

GRAPHIC & INTERIOR design school

Welcome to the Graphic & Interior Design School. Please complete the form and email to:

Name: _____ Surname: _____ Title: Miss Ms Mrs Mr Dr

Gender: Male Female Date of birth: _____ ID number/Passport number: _____

Nationality: _____ Occupation (if applicable): _____

Mobile number: _____ Alternative contact number: _____

Email: _____ Alternative Email: _____

Postal address: PO Box: _____ Physical address: House no: _____
City/Town: _____ Street: _____
Province/State: _____ City/Town: _____
Country: _____ Province/State: _____
Postal code: _____ Country: _____

Highest qualification: Grade 12 Certificate Diploma Degree Post graduate degree

Name of current/previous school/college/university: _____

Have you previously been a student or applied to be a student at GIDS? YES NO

You are currently:
In School Taking a Gap year A student Just graduated from college
Between jobs Stay at home parent Work half-day Work from home
Full time employed Business owner Other

Why enrol?:
Considering a career in the creative industry Considering a career change Pursuing my dream
Starting a new hobby Professional enrichment Other

Personal Statement:
Tell us in your own words why you would like to do this course and how this fits in with your career plans:

How did you hear about GIDS?

Social media GIDS web page Direct mail Third party websites Friend / family Other

May GIDS keep you updated on new courses, interesting news and new trends via:

Social media E-Mail Direct mail SMS Other

At no time will your personal information be passed to organisations for marketing or sales purposes.

I hereby declare all above information is correct and if any details change I will inform GIDS as soon as possible

Select a course. Take note of the begin and end date of your chosen course.

GIDS Graphic Design Online Course

Code	Group	Duration	Start date	End date	Once-off fee		Selection
GD2017G1	Group 1 (2017)	20-24 Weeks	05/06/2017	20/10/2017	R14 200.00	\$999.00	
GD2017G2	Group 2 (2017)	20-24 Weeks	03/07/2017	17/11/2017	R14 200.00	\$999.00	
GD2017G3	Group 3 (2017)	20-24 Weeks	07/08/2017	19/01/2018	R14 200.00	\$999.00	
GD2017G4	Group 4 (2017)	20-24 Weeks	04/09/2017	16/02/2018	R14 200.00	\$999.00	
GD2017G5	Group 5 (2017)	20-24 Weeks	02/10/2017	24/03/2018	R14 200.00	\$999.00	
GD2018G1	Group 1 (2018)	20-24 Weeks	08/01/2018	01/06/2018	R14 900.00	\$1 100.00	
GD2018G2	Group 2 (2018)	20-24 Weeks	05/02/2018	29/06/2018	R14 900.00	\$1 100.00	

GIDS Interior Design and Decorating Online Course

Code	Group	Duration	Start date	End date	Price (ZAR)	Price (USD)	Selection
IDD2017G1	Group 1 (2017)	15-20 Weeks	05/06/2017	23/10/2017	R14 200.00	\$999.00	
IDD2017G2	Group 2 (2017)	15-20 Weeks	03/07/2017	23/10/2017	R14 200.00	\$999.00	
IDD2017G3	Group 3 (2017)	15-20 Weeks	25/07/2017	12/12/2017	R14 200.00	\$999.00	
IDD2017G4	Group 4 (2017)	15-20 Weeks	29/08/2017	12/12/2017	R14 200.00	\$999.00	
IDD2017G5	Group 5 (2017)	15-20 Weeks	05/02/2018	25/06/2018	R14 200.00	\$999.00	
IDD2018G1	Group 1 (2018)	15-20 Weeks	05/03/2018	25/06/2018	R14 900.00	\$1 100.00	
IDD2018G2	Group 2 (2018)	15-20 Weeks	07/05/2018	24/09/2018	R14 900.00	\$1 100.00	
IDD2018G3	Group 3 (2018)	15-20 Weeks	05/06/2018	24/09/2018	R14 900.00	\$1 100.00	

