

SRASA BOARD OF DIRECTORS MEETING

MEETING: Board Meeting Monday 30 January 2013

LOCATION: 6pm, Squash SA, 440 Goodwood Road, Cumberland Park

1 ATTENDANCE

1.1 Present:

S. Abishara (SAb) (left 8.05pm)	G. DeVizio (GD)	M. Goldstone (MG) (Chair)
C. Johnstone (CJ)	A. Proctor (AP)	

Ex Officio: P. Sinnott (PS) - General Manager

1.2 Apologies: L. Franzi (LF)
P. Stevens (PSt)
P. Teale (PT)
A. Ryan (AR)

1.3 Guests: Greg Fischer, Clubs SA Memberships Manager
Damien Hill, Racquets SA

2. CONFIRMATION OF THE MINUTES

Minutes of the meeting held on 17 December 2012 were confirmed by email as a true and accurate record.

Moved: Mark Goldstone

Seconded: Alissa Proctor

Carried.

3. ITEMS ON AGENDA (Reports Circulated Electronically Prior to Meeting)

3.1 Racquets SA Roles and Responsibilities for Licensed Clubs (DH, GF)

PS introduced Greg Fischer Memberships Manager Clubs SA, to outline to the Board their roles and responsibilities pertaining to Licensed Clubs. Greg gave an overview of Corporate Governance the topics of which were covered in Section 5 & 6, Pages 7-9 of Clubs SA Roles and Responsibilities for Licensed Clubs (handbook issued to Board Members).

Board/Committee Roles

- Develop and instigate the philosophies of the organisation
- Implement policies
- Fulfil the purpose of the organisation
- Plan future directions and projects
- Monitor operational performance
- Monitor financial performance
- Provide leadership and support to staff and members
- Delegate authority not responsibility (eg. you employ staff to carry out day to day operational duties but you cannot delegate your responsibilities under Work, Health and Safety, Liquor Licensing, Gaming and other applicable legal issues).

Management

- Undertake day to day operation of the Club
- Provide the Board of Management with a range of reports sufficient for them to evaluate the financial and operational performance of the Club
- Implement Board Policies as directed
- Operate the Club in accordance with State and Federal Legislation
- Roster and undertake Human Resources and Industrial Relations matters for staff
- Report to the Board any foreseeable issues that do not fall within their delegated duties
- Promote and market the Club and ensure members/patrons needs are met where practicable
- Identify opportunities to enhance members/patrons experiences

Board members are required to sign off on the ClubSafe Training Record, Damien spoke further on the document to be signed (in lieu of a Non-Operational Director 2 day training course). Racquets SA policies and procedures to be added to the Racquets SA website for public viewing. Racquets SA are audited every 3 months for gaming. The Club Manager will take the Board through the Gaming Policies and Procedures at the next meeting at Racquets SA, prior to sign off of Training Record.

3.2 Female Participation Strategy (CJ)

PS discussed the draft Female Participation Strategy which was circulated to the Board.

- Three venues suggested to start with female friendly programs, "Hits and Giggles". Barossa, Next Generation and South Adelaide. Adapted the Squash Vic resources for this program.
- Active Aging, 5 for 10 Program will be integrated into the Hits and Giggles.
- Women's Only Level 1 Coaching Course.

The Board approved the Female Participation Strategy. The Strategy is to be placed on the Squash SA website. Progress reports to be tabled at further Board Meetings. Squash SA to look at the budget and see if it is a possibility to match the ORS funding with our own funding.

Moved: Sam Abishara

Seconded: George DeVizio

Carried.

4. GENERAL MANAGER'S REPORT

4.1 General Overview Report

4.1.1 OHS Report

No OHS incidents or accidents to report.

4.1.2 General Manager's Report

STRATEGY

- Squash SA has secured \$10,000 from the Squash Australia Underpinning Program Fund. The underpinning funding requires the formalisation of a Squash SA Performance Pathway Committee, consisting of the Chair, JCAC, General Manager, Team Leader and AIS Head Coach. The Performance Pathway Committee will prepare a draft terms of reference for the new group, in consultation with the J.A.C.C, for consideration by the Board.

