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**Affiliations**

World Squash Federation  
Australian Commonwealth Games Association  
Oceania Squash Federation  
Confederation of Australian Sport  
Australian Olympic Committee

21<sup>st</sup> January 2013

Memo To; Squash Australia Member States & Territories (President & EOC members), Associate Members and Squash Australia Directors  
Cc Squash Australia staff and committee members  
Re: Summary of Outcomes of Squash Australia Board Meeting Sunday 2<sup>nd</sup> December 2012.  
From: Gary O'Donnell CEO

The following information is a summary of outcomes of the Squash Australia Board of Directors' meeting of Sunday 2<sup>nd</sup> December 2012. The meeting was held at the Melbourne Sports and Aquatic Centre Melbourne and attended by; John Lee, Carol Kawaljenko Ollie Lind, Steve Bowen and Marcus Smith, the CEO Gary O'Donnell also attended in part. The Governance Review team (Brendan Lynch & Peter McGrath) and National Head Coach Byron Davis attended as guests for relevant Agenda items.

The Board will next meet 'face to face' in accord with the Board Calendar, Saturday 2<sup>nd</sup> & Sunday 3<sup>rd</sup> February 2013.

**Items Approved by the Board:**

a. 2013 Australian Junior Open - Sydney

The Board considered and endorsed staff recommendations including; the appointment of Jason McLachlan to the TOG, the addition of an U11 age group to the event and the use of the 'age at event' system as different to YAG for all age groups.

The Board subsequently resolved to have the YAG versus 'under age at the event' system for junior events in Australia listed as a discussion item at the March 2013 National Workshop.

b. KRA 6.4 YTD Finance Report

The Board considered the organisation's finances and referred to the CEO Report, relevant appendices and a tabled paper which including the 2012 Aust Open expenditure and current SA debtors. The Board also considered the input of the President's Council with particular reference to the Australian Open and subscriptions. The Board noted the Australian Open loss, development costs for Matrix and outstanding debts and so accepted the Finance Report.

c. KRA 6.4 2013 Budget

Given the Board's and President's Council discussions were impactful on the 2013 Budget, the item was held over to the February 2013 meeting.

d. KRA 1 Subscription Systems.

The Board discussed at length Squash Australia subscriptions for 2013 and the immediacy of a decision for 2014 subscriptions consistent with the provisions of the SA Articles that 2014 fees are to be set at the 24 March 2013 AGM. The Board resolved;

1. *The 2013 Subscription level be based on the 2012 system (banded) plus CPI at 2.0% (ABS advice for the year through to September 2012 quarter) to be collected over four payments as per the process used in recent years.*
2. *For the members whom trial the per participant system in 2013, the registration fee component be deducted from the subscription payable under item 1.*

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3. *The per participant registration structure be developed for a motion to be put to the March 2013 AGM for 2014 implementation.*
4. *The IT fee be set at \$5.00 per player per annum effective 1st July 2013.*

The 2013 Member Service Agreement to be drafted and distributed to Members, reflective of these determinations ASAP, with the due date for MSA's to be in late January.

e. KRA 1.4 Australian Teams Championships.

The Board discussed advice from the CEO's Report concerning the Australian Teams Championships and the SDC's view that this event be offered at U23 level. The Board resolved not to proceed with the event in 2013.

In this context the Board reflected on the discussion at the President's meeting of the National Squash League (NSL) paper. The Board felt that with some further consideration such as a qualification or regional feeder structure the concept could represent a better engagement with the broader club/centre structure. Feedback to be provided to the proponents to expand and develop the concept.

f. KRA 1.4 Australian Open.

The SA Board discussed the 2013 Open and resolved that the organisation could not risk an unfunded loss and it would be irresponsible to do so. The Board being cognisant of the President's Council's wishes, requested Steve Bowen speak with Mark Goldstone on the matter and in particular provide the thoughts of the Board with respect to the 2013 delivery, which were;

1. *The Board was very strongly opposed to taking the risk of incurring any large losses for 2013 and was only prepared to expend \$25,000 or incur losses to this level.*
2. *The Board was not opposed to NOT having an AO in 2013 if the financial risk of having it was too high.*
3. *Time is of the essence, as contracts are needed to be actioned on the ACT facilities (venue, accommodation) if the Open is to delivered in a like form to 2012, SQ A needs to finalise its 2013 operational budget and the AO is a very significant component or could be of that budget.*
4. *It is believed that the normally acceptable planning for tournaments was that if sponsorship was received equivalent to the prize money, then the tournament could be run at a break even or better financial result. With Squash Aust providing effective financial support/ sponsorship then prize money needed to be capped at this amount. i.e. \$10,000 - \$12,500 for each of men and women.*
5. *That it would be almost impossible to make a change of this nature in ACT (as amongst other matters the facilities available were not suitable)*
6. *That it was proposed that an EOI be promoted on which S & Ts would be interested in running the 2013 AO. NSW had already expressed their willingness to fill the void if required and would also respond positively to the EOI. NSW Open prize money is currently \$10,000 plus \$10,000 and is included in the Calendar for the weekend prior to the AO.*
7. *That hopefully the chosen venue (S & T) could be ongoing for 2-3 years or more.*
8. *It was vital that the proposed working group be consulted with prior to a final decision.*

As a result, the Board's view that an EOI or like will be distributed concerning the 2013 Australian Open to be actioned ASAP by the CEO.

g. KRA 4 Performance Pathway Update.

Byron Davis joined the Board meeting. An Update and a number of supporting documents were provided in the Board papers for reference. The Update was noted with the following approval items;

1. NTDC transition to a single full time position approved for implementation
2. Underpinning program grants were approved as follows;
  - o New South Wales: \$2,500
  - o Northern Territory: \$5,000
  - o South Australia: \$10,000
  - o Tasmania: \$5,000
  - o Victoria: \$10,000

With a further \$2,500 set aside for travel support.

3. World Junior Women's Teams Championships – Australian Team's participation. It was resolved that an Australian team compete at these Championships while the new multi-age program moves into operation in 2013.

**Items Discussed by the Board:**

- a. KRA 6 Governance Review - Reviewers Brendan Lynch & Peter McGrath joined the meeting at 11am. The CEO left the meeting at this stage and so the discussions twixt the Directors and the reviewers were 'in camera'.
- b. KRA 6 The CEO & President tabled the overview documents which the ASC had provided Friday 30th November when announcing 'Australia's Winning Edge'. At first glance the overview documents indicate a substantial change to the ASC & AIS operations. Further determinations will only be possible with more information.
- c. KRA 6 President's Council Outcomes - The Board felt the President's Council had proven a successful gathering. The relevant 'major items' i.e. Facilities, Australian Open, Squash Matrix and Subscriptions had been adequately aired and discussed. Presentation items such as OzSquash, ASC Agreements and general information exchange was effective.

Yours sincerely,



Gary O'Donnell  
Chief Executive Officer