GIDS Web Design

Code	Group	Duration	Start date	End date	Price (ZAR)	Price (USD)	Selection
WD2017G1	Group 1 (2017)	6-7 Weeks	06/07/2017	18/08/2017	R4 500.00	\$350.00	
WD2017G2	Group 2 (2017)	6-7 Weeks	24/08/2017	06/10/2017	R4 500.00	\$350.00	
WD2017G3	Group 3 (2017)	6-7 Weeks	12/10/2017	24/11/2017	R4 500.00	\$350.00	
WD2018G1	Group 1 (2018)	6-7 Weeks	11/01/2018	02/03/2018	R4 900.00	\$380.00	
WD2018G2	Group 2 (2018)	6-7 Weeks	01/03/2018	01/06/2018	R4 900.00	\$380.00	

GIDS Adobe Illustrator: An Introduction

Code	Group	Duration	Start date	End date	Price (ZAR)	Price (USD)	Selection
AI2017G1	Group 1 (2017)	6-7 Weeks	05/07/2017	18/08/2017	R3 700.00	\$285.00	
AI2017G2	Group 2 (2017)	6-7 Weeks	23/08/2017	06/10/2017	R3 700.00	\$285.00	
AI2017G3	Group 3 (2017)	6-7 Weeks	11/10/2017	24/11/2017	R3 700.00	\$285.00	
AI2018G1	Group 1 (2018)	6-7 Weeks	31/01/2018	16/03/2018	R4 000.00	\$310.00	
AI2018G2	Group 2 (2018)	6-7 Weeks	21/03/2018	04/05/2018	R4 000.00	\$310.00	

GIDS Adobe Photoshop for Beginners

Code	Group	Duration	Start date	End date	Price (ZAR)	Price (USD)	Selection
PSD2017G1	Group 1 (2017)	2 - 4 Weeks	06/06/2017	03/07/2017	R2 300.00	\$170.00	
PSD2017G2	Group 2 (2017)	2 - 4 Weeks	04/07/2017	07/08/2017	R2 300.00	\$170.00	
PSD2017G3	Group 3 (2017)	2 - 4 Weeks	08/08/2017	04/09/2017	R2 300.00	\$170.00	
PSD2017G4	Group 4 (2017)	2 - 4 Weeks	05/09/2017	02/10/2017	R2 300.00	\$170.00	
PSD2017G5	Group 5 (2017)	2 - 4 Weeks	03/10/2017	30/10/2017	R2 300.00	\$170.00	
PSD2017G6	Group 6 (2017)	2 - 4 Weeks	01/11/2017	29/11/2017	R2 300.00	\$170.00	
PSD2018G1	Group 1 (2018)	2 - 4 Weeks	09/01/2018	05/02/2018	R2 600.00	\$200.00	
PSD2018G2	Group 2 (2018)	2 - 4 Weeks	06/02/2018	05/03/2018	R2 600.00	\$200.00	

I confirm that I have read the course information, received enough information and are satisfied that the course I have chosen is suitable for my needs, abilities and circumstances.

Website disclaimer

All the information on this website is published in good faith and for general information purpose only. www.graphicinteriordesignschool.com does not make any warranties about the completeness, reliability and accuracy of this information. Any action you take upon the information you find on this website (www.graphicinteriordesignschool.com), is strictly at your own risk. www.graphicinteriordesignschool.com will not be liable for any losses and/or damages in connection with the use of our website. From our website, you can visit other websites by following hyper-links to such external sites. While we strive to provide only quality links to useful and ethical websites, we have no control over the content and nature of these sites. These links to other websites do not imply a recommendation for all the content found on these sites. Site owners and content may change without notice and may occur before we have the opportunity to remove a link which may have gone 'bad'. Please be also aware that when you leave our website, other sites may have different privacy policies and terms which are beyond our control. Please be sure to check the Privacy Policies of these sites as well as their "Terms of Service" before engaging in any business or uploading any information. Update: Should we update, amend or make any changes to this document, those changes will be prominently posted here. If you require any more information or have any questions about our site's disclaimer, please feel free to contact us by email at info@graphicinteriordesignschool.com.

I hereby consent to the website disclaimer and agree to its terms.