- Squash SA has secured \$2,500 funding from the City of Salisbury to introduce a squash development strategy which targets patrons at the Ingle Farm Recreation Centre. The development strategy involves two separate projects aimed to increase awareness and participation of Squash at the Centre. Project 1 – Surveying of Recreation Centre Patrons. Survey A will collect information from patrons that attend the Centre to play casual squash, and Survey B will collect information from patrons that attend the centre to play sport but choose not to play squash. The project also supports Squash SAs Women’s Participation Strategy by providing female athletes with employment pathway opportunities. (Jasmin Burnard has been employed to conduct the patron surveying). Andrew Edwards and Jasmin will prepare, for consideration by the Board and Salisbury Council, the project report and survey findings. Project 2 targets secondary schools within the Salisbury Area and aims to link schools with Squash SAs High School Competition.

FACILITIES

- The GM has approached Prince Alfred College Administration via PAOC Squash Club, to seek their interest in hosting the 2013 SA Open Squash Championships. The tournament would be an ideal event to launch the refurbished squash courts which are situated within the \$17M PAC Leisure Centre redevelopment.
- During 2013 a consolidated 3 year facilities strategy will be prepared, in conjunction with the Facility Advisory Committee, and presented to the Board for consideration. The GM has met with Rob Dowling, the former CEO of YMCA of South Australia, to investigate the history and learning’s from the YMCA, an organisation that invested in several community facilities built on both private and government land. YMCA multipurpose community facilities have traditionally included squash courts. The YMCA relied on the performance of YMCA Flinders Street (Accommodation), to cash flow the YMCAs facility growth strategies. The former CEO of the YMCA can provide a qualified independent comment on Squash SAs facilities strategy – viability, land ownership, lease agreements. Suggested Rob meet with the Board at a future meeting.

SERVICES

Autumn Squash Pennant

- This season sees an increase in the number of Autumn Pennant teams by 4 from 100 to 104 (15 are women’s teams). The Premier League begins its recovery moving from 4 to 5 teams. The other notable change is the Monday Night Competition has become very strong with 6 more teams being added to Monday nights. With reference to high school competition – Pennant pathways – the PAOC has fielded a team comprised of 5 boys (from the schools competition). Several young players have appeared in Pennant teams at PAOC, Norwood, Campbelltown and Somerton. We also see the first 'Walkerville YMCA' or 'INEA' team in decades, which is great to see another Club fielding a team.
- During the Spring Pennant Season, the Women’s Committee consulted closely with the State Women Players regarding the preferred competition format. The playing group resolved to continue with the present matrix based format. Despite this consensus, the 2013 Autumn Pennant season has seen a decline in the number of State Women Players from 7 teams to 5 teams.

- Division 1 players have moved into State Women's to fill this void; however this does not address the knock on effect, which sees the total number of State One players reduce from 29 to 21. The Pennant Committee and Women's Committee will meet this season to discuss what alternative strategies can be introduced to retain the interest of female players. It is noted some of the higher ranked players have continued their squash by nominating for Open State Grade Teams

Autumn Racquetball Pennant

- A total of nineteen racquetball teams (54 players) have nominated to play the Autumn Pennant Season; consisting of :

	Teams	Male Players	Female Players
A Grade	8	24	2
B Grade	6	14	4
C Grade	5	4	6

- The number of registered Racquetball players in the Spring Pennant of 2012 competition was 61. The lower player numbers is due mostly to injury, and has resulted in the C Grade competition having to enter two-person teams to enable a competition at all. As only three clubs nominated C Grade teams, the players have agreed to amalgamate into one group & form five 2-person teams of an even standard. They will play on one court at the same Centre each week and play five times at each of the 3 nominating Centres. Due to the timing of public holidays, and previous calendar commitments, the first round of the Racquetball season will commence on 4 February.

