



Network Engineering
Technologies
3140 Deming Way
Middleton, WI 53562
www.nettechnology.com

Vendor: 60426
Purchase Order: 656840-1323336-S80186980
Work Order: 1323336
Service ETA: 10/25/2021 1:00 PM
*Purchase Order MUST appear on all invoices and
emailed to apinbox@nettechnology.com or invoice
will be
rejected, Invoice must match this Purchase Order
Receipt.

Site Location Information

Customer: ShopperTrak
Site Number: S80186980
Location: Claire`s 3289
196 Shawnee Mall Drive
Shawnee, OK 74804
() -
Site Contact:

Technician Information

Technician Name: Brenda Michael
Technician Phone: (404) 273-8404
Techs Manager: Brenda Michael

Manager Phone: 4058021262

***** MUST CALL UPON ARRIVAL AND BEFORE SITE DEPARTURE**

NET Contact Info:

Please Call: 608 827-2271 *Your call will be handled in the order
received* The following Login information is needed: your name,
Company Name, work order#, callback number(mobile#)

Scheduling

1 billable technician required Arrival Time: 10/25/2021 1:00 PM

Scope of Work

ShopperTrak - Installation - REVISIT - Claire's - Shawnee - Walmart - Technician should arrive onsite at the time designated on the Work Order.

Safety Protocol Requirements:

1. Techs to wear face coverings and gloves at all times when entering, working in, or exiting stores. a. This can include any of the following based on CDC guidelines: reusable or disposable masks.
2. Techs to maintain social distancing while in stores and follow all posted instructions for customer queuing/metering.
3. Techs to refrain from visiting stores if they have a fever of 100.4 F (37.94 C) or higher, or have exhibited any symptoms of COVID-19 within 14 days of the scheduled visit, (ex: fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell). a. Or if in the last 14 days, they have been out of the country, traveled by plane/cruise ship or been to areas known to have high concentrations of COVID-19 infections, or been in close contact with a person(s) with a positive or presumed positive COVID-19 case.
4. If a technician is diagnosed with COVID-19 or shown symptoms of COVID-19 within 2 weeks of visiting a store, inform NET/ShopperTrak of the diagnosis.

Login with NET Helpdesk 608-827-2271, and then follow the scope of work and Orbit Installation Manual v1.4

Call NET when ready to test***You will need to provide the names of any and all ShopperTrak tech support that you talk to while onsite.



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TECH SHOULD BRING SMARTPHONE. Tech will need to send photos of installed orbit/s and back office equipment FROM SITE.

Send to dss@nettechnology.com with the Work Order ID in square brackets [].

Tech will need to be prepared to hand phone to Store Manger to confirm site is neat, you were professional while onsite and that there are no exposed cables.

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Claire's Walmart - New Installation **Revisit.**

Orbit Type & Connectivity: Orbit 8 - IP

Store Open: N

Notes: This is not plugged in correctly. Per the notes: - EP01 connected port 8 Cisco Switch. - EP02 mounted at the ceiling and connected to the port 5 Cisco Switch. Claire's only has 1 port open for us. That is port #7. Tech is ONLY to plug into port #7 with the 4 port switch. Orbit 01 & 02 should then be plugged into the switch. A new set of EQ shipped out as precautionary. Please have the TECH return the unused EQ back to ST. Return label has been added to the EQ

Pre-Cabled: Yes

of Orbits: 2

Provision Mode: Single Site Connectivity

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Required Materials:*

Tech should bring patching compound to fill any holes left when mounting orbit/s.

****Cat5e or cat6 cable**

Minimum 10ft ladder

Misc Cat5 materials: jacks, surface mount boxes, patch cords, etcetera...

***Required Tools:**

Digital camera or smartphone

Cat5e/Cat6 tester

Butt set

Toner

Punch tool

Standard cabling tools

Standard hand tools and power tools

Photos needed:

1.Orbit close up



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2. Orbit farther back to see entire entryway
3. Back office switch/network area

***If there is equipment to return, then -

- Report to NET the contact information (Name and Phone #; Store number is acceptable) of who was given the equipment to return.
- Send a picture of the return shipping label with the tracking number legible.

Send pictures in ASAP, so NET has them when you are ready to log out.

Photos should be sent to dss@nettechnology.com with the workorder number in square brackets [XXXXXX] in the subject line.

If the network was not up tech must connect the homerun cable to the ST600 so orbit can be tested when the network is up.

Logout with NET Helpdesk 608-827-2271 upon departure. Contact NET Project Manager at 608-827-7949 ext XXXX for out of scope changes or afterhours support

.*FAILURE TO COMPLY WITH ANY PORTION OF THIS WORK ORDER WILL RESULT IN NON-PAYMENT*

Resolution

Customer - Managers Name (PRINT)

Customer - Managers Name (SIGN)

Date Time

Technicians Name (PRINT)

Technicians Name (SIGN)

Date Time

MANDATORY SIGN OFF OF TECHNICIAN AND CUSTOMER CONTACT MANAGER



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**Sign Off does not release tech from the job site. Any questions need to be directed to NET
Tech Support.**

REQUEST FOR QUOTE