Social Media Policy

The Graphic & Interior Design School is interested in your welfare and uses the Social Media Policy to help you have a healthier online experience. Social Media - applies to blogs, personal websites, online portfolios, RSS feeds, postings on interactive sites, such as, but not limited to: Twitter, Facebook, Pinterest, YouTube, Bloggers, Instagram, Instant Messaging, texting, and postings on video or picture-sharing sites and elsewhere on the Internet. Students should know that what they post online can result in a permanent digital record which contributes to their online identity. You cannot control posted data once it is on a website. Once something is online, it can be shared over the Internet in ways you did not necessarily intend.

GIDS values the use of technology to connect students, assist in collaboration between students and to create an online forum for the benefit of all participants. It is recognised that students may be required to use social media as part of their assessed course of study. GIDS acknowledges the importance of online communication, e-learning and social media networks as a learning tool. The school also recognizes the value of open sharing, diversity of opinion, and civil debate. Anybody is free to talk about the School on social media sites but students should avoid posting any communications which might be misinterpreted in a way that could damage the school's character, academic standing, and compliance within the law. Do not post or comment on post anything which may bring the school into disrepute or compromise the safety or reputation of colleagues, former colleagues, students, staff and all those connected with GIDS. Always be accountable, responsible, careful, respectable and cautious when sharing all information when posting anything online. Online engagement with people outside of the community should be selective.

If a student wishes to complain about any inappropriate posting of content, which identifies the School, they should put their complaint in writing. Thereafter the directors will investigate the matter to ascertain what action, if any, may be appropriate, which may include referring the matter to be dealt with under a different procedure.

Students are personally responsible for what they communicate on or through social media and they must adhere to the guidelines described in this policy and the GIDS Privacy Policy. Always check the terms and conditions of a social media account and/or website before uploading material to it; by posting material to social media accounts and/or websites, you may be releasing ownership rights and control of the content.

When using social media, students are expected to communicate considerately and appropriately, just as they would in person. Do not say defamatory things about people or organisations; including images, that is threatening, intimidating, aggressive, harassing, humiliating, discriminatory, illegal, explicit, offensive, or hostile towards any individual or entity. What is inappropriate in any conversation or other learning environments is also inappropriate online.

Refrain from posting details of complaints and/or legal proceedings/potential legal proceedings involving GIDS. Never give out personal information about another individual, including contact information, without their express permission. Respect the rights and privacy of other students, staff or third parties.

Social media should not be used for accessing or sharing illegal content. Do not use comments posted using fake accounts or using another person's name without their consent.

If a student is approached by a media contact about content on a site relating to the GIDS they should contact the school's Marketing Director at info@graphicinteriordesignschool.com before taking any action.

GIDS reserves the right to monitor, intercept and review within the law, without further notice, student activities using its IT resources and communications systems, including but not limited to social media postings, to ensure that its rules are being complied with and such activities are for legitimate purposes. If GIDS detect violations of the Social Media Policy the School reserves the right to issue warnings, enforce disciplinary action, suspend or block individual access to GIDS Social media platforms and in extreme cases initiate police involvement.

If there are any questions regarding GIDS Social Media Policy you may contact the School using the information below.
www.graphicinteriordesignschool.com

I accept and agree to the Social Media Policy

Privacy Policy

This privacy policy has been compiled to better serve those who are concerned with how their 'Personally Identifiable Information' (PII) is being used online. PII, as described in US privacy law and information security, is information that can be used on its own or with other information to identify, contact, or locate a single person, or to identify an individual in context. Please read our privacy policy carefully to get a clear understanding of how we collect, use, protect or otherwise handle your Personally Identifiable Information in accordance with our website.

1. What personal information do we collect from the people that visit our website?

When registering on our site, fill out a form or enter information on our site, as appropriate, you may be asked to enter your name, email address, mailing address, phone number, ID number or other details to help you with your experience.

2. How do we use your information?

We may use the information we collect from you when you register, make a purchase, sign up for our newsletter, respond to a survey or marketing communication, surf the website, or use certain other site features in the following ways:

- To personalize your experience and to allow us to deliver the type of content and product offerings in which you are most interested.
- To improve our website in order to better serve you.
- To allow us to better service you in responding to your customer service requests.
- To administer a contest, promotion, survey or other site feature.
- To quickly process your transactions.
- To ask for ratings and reviews of services or products
- To follow up with them after correspondence (live chat, email or phone inquiries)

3. How do we protect your information?

Your personal information is contained behind secured networks and is only accessible by a limited number of persons who have special access rights to such systems, and are required to keep the information confidential. We implement a variety of security measures when a user enters, submits, or accesses their information to maintain the safety of your personal information. All transactions are processed through a gateway provider and are not stored or processed on our servers.