Junior Camp

- From Friday to Sunday (18 - 20 January 2013) the Junior Development Squad Selection Camp was held at the Impact Health Club. Thirty One juniors attended the camp, one less than the 2012 Camp. The camp format and training schedule was similar to the previous year, led by the Coaching Team Leader, James Rogers, with support from the coaching pool members Andrew Edwards, Dani Rogers, Manfred Lang, Kirsty Geue and Tanya Marlor. The camp attracted 5 new players attending from country regions and one from a metro junior club program. Overall Camp participation numbers did not increase from 2012, due mostly to:

- 2x players have moved overseas
- 4x players wanted a break during their holidays
- 2x players were ill

An evaluation of the program will consider separating two separate skill based camps, venue suitability and camp location.

STAFFING

- On 14 February, at the conclusion of her maternity leave, Dani Rogers will resign from her position, Development Officer (FTE). Dani will be re-appointed in a casual capacity in the position of Development Administration Support (0.2 FTE). The Position is responsible for assisting with administration tasks in peak periods. The FTE Development Officer role will be removed from the staffing structure.

COMMUNICATION

- Information regarding the Squash SA Office relocation was circulated to members and players via traditional post as well as via an electronic newsflash newsletter. Squash SA has not received any concerns or complaints from members or players with regard to the future Office location at South Adelaide Squash Centre.

GOVERNANCE AND ADMINISTRATION

- The GM has invited Clubs SA to present at the January Board meeting, an overview of Board Directors Responsibilities, specific to the Clubs Liquor and Gaming Licence.

PS tabled the Executive Report: Mid Year Budget Review for Squash SA and Racquets SA noting any variations to Budget and Projected End of Year position.

INFORMATION THAT IS WORTH SHARING

Mike Corren: Squash SA Special Assistance Funding (\$5,000): Progress Report
Tournament Results

<i>Date</i>	<i>Tournament</i>	<i>Result</i>	
<i>August 2012</i>	<i>Australian Open</i>	<i>Qualified</i>	<i>Lost first round 0-3 Jan Koukal</i>
<i>September 2012</i>	<i>PSA North Coast Open</i>	<i>Winner</i>	<i>Defeated Greg Lobban - 3-1</i>
	<i>PSA CBS Open (nz)</i>	<i>Winner</i>	<i>Defeated Evan Williams - 3-2</i>
<i>October 2012</i>	<i>PSA Queensland Open</i>	<i>- Semi Final</i>	<i>Lost Eddie Charlton 2-3</i>
<i>November 2012</i>	<i>PSA Mackay Open</i>	<i>Finalist</i>	<i>Lost Eddie Charlton 0-3</i>
	<i>PSA Caboolture Open</i>	<i>2nd Round</i>	<i>Lost Brad Freeme 1-3</i>

NB: November - December - January - February - Rehab and off season training

"It would be fair to say (in my opinion) that the last six months has been bittersweet! In terms of results for the year I think many players would be happy with six PSA event wins, highest PSA ranking for eight years, eleven Open event wins and scholarships to both the AIS and SASI and of course...support from Squash SA. However, due to an ongoing injury I did not live up to my expectations regards the standards I expect and work for. My condition deteriorated to the point where the last three PSA events of the year were almost the hardest of my career.

However, at no point in my career have I ever not risen after falling o. Backed down from a challenge!

Due to the support of the AIS and Squash SA I have been able to not only fix my injury but also get myself into the best fitness of my career and I am eagerly awaiting the start of the new season.

I have been able to hire a top line PT (Wayne Willis) who has assisted in strength and conditioning and rehab and also top German Physio Nora Kabisch. Both are Adelaide based and have made my road back to the court so much easier.

I intend to start my competitive comeback with the local pennant in February and my tournament re-entry at the Esperance Open on March 2nd.

I have also entered the PSA ACT Open and the PSA KL Open, both in March.

The lineup for the Australian Mens Team will be announced in April and my performances in March will be vital, I have no fear about my preparation and ability to give 100% in order to be in the running to be selected.

This aside I still have the 2014 Commonwealth Games to work towards and again, I back myself 100% to be in the running for selection.

Overall, whilst (as I said) I may hold very high standards and feel that I was hampered in living up to them during 2012, the year did bring...

- *# AIS scholarship - at 38 oldest athlete ever to achieve this! First South Aussie since 2002*
- *# Squad member of Australian Mens Team and Commonwealth Games team*
- *# Won Six PSA events - total of 43 career titles*
- *# 2013 SASI scholarship*

My goals for 2013 are as follows..

- *# Gain selection for 2013 World Mens Team*
- *# Win seven PSA events (50 titles)*
- *# Consolidate my position for the 2014 Commonwealth Games Team.*

I would like to thank Squash SA for their support this past six months and I look forward to delivering my best year yet in 2013!

Mike Corren.

RECENT GLORIOUS SUCCESS

- 2013 SASI High Performance Scholarship awarded to M. Corren (first time a full scholarship has been granted since the SASI Squash program was closed down)
- 2013 SASI Talented Athlete Scholarship awarded to - S.Cope, J.Burnard
- SASI Country Athlete Scholarship awarded to - L.McInerney

Mid Year Budget Noted.

Moved: Sam Abishara

Seconded: Alissa Proctor

Carried.

5. **FINANCE** (Reports Circulated Electronically)

5.1 Bank Statement and Cash Flow Position (PT)

5.2 Income Statements Squash SA and Racquets SA

Reduce to the value of the glass court on the Balance Sheet to reflect the true cost.

Moved: Sam Abishara

Seconded: Alissa Proctor

Carried.

6. **GENERAL BUSINESS**

6.1 Gala Dinner Update (PS)

Gala Dinner progress to be reported at the February Meeting. The Gala Dinner information has been promoted via the Pennant Program, and will be included in the February newsletter.

7. **ITEMS FOR INFORMATION**

7.1 Racquets Facade

DH spoke on the draft Racquets SA promotional plans. To be tabled at the February Board Meeting.

DH suggested updating the façade of Racquets SA, brightening up the outside of the building for more street appeal. Quotes received for this work come to around \$20,000. Board discussed the timeliness of this work.

Board resolved to move ahead with this initiative, DH will forward all façade options to the Board for further feedback at the February Board Meeting.

Moved: Alissa Proctor

Seconded: George DeVizio

Carried.

DH discussed gathering statistics regarding Members moving between bistro, bar and gaming area. Bluize representative to attend the next Board Meeting to discuss the capability of the software to capture this data. Information to work out trends, demographics, ages, areas, what popular. Non-members not recorded.

DH to prepare a Brief on what we would like to get out of point of sale software, Bluize to attend next Board Meeting. Examples of other companies using this information (George mentioned the Stag).

8. **POLICY**

SSA002 Australian Junior Championships State Team Policy

SSA003 State Junior Ranking Policy

SSA002 and SSA003 have been updated by the Junior Advisory Committee and have the full support of all Committee Members. Board to ratify.

Adopt policies with the following changes; . SSA002 Athletes Qualifying Criteria - Officials Selection Process – further explanation required for “forfeit honorarium if 2 people share role”. Reword that travel and accommodations will be paid for the 2 sharing the role in lieu of an honorarium due to doubling of expenses.

Moved: Cheryl Johnstone

Seconded: Sam Abishara

Carried.

9. CORRESPONDENCE

In

Andrew Rogers Lawyers
Government of SA, Consumer and Business Services
Justin Beard

Out

Squash SA Office Relocation
Justin Beard

It was resolved the Board review the criteria for this ‘Special Funding’ initiative and define the expectations and provide examples. This information to be updated on the Squash SA website.

PS