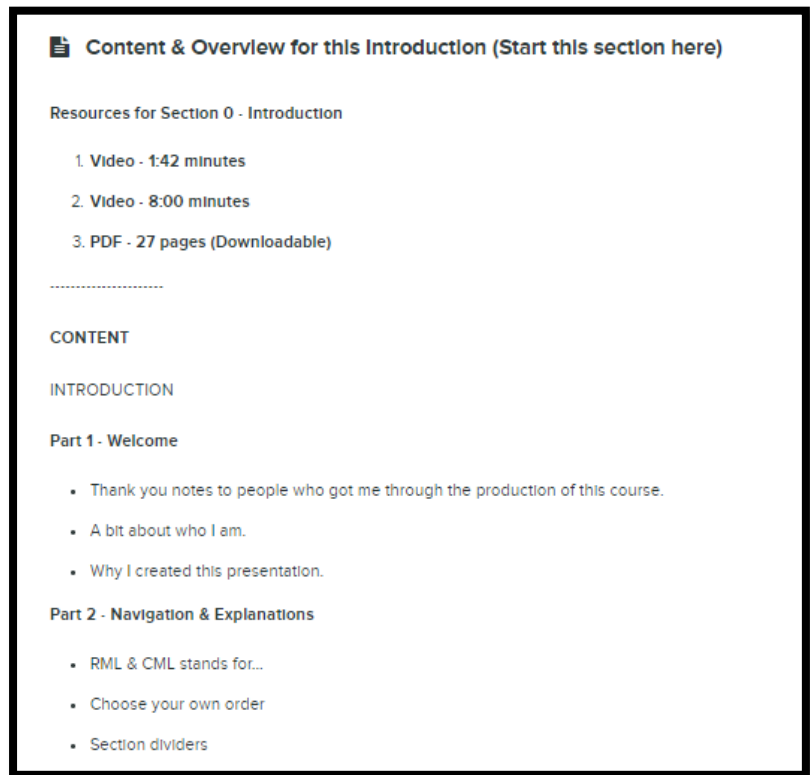
## Step 2 – Print (or save) the section intro page.

It is like an index to the section.

It will introduce you to the material. If you like what you see, you can go on through it. If you don't, skip the section for now and come back later.

To you it will look like a regular web page.

Print it out for your notebook or save to your computer directory if you want to keep them.



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## Step 3 – Download your main handout for each section.

**For each section, there will be one main PDF handout.** There may be additional handouts as well. Save your handouts to the directory you just set up.

Or, for you paper lovers who learn better with a pen in hand, feel free to print it out, punch holes, put it in your notebook, and write on it as you learn. It's for you, so use it like you will best learn from it.

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## Step 4 –Before you watch the first section's video that you choose to watch, decide if you need to have your handout

**open on the computer or in a notebook while the video is running.**

**The short version:**

- You do not need to have it open on your computer.
- You can print it later, if that's your preferred way to store it.
- I will go over all of it or tell you what you need to look at later.
- Don't panic if you can't see both the video and the handout at the same time. I will be talking from the handout.

**The long version:**

**Please note: *It is not necessary* to have your PDF handouts open, but I don't want you to be frustrated trying to look at both while the video is running and being concerned that you will miss something.**

During the videos, I will talk about links in your handout, but in the video, they are not clickable. (There is probably a way to do that, but I haven't figured it out yet!)

- You can look at the handout on the course website if you have a way to use two browser tabs.
- Or, you can open it in a PDF reader like [Adobe Reader](#) / Adobe Acrobat.
- And, of course, if you have two devices, watch the video on one and open PDFs on the other.

**I will show as much of the handout during the presentation as you need to see for the video.** However, if you want to access it and the links within it, you'll need to be able to open it while watching the video. *Again, that is not necessary—but cool if you want to do it and have the resources (computer power) to do so!*

I have provided ALL of the pages you will need in your handouts...all of the pages at the links I discuss are in your main handouts unless I say something is not. And, there are one or two sets of handouts that are copyrighted, or I recommend you print from the web.

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**Step 5 - Pause the videos and/or go back a few seconds if you feel like you missed something.**

This course is designed for you to go along at your own pace!

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**Step 6 – Make sure you see all the videos before you take off on your journey into commercial loan assignment seeking.**

If you decide to go directly for marketing and to the document packages first, you really will benefit if you go through back and review the explanatory sections, even though I KNOW I'm not the most exciting instructor you have ever had! The material is valuable.

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**Step 7 – Send me an email if you want a certificate of completion.**

Use this address only: [CML4Notaries@gmail.com](mailto:CML4Notaries@gmail.com)

Do not request it until you have completed 100% of the sections.

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*Later, there may be a test for certification, if I find a lawyer, mortgage banker, or other person with authority on the topic who will work with me on this for a reasonable arrangement to “bless” my material and test questions/answers. If so, all fully-paid course takers will be able to take the test without cost. Until then, I will only be able to provide a certificate of completion.*

# Enjoy!

Brenda Stone

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[Find me on FB](#)

**BY INVITATION ONLY: THE FACEBOOK GROUP FOR COURSE TAKERS.** (When you enroll, you will receive an invitation from me at your EMAIL ADDRESS, so check your email.)