4. Do we use 'cookies'?

Yes. Cookies are small files that a site or its service provider transfers to your computer's hard drive through your Web browser (if you allow) that enables the site's or service provider's systems to recognize your browser and capture and remember certain information. They are also used to help us understand your preferences based on previous or current site activity, which enables us to provide you with improved services. We also use cookies to help us compile aggregate data about site traffic and site interaction so that we can offer better site experiences and tools in the future. You can choose to have your computer warn you each time a cookie is being sent, or you can choose to turn off all cookies. You do this through your browser settings. Since browser is a little different, look at your browser's Help Menu to learn the correct way to modify your cookies. If you turn cookies off, some of the features that make your site experience more efficient may not function properly.

5. Third-party disclosure

We do not sell, trade, or otherwise transfer to outside parties your Personally Identifiable Information unless we provide users with advance notice. This does not include website hosting partners and other parties who assist us in operating our website, conducting our business, or serving our users, so long as those parties agree to keep this information confidential. We may also release information when it's release is appropriate to comply with the law, enforce our site policies, or protect ours or others' rights, property or safety.

6. Third-party links

Occasionally, at our discretion, we may include or offer third-party products or services on our website. These third-party sites have separate and independent privacy policies. We therefore have no responsibility or liability for the content and activities of these linked sites. Nonetheless, we seek to protect the integrity of our site and welcome any feedback about these sites.

7. Google

We use Google AdSense Advertising on our website. Google, as a third-party vendor, uses cookies to serve ads on our site. Google's use of the DART cookie enables it to serve ads to our users based on previous visits to our site and other sites on the Internet. We, along with third-party vendors such as Google use first-party cookies (such as the Google Analytics cookies) and third-party cookies (such as the DoubleClick cookie) or other third-party identifiers together to compile data regarding user interactions with ad impressions and other ad service functions as they relate to our website. Users can set preferences for how Google advertises to you using the Google Ad Settings page.

8. How does our site handle Do Not Track signals?

We honor Do Not Track signals and Do Not Track, plant cookies, or use advertising when a Do Not Track (DNT) browser mechanism is in place. It's also important to note that we do not allow third-party behavioural tracking.

9. Children Online Privacy Protection Act

We do not specifically market to children under the age of 13 years old.

If at any time you would like to unsubscribe from receiving future emails, you can email us at info@graphicinteriordesignschool.com and we will promptly remove you from ALL correspondence.

I read, understood, accept and agree to the terms of the Privacy Policy

Terms and Conditions of Enrolment

These Terms and Conditions form the agreement between Graphic & Interior Design School (here after refer to as 'GIDS') and the 'Student'. It is the Student's responsibility to fully read, understand and agree to all Terms & Conditions of Enrolment.

1. By accepting this Agreement, the Student:

- a. is aware that GIDS Online Courses fees are payable in full, at the time of enrolment
- b. acknowledge that if you do not complete the course before the expiry date, your enrolment can expire and you will not be entitled to any refund or partial refund of fees.
- c. in paying for the enrolment you are confirming that you have received enough information and are satisfied that the course you have chosen is suitable for your needs, abilities and circumstances.
- d. is aware that in the event of cancellation of courses for a reason outside the control of the School, GIDS shall be under no obligation to provide any reimbursement. Course fees won't be refunded as a result of a course change.
- e. acknowledge GIDS reserves the right to make alterations to courses, lectures, fees or methods without prior notice provided such alterations shall not substantially affect the course content or qualification and such alterations shall, at best, only entitle the participant to reimbursement of course fees paid.
- f. acknowledge that the Course Fee doesn't include: any hardware, software, printed materials or equipment for your course.

2. By enrolling in a course with GIDS, the Student:

- a. is expected to comply with the terms and conditions for using the GIDS website, social media and student platforms for the duration of your enrolment. If we consider that you're not complying with these requirements, we have the right to remove posts, block users and cancel your enrolment.
- b. agree to refrain from: Posting material that is unlawful, hateful, defamatory, abusive, threatening, obscene, harassing, slanderous, or embarrassing to any other person or entity as determined by GIDS in its sole discretion; Post advertisements or solicitations of business; Expressing personal views about other students or staff; Post pyramid schemes or chain letters
- c. acknowledge that all Graphic & Interior Design School (GIDS) course material, photographs, designs and information, are protected by copyright and intellectual property rights and may not be reproduced without the School's specific written consent. This applies to the complete course materials or any part of them.
- d. agree to abide by all copyright notices and other restrictions contained in the Website and in materials accessed through the Website. You may retrieve GIDS material for information only; The Student may save or download a local copy for personal use; The Student may send it to your printer for personal use. Any commercial exploitation is expressly prohibited; you must clearly acknowledge the source in any copy you make; The Student may not make any modification to the material without the express permission of GIDS.
- e. consent to the use of my data for research purposes e.g. website articles, newsletters, video, promotional stories and this data will remain the property of GIDS.
- f. agree to maintain a current email address for the duration of your course
- g. accept that it's your responsibility to ensure that the personal information you provide to us is kept current. Any changes to your name, address, email address or phone numbers, should be sent to us as soon as possible.
- h. acknowledge that you have access to a computer, recommended software and internet while you are completing your course as specified on our web site.
- i. agree to not plagiarise any concepts, designs, photographs, images or information from any source. GIDS reserve the right to issue warnings and if we consider that you're not complying with these requirements, we have the right to cancel your enrolment.
- j. acknowledge that the copyright in, and any work produced, by the student as part of the course, shall remain with GIDS and work may be retained at the discretion of GIDS for display or promotional activities.
- k. is aware that you have the right of appeal, to make a complaint, submit a grievance or request an assessment appeal.
- l. represent and warrant that all information provided to GIDS at the time of enrolment was accurate and complete and not misleading and that you included all information that may impact on your ability to complete the course.

3. Subject to these terms and conditions, GIDS:

- a. agrees to provide the Student with access to our online learning environment, by issuing log in and password details to access course materials.
- b. will assign personal lecturer support for the duration of the course
- c. will mark and provide feedback on the Student's assessments
- d. issue the Student with certification for your successful completion of a course
- e. deliver accurate, timely and helpful information.

4. By accepting this Agreement the Student:

- a. has accepted the terms of this Agreement by:
 - (a) signing the Enrolment Form; or
 - (b) clicking "Accept" on the webpage online enrolment system.
- b. by clicking "Accept" you agree that GIDS can capture your IP address to verify your consent to this Agreement.
- c. agrees that the date you sign the enrolment form or click "Accept" is the agreement date.

I accept and agree to the Terms and Conditions of Enrolment:

Thank you for enrolling at the Graphic & Interior Design School

We are honoured to have you as a new student and future colleague in the creative industry. As soon as the payment and registration process are finalized you will receive log-in details for the GIDS website and a new gmail e-mail account. This will make it easier to communicate with you, share the GIDS calendar and use Google Drive for storage. Once you log into your new email address you will be able to change the password and other privacy settings.

Your assigned lecturer will get in contact with you as soon as the registration process is complete.

Please feel free to contact us for more information.

For general enquiries: info@graphicinteriordesignschool.com or phone us on: +27 60 8480164

Enquiries about the Interior Design Course: amalia@graphicinteriordesignschool.com

Enquiries about the Graphic Design and Adobe Illustrator Course: shani@graphicinteriordesignschool.com

Enquiries about the Web Design and Adobe Photoshop Course: este@graphicinteriordesignschool.com

Office use only:

Completed Enrolment form

Terms & Conditions of enrolment signed

Website Disclaimer signed

Social Media Policy signed

Privacy Policy signed

Proof of Payment received

Invoice Sent

GIDS Email Address created

Website log-in details sent

Welcome E-mail sent

Starter pack posted (*Interior & Graphic Design Courses only*)

Module outline sent

All Course content delivered

All assessments marked and moderated

Letter confirming successful completion of course emailed

Qualification certificate issued

Date of enrolment:

Date of completion:

Lecturer signature:

Moderator signature:

Student number: