

SRASA BOARD OF DIRECTORS MEETING

MEETING: Board Meeting

DATE: Monday 31 May 2010, 6.30pm

LOCATION: Racquets SA

1 ATTENDANCE

1.1 Present:

M. Goldstone (MG)	C. Johnstone (CJ)
R. Tisher (RT)	J. Wass (JW)
D. Giles (DG)	S. Cope (SC) left meeting at

1.2 Ex Officio:

P. Sinnott (PS)

1.3 Apologies: S. Allan (SA); A. Proctor (AP)

1.4 Guests: John Cranwell Pathways Manager – SAAS Review

SAAS Review paper tabled outlining player and member feedback, general operational issues, future suggestions and SAAS model, elite criteria & recent results. The review survey was issued to SAAS athletes and their parents, court owners, clubs, coaches and players. Total responses received were 20 consisting of:

- o 11 SAAS Athletes
- o 3 SAAS Athlete parents
- o 3 Court owners/managers and
- o 3 others.

Each Board Member provided feedback on the SAAS model. The Board held the view the current SAAS structure needs change and a new model introduced.

Moving forward, the Pathways and General Manager will prepare a business plan mapping out requirements and direction, for presentation to Board.

Action	Responsible	By When
Business plan (including structure, budget, implementation plan, risk assessment, timeline and recommendations) to be developed and delivered to Board by June 2010 meeting.	John Cranwell	June Board Meeting
Moved: Danny Giles. Seconded: Richard Tisher. Carried.		

2 CONFIRMATION OF THE MINUTES

Confirmation of the Minutes of the Board of Directors Meeting held on 12 April 2010:

Moved: Richard Tisher. Seconded: Danny Giles. Carried.

Confirmation of the Minutes of the Board of Directors Meeting held on 24 May 2010:

Moved: Danny Giles. Seconded: Cheryl Johnstone. Carried.

3. **FINANCE**

- 3.1 Disbursements Racquets SA / Squash SA
- 3.2 Income Statement Racquets SA / Squash SA
- 3.3 Bank Statement
- 3.4 Financial Summary Report

Finance reports were not available due to physical hold up of bookkeeper on travel (Volcano eruption).

Phil verbally outlined Bank Statements balances and details of larger payments such as gaming taxes, BAS etc that have been paid recently. Accounts are tracking to budget.

Action	Responsible	By When
Finance reports to be circulated when financial information has been completed.	Phil Sinnott	ASAP

4. **GENERAL MANAGERS REPORT and ITEMS FOR INFORMATION**

4.1 Action Summary Report

Tabled for information – report circulated to Board electronically prior to meeting.

4.2 Draft Operational Budgets - Squash SA + Racquets

Draft budgets outlined to Board members - more items to be addressed and costs drilled into.

- Squash - Hire of glass court to be amended from \$10K to \$20K.
- Racquets - Main unknown variable is gaming trends. A12% downturn in gaming income has been included to accommodate. Areas such as car park improvements and increase in Racquets presence through signage should however see an increase in business.

Action	Responsible	By When
Updated budgets will be emailed to all Board members for information with view to be adopted at June Board meeting.	Phil Sinnott	June Board Meeting

5. **BUSINESS ARISING FROM PREVIOUS MEETING**

5.1 Squash SA - Committee Expressions of Interest

Table of committee expressions presented at meeting

Action	Responsible	By When
Table needs to be updated and revisited at next Board meeting.	Phil Sinnott	June Board Meeting

6. **NEW BUSINESS**

6.1 Talent Development - Possible Scholarship System

Action	Responsible	By When
Discussed under John Cranwell's report.	Information only.	

6.2 Vehicle Purchase

Action	Responsible	By When
Board authorises Phil Sinnott to purchase SUV (7 Seats / 2 Wheel drive) up to a value of \$35K prior to end of financial year. Move Cheryl Johnstone, Seconded Jack Wass. Carried.	Phil Sinnott	30.6.10

6.3 Impact Health Club

Richard Tisher declared his interest as a Director of Impact Health Club. Impact Health Club is seeking financial assistance with operational expenses to ensure longevity of business including squash courts.

Richard left meeting for Board to discuss request.

Action	Responsible	By When
Summary of previous and existing loans made to clubs to be gathered by General Manager and forwarded Board Members for information with view to conducting an email vote on request.	Phil Sinnott	ASAP
Court Owners Financial Assistance Policy to be developed and tabled to Board Members, for adoption by email.		

7. CORRESPONDENCE

In

7.1 Squash OZ- National Player Registration and Ranking System – UPDATE

7.2 Impact Health Club

Out

8. SQUASH AUSTRALIA

See correspondence in.

9. OTHER BUSINESS

9.1 Board and Staff member function.

Mark Goldstone suggested a staff and board function after July / August

Action	Responsible	By When
Function agreed. Phil to commence planning function	Phil Sinnott	June Board Meeting

9.2 NJS Series – Review process

Previously minuted – review of recent NJS Series held in Adelaide to be conducted.

Action	Responsible	By When
Review process to commence. Agenda Item next meeting.	Phil Sinnott	June Board Meeting

Meeting Closed at 10pm.

10. NEXT MEETING

21st June 2010

6.15pm for 6.30pm start

Racquets, St Mary's