

SRASA BOARD OF DIRECTORS MEETING

MEETING: Board Meeting Monday 23 November 2015

LOCATION: 5.30pm, The Southern Bar Gaming Bistro, 1303 South Road, St Marys

1 ATTENDANCE

1.1 Present:

S. Abishara (SA) (Chair)	B. Cochrane (BC)	G. DeVizio (GD)	H. Martin (HM)
T. Melingakos (TM)	M. Naisby (MN)	P. Sinnott (PS)	D. Whan (DW)

1.2 Guests:

Eleni Chrisakis (EC)
Ross Smith (RS)

1.3 Apologies:

K. Murray (KM)
M. Schmidt (MS)
P. Stevens (PSt)

Staff Key (for actions):

Nyssa Bushby (NB)	Grant Norman (GN)	James Rogers (JR)	Michelle Sterry (MS)
Tanya Virgens (TV)			

Eleni Chrisakis (observer) is a candidate Board Appointed Director candidate. Eleni spoke of her law qualifications and background in criminal defence, family law and public policy.

Ross Smith, Australia First Aid (ambulance paramedic, first aid training). Best practice for all sports to have defibrillators on site. Defibrillators cost \$2,000 with a 5 year battery life. New batteries are \$150. Defibrillator instructs operator on how to correctly use the defibrillator and apply CPR. Clubs are encouraged to apply for funding for first aid training and to purchase defibrillators. If a clubs are interested (15-20), there is sponsorship opportunities available with Australia First Aid (in-kind/first aid training).

Board thanked Ross for his attendance and presentation.

Action: Investigate funding opportunities – peak body apply on behalf of Clubs. Joint partnership with Councils at Rec Centres

2. CONFIRMATION OF THE MINUTES

Minutes of the Board Meeting held on 28 September 2015 were confirmed as a true and accurate record by the Board.

Moved: Dave Whan

Seconded: Helen Martin

3. ITEMS ON AGENDA (Reports Circulated Electronically Prior to Meeting)

3.1 The Southern Committee (HM)

PS and HM reported on the Southern Committee including: bistro, staff wages allocations, new kitchen wall and relocation of the service counter, menu changes and 12 month marketing calendar.

GME changes required by December 2016 to comply with legislative changes to commence 1 January 2017 (reduction to \$5 maximum bet).

Working to an ambitious budget, but year to date achieving budget.

Board note the Minutes and Outcomes of the Southern Meeting held on 26 October 2015.

Board note accidents or injuries reported by the WHS Committee.

- T Kennedy Outstanding WorkCover
- Minor slip/fall by kitchen staff
- Rob S injured toe

Moved: Helen Martin

Second: Matt Naisby

3.2 Squash and Racquetball Committee (PSt)

The Squash and Racquetball meeting to be held on 22 October 2015 was cancelled, with the next meeting to be held Thursday 10 December 2015.

3.3 Finance and Risk Committee (SA)

SA and PS reported on the Finance and Risk Committee.

\$10,485 Lion Nathan rebate to fund additional surveillance cameras (The Southern).

Memos to be sent to staff with reminders that it is against legislation to play pokies at your work venue.

SRASA repaying principle plus interest on ANZ bank loans (redraw available).

No major variations to report, all areas running to budget.

Board to adopt September and October 2015 Financial Reports.

Moved: Matt Naisby

Seconded: Dave Whan

3.4 Strategic Plan

3.4.1 Southern Marketing Plan

PS and HM will work with NB to establish a Marketing Plan for The Southern. 12 months of advertising with Messenger Press, need to work out effective marketing plan to utilise this.

BC to request NB to ensure all marketing artwork is forwarded to HM for feedback prior to deadlines.

3.4.2 2016 Board and Committee Calendar

Feedback on calendar to TV. Suggested the Board Meeting and The Southern meeting not be held the same day. Monday preferable meeting day. Calendar invite to all Board Members once finalised.

3.4.3 Glass Squash Court

Maxton Insurers on behalf of Squash SA have lodged a letter of demand and are working cooperatively with Squash ACT. It is hoped this will be settled in the next 6 months.

3.4.4 Tonsley Park

PS spoke on the Tonsley submission and showed the Board concept plans. The court will have 24/7 access via a user pays online booking system. Grants have been lodged with the Office for Rec and Sport to assist with funding for security cameras and court access system. Tonsley Park also has 24 hour security in place.

A second grant will be lodged by Recreation SA for the inclusion of free public gym equipment to be based on the Squash SA site at Tonsley Park.

PS to create a business plan with court build costs.

The Board endorse the Office for Recreation and Sport funding applications.

Moved: Dave Whan Seconded: George DeVizio

3.4.5 Australian Junior Championships State Team – Senior Coach Report

PS read the 'glorious success' from the 2015 AJC;

- Alex Haydon Under 15 Girls National Junior Champion
- Under 15 Girls Team National Junior Champions
- Under 19 Boys Team National Junior Runners up
- Under 19 Girls Team National Junior Runners up
- Alex Oswald MC Hazzell Award Winner

PS reiterated the high standard of Team Managers and Coaches, and recognised their professionalism. Commended the team on their good sportsmanship and behaviour off court.

Correspondence has been sent to coaches and officials to thank them for the professional conduct and great results.

3.4.6 Facility Standards and Maintenance

PS spoke to the maintenance schedule, which has been created after discussions with venues. Venues are all in favour of this initiative, which involves Squash SA supplying labour and the venue supplying materials for the maintenance work.

\$10,000 budgeted. This position will also cover maintenance works at The Southern.

Moved: Dave Whan Seconded: Matt Naisby.

3.4.7 Squash and Racquetball Participation Review

Postpone, discuss at next Squash and Racquetball Meeting.

3.4.8 Marketing Plan

PSt to discuss at next meeting.

4. GENERAL BUSINESS

PS thanked the CEO Appraisal Committee for his salary and 360 performance review. Squash staff reviews have been conducted. BC, HM and PS to hold 6 month review for the Club Operations Manager.

4.1 Board Recognition

At the recent Finance and Risk Committee Meeting, PS suggested a Board Recognition gift to thank the Board Members for their voluntary contribution to the Board. This initiative was approved by the Finance and Risk Committee, and it was agreed Board Members would be provided with an allocation of up to \$250 to spend at The Southern, and \$250 to be allocated to the purchase of membership at a squash/racquetball venue (for themselves or family use).

PS to put forward a policy, with 1st January implementation.

5. POLICY

6. CONFIDENTIAL BUSINESS (HELD IN CAMERA)

6.1 Union and Workcover Update

6.2 Finance Committee Debt Collection

6.3 Squash Australia Report AGM and Conference

6.4 1303 South Road Property Redevelopment

7. BOARD DIARY

Next Meeting: 5.30pm, 1 February 2016 at The Southern, 1303 South Road St Marys.

8. CLOSE MEETING

Meeting closed at 7.40pm.