

## CONTRACTOR WORK ORDER

*Site Information***WORK ORDER # 496690**

<b>SITE NAME</b>	US DOT FMCSA-NACO- US CUSTOMS COMPOUND - DOT WAP
<b>STREET ADDRESS</b>	3867 Towner Ave -PO Box 858
<b>STREET ADDRESS 2</b>	NA
<b>CITY, STATE, ZIP</b>	Naco,AZ,85620
<b>SITE CONTACT NAME</b>	Carlos Saucedo
<b>SCHEDULED DATE&amp;TIME</b>	5/28/2021 10:00 AM
<b>SITE SURVEY DATE</b>	Does Not Apply

*Circuits*

<b>CIRCUIT TYPE</b>	<b>LEC ID#</b>	<b>ID1</b>	<b>ID2</b>	<b>ID4</b>	<b>DEMARC</b>	<b>END USER</b>
T1	16HCGS738480MS	DHEJ610272 ATI			Network Room - ER - at switch and patch panel	WAP location - see attached schematic

**Equipment & Material** (Confirm which are Contractor Provided with your Project Facilitator)

DESCRIPTION	QTY	FEET
Cable - Cat6 - 4 Pair - Plenum/Shielded - (Price Per Foot) - YELLOW - BELDEN / MOHAWK	1	150
Patch Cord - Cat6 -10ft - SHIELDED - (No Boot) - BLACK	2	
Surface Mount Box - 1 Port - w/1- RJ45 Cat6 Shielded Jack EIA568A/B - 2.5 x 1.50 x 1.25 - (Biscuit) - L-COM	2	

## Scope of Work

WORK ORDER # 496690

Contractor must contact **Chasity Veit** at **304-724-9737** upon arrival to the site, upon encountering any issues, for circuit testing, and prior to departure from site. This is a Concert Technologies requirement for all work orders. Failure to follow this guideline may result in billing discrepancies.

Please dispatch 1 Tech

Tech is to bring all materials that have been shipped to him

All Concert Technologies work order Field Techs must follow state guidelines for PPE mask usage and social distancing

Date: 5/28/21

Time: 10am PST

POC: Carlos Saucedo

SOW:

Please extend Shielded Cat6 LAN Drop to location indicated on site schematic and terminate and test, tech is to email photo of installation and test results to [Cveit@concerttech.com](mailto:Cveit@concerttech.com). Photos of installation and cable certifier report will be required prior to tech leaving site.

Please bring all necessary tools and materials to complete the job ( i.e. Cat6 cable, tester, ladder, crimper, screwdriver or drill, toner and wand etc.) including all materials that were shipped to you

The dispatching Technician MUST call (Chasity Veit @ 304-724-9737) upon arrival to and before departure from site, and if any problems arise while on site. The dispatching technician's time onsite does not start until he/she contacts Concert Technologies by phone. You will be required to report all used materials and labor upon departure.

Platform and Contractor techs must conform to the following requirements:

1. Must have and be able to produce a State issued Driver's License while onsite for Concert Technologies
2. Must bring the Concert Technologies Work Order/Package to site
3. Must not bring any contraband, weapons, or illegal items to site
4. Must dress in attire that is consistent with "Business Casual"
5. Must present and maintain a professional manner while onsite for Concert Technologies

The tech MUST agree to wear industry appropriate, professional attire (no T-shirts, flip flops, etc.). The tech must not display any equipment or wear any clothing with lewd or derogatory remarks, pictures or scenes.

Tech must also call for any reason that may delay prompt arrival.

Chasity Veit, RTPM - Project Facilitator - Team Lead

Concert Technologies - 304.724.9737 (direct) - [cveit@concerttech.com](mailto:cveit@concerttech.com)

***Time and Material Confirmation Guidelines:***

- Time and Material Confirmations will be **emailed** to the email address on file as soon as the job is completed.
- **Respond** to the confirmation by selecting “Accept” or “Dispute.”
- Automatic acceptance of the confirmation will be recorded if no response after 3 business days.

***Invoicing Guidelines:***

- Click here to view the [New Invoice and Submission Requirements](#).

## COVID-19 Expectations for Contractors and Technicians

At a minimum, technicians are expected to practice the following guidelines when performing work for Concert Technologies.

- Technicians will perform a daily health and wellness self-screen confirming they are symptom-free of COVID-19. In doing so, technicians will not have experienced COVID-19 symptoms (fever, cough, shortness of breath, new loss of taste or smell, fatigue, muscle aches, etc.) in the previous 72 hours and will not have a temperature of 100.4 or greater.
- Technicians will not have:
  - been advised to quarantine by a medical professional or public health official;
  - returned from any international travel or any inter-state travel that requires him/her to quarantine upon return; or
  - had close contact (e.g., within 6 feet for more than 10 minutes) with anyone known to have COVID-19.
- Technicians will wear face coverings when entering and moving around a facility. Technicians do not need to wear a face covering when working alone in a confined area unless it is required by the onsite customer.
- If a technician was previously diagnosed with COVID-19, he/she must not present any remaining symptoms, and it must be a minimum of 21 days since the onset of symptoms or since the last positive test, whichever is later.

In addition to these Concert Technologies guidelines, technicians must follow all customer guidelines and expectations while performing onsite work.