

Page 1 of 12

Document Deliverable:

On-Site Tech Instructions Doc must be filled doc

Completed document must be emailed

### Photos Deliverables:

Photos (all photos are required on the On-Site Tech Instructions Doc):

Photo of equipment received

### Before & After photos of the networking rack

### Photos of server box

Photos of server

### Photos of power supply

Photos of power brick & cables

Photos of charging rack

### Photos of communicators

## Photos of headsets

Photos of slot 12 on server

Photos must be emailed

### Custom Information

- Client Name: TRACTOR SUPPLY COMPANY
- Case ID #: PRJTASK3237003
- Customer PO #:
- Customer Ticket #:

## Notes

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## Approval

By signing below, you acknowledge your agreement with the satisfactory completion of the assignment details listed above. Additionally, you verify the accuracy of the arrival and departure time(s) entered on this form.

\_\_\_\_\_  
Customer Name (Printed)

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

**Title**

Server & WIFI Install

**Assignment Date**

September 1, 2020 10:00AM EDT

**CHECK IN REQUIRED**

**ARRIVAL TIME**

\_\_\_\_\_ AM/PM

**DEPARTURE TIME**

\_\_\_\_\_ AM/PM

**Contact Information****Support Contact**

Deborah Brown  
(770) 903-6524

**Assignment Location**

**769 - COMMERCE, GA**  
2250 HOMER RD  
COMMERCE, GA 30529  
USA

**Description**

1 Technician with Networking Skills

Arriving onsite:

Check-in with Service Center

Check-in on the Work Market ticket

If you are a tech without a Work Market app or profile, ask the Service Center to check you in/out of the Work Market ticket.

Please plan on arriving to the site 15 minutes prior to the ETA. If you are running late, call the Service Center so that they can notify the site.

**Inventory of the client provided server & hardware equipment.**

**On-Site Tech Instructions Doc is provided**

**Installation of client provided server & hardware with a Wifi validation walk.**

SOW:

- Inventory of the client provided server & hardware equipment
- Installation of client provided server & hardware
- Hardware setup
- Wifi validation walk
- Deliverables

Tools:

- Standard Networking Tools
- Camera/Cell for photos
- Laptop

**Deliverables:**

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Customer Name (Printed)

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

Title	Assignment Date
Server & WIFI Install	September 1, 2020 10:00AM EDT <b>CHECK IN REQUIRED</b>
<p>All spend limit requests must be documented and approved. Questions, change of scope or spend limit requests should be directed to: Deborah Brown,dbrown@telaid.com,(770) 903-6524</p>	
Description	ARRIVAL TIME
1 Technician with Networking Skills	_____ AM/PM
	DEPARTURE TIME
	_____ AM/PM
	Contact Information
Arriving onsite:	<b>Support Contact</b> Deborah Brown (770) 903-6524
Check-in with Service Center	Assignment Location
Check-in on the Work Market ticket	<b>769 - COMMERCE, GA</b> 2250 HOMER RD COMMERCE, GA 30529 USA
If you are a tech without a Work Market app or profile, ask the Service Center to check you in/out of the Work Market ticket.	
Please plan on arriving to the site 15 minutes prior to the ETA. If you are running late, call the Service Center so that they can notify the site.	
<b>Inventory of the client provided server &amp; hardware equipment.</b>	
<b>On-Site Tech Instructions Doc is provided</b>	
<b>Installation of client provided server &amp; hardware with a Wifi validation walk.</b>	
SOW:	
-Inventory of the client provided server & hardware equipment	
-Installation of client provided server & hardware	
-Hardware setup	
-Wifi validation walk	
-Deliverables	
Tools:	
- Standard Networking Tools	
- Camera/Cell for photos	
- Laptop	
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Photos of charging rack

Photos of communicators

Photos of headsets

Photos of slot 12 on server

Photos must be emailed

## Instructions

Arriving onsite:

Check-in with TelaId Service Center @ (866) 566-4295

Check-in on the Work Market ticket

If you are a tech without a Work Market app or profile, ask the Service Center to check you in/out of the Work Market ticket.

Please plan on arriving to the site 15 minutes prior to the ETA. If you are running late, call the TelaId Service Center at (866) 566-4295, so that they can notify the site.

SOW:

- Inventory of the client provided server & hardware equipment
- Installation of client provided server & hardware
- Hardware setup
- Wifi validation walk



- Deliverables

Tools:

- Standard Networking Tools
- Camera/Cell for photos
- Laptop

Deliverables:

Completed installation guide & email it to the following groups FROM THE SITE:

- retailtechdeploy@tractorsupply.com
- TractorSupply\_NSO@telaid.com

Please make sure the subject line of your email is like this format "Tractor Supply – Teatro  
#### - city, state"

Photos Deliverables:

Photos (all photos are required on the On-Site Tech Instructions Doc)

Photo of equipment received

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Photos of server

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Photos of slot 12 on server

Photos must be emailed to the following groups FROM THE SITE:

- retailtechdeploy@tractorsupply.com
- TractorSupply\_NSO@telaid.com

Please make sure the subject line of your email is like this format "Tractor Supply – Teatro  
#### - city, state"

Wifi Site Walk Path Deliverable:

- Take a picture of the "marked up walking path" and email to support@theatro.com & TractorSupply\_NSO@telaid.com

Please make sure the subject line of your email is like this format "Tractor Supply – Teatro  
#### - city, state"

Check-out with Telaid Service Center @ (866) 566-4295

Telaid Project Manager:

If you have any questions, while onsite, please call Deb Brown @ 678-754-3327.

## Completion Details

### Instructions

All Required deliverables are due upon check out. Deliverables must be submitted prior to requesting an expense reimbursement. This will allow Telaid to review for timely payment approval.

If deliverables are not received within 24 hours from check out, a 10% deduction penalty will be automatically applied to the assignment.

If no deliverables are received within 72 hours from check out, a \$0 payment will be applied to your assignment and another resource will be dispatched to complete the scope of work.

No deadline for attachments. **Deliverables**

You are required to include 1 attachment(s) for this assignment:

- 1 Sign Off Form

## Custom Information

- Client Name: TRACTOR SUPPLY COMPANY
- Case ID #: PRJTASK3237003
- Customer PO #:
- Customer Ticket #:

## Parts & Logistics

Parts will be supplied by the client.  
The parts will be on location.

## Code of Conduct

Technicians must represent themselves as a Telaid technician, wear either a polo shirt or a buttoned shirt with collar, and clean pants.

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## Terms of Agreement

If you are running late, you must notify us before the ETA is missed and provide us with your new ETA. • A 5% deduction penalty will be applied for late arrival to service jobs, unless client penalty is greater. • A \$100 deduction penalty will be applied for each late arrival occurrence on project work, unless client penalty is greater. • If late arrival occurred on work requiring a firm ETA, you risk losing Firm ETA jobs (service or project) for 30-60 days at our discretion. • The firm ETA penalty above will be cross-referenced to all Auto-Routed talent pools and repeat offenders will be removed from Auto-Routing for 30-60 days at our discretion. All required deliverables are due upon Check Out. Deliverables must be submitted prior to requesting an expense reimbursement. This will allow Telaid to review for timely payment approval. If deliverables are not received within 24 hours of Check Out, a 10% deduction penalty will be automatically applied to the assignment. If no deliverables are received within 72 hours from Check Out, a \$0 payment will be applied to your assignment and another resource will be dispatched to complete the scope of work.

## Print Badge

Use this badge to take with you and show on site for your assignment.



**Marlon Dardaine**

On behalf of: **Telaid**

Valid: 9/01/2020 10:00AM EDT

For: Server & WIFI Install (1294128230)