

PERRIS UNION HIGH SCHOOL DISTRICT

Board Approved: July 20, 2005

Salary Schedule: 20; Row: 18

Perris Union High School District provides equal opportunity in employment without regard to race, religion, color, national origin, ancestry, physical handicap, medical condition, sexual orientation, marital status, age and gender in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Perris Union High School District policy. A physical examination and drug screen may be required of all finalists before employment.

JOB TITLE: **GROUNDSKEEPER**

JOB PURPOSE STATEMENT: To maintain attractive grounds area/s, ensure the availability of required equipment; protect against erosion; and maintain grounds for assemblies and/or recreational activities.

JOB FUNCTIONS:

- Cleans landscaped areas and related items (e.g. storm drains, rain gutters, etc.) for the purpose of preventing flooding and removing hazards
- Maintains landscaping (e.g. lawns, shrubbery, planted areas, irrigation, fences, etc.) for the purpose of preserving grounds in a healthy, attractive and safe condition
- Plants various landscaping materials (e.g. lawns, shrubbery, flowers, etc.) for the purpose of keeping the areas attractive and protected against erosion
- Prepares grounds (e.g. ball fields, courtyards, etc.) for the purpose of providing adequate, attractive and safe areas for assemblies and/or recreational activity
- Services and makes minor adjustments/repairs to grounds keeping equipment for the purpose of ensuring the availability of equipment in a safe operating condition
- Evaluates landscaped areas, equipment, sprinkler systems and grounds (e.g. fields, parking areas, etc.) for the purpose of identifying repairs and/or replacement needs, maintaining schedules and preventing erosion
- Prepares documentation for the purpose of providing written support and/or conveying information
- Requests materials, supplies and equipment for the purpose of ensuring that adequate materials are available to complete assignments in a timely manner
- Transports various items (e.g. equipment, supplies, etc.) for the purpose of providing

JOB TITLE: GROUNDKEEPER

Page 2

JOB FUNCTIONS – continued

materials at job site as required to complete tasks

- Reads and interprets plans
- Performs basic math necessary to calculate fertilizer and chemical applications
- Knows methods and use of tools and equipment utilized in grounds maintenance
- Knows work practice standards for safe use of fertilizers, chemicals, and equipment
- Assists in reporting and preventing vandalism
- Secures grounds for the purpose of minimizing property damage, loss and liability and ensuring safety at work site
- Maintains a cooperative working relationships with those contacted in the course of work
- Maintains a pleasant appearance and demeanor
- Performs other related duties as assigned or needed

PHYSICAL ABILITIES:

- Visual ability to read handwritten/typed documents and instructions, the display screen of various equipment and machines, and blueprints and schematics
- Able to conduct verbal conversation in English
- Able to hear normal range verbal conversation (approximately 60 decibels)
- Able to push and/or pull a variety of tools and equipment weighing up to 50 pounds
- Able to sit, stand, stoop, kneel, bend, lift (50 pounds), carry (50 pounds), climb, and walk
- Able to sustain manual labor up to 6 hours
- Able to exhibit a full range of motion for shoulder, elbow, back, hip, and knee
- Able to use respirators, for personal protection, as necessary

JOB TITLE: GROUNDKEEPER

Page 3

PHYSICAL ABILITIES – continued

- Able to work at various elevated heights and in restricted spaces in a safe and effective manner
- Able to demonstrate manual dexterity necessary to perform fine maintenance procedures and operate both manual and power hand tools in a safe and effective manner
- Able to work with chemical agents, trees, plants, shrubs, flowers, soil and turf in a safe and effective manner without allergic reaction
- Able to operate a variety of powered industrial vehicles and equipment, and manual equipment, as commonly found in grounds keeping and gardening in a safe and effective manner
- Able to operate a variety of maintenance motor vehicles in a safe and effective manner

JOB QUALIFICATIONS:

Education:

- High School Diploma or General Education Diploma

Experience:

- One year of prior grounds keeping experience

Licenses, Certifications, Bonding, and/or Testing:

- Possession of a Certified Commercial Applicator Certificate issued by the State is desirable
- Valid Driver's License
- Physical Examination Clearance
- TB Clearance
- Drug/Alcohol Clearance
- Criminal Justice Fingerprint Clearance

JOB TITLE: **GROUNDKEEPER**

Page 4

Membership in CSEA or payment of an equal service fee is a condition of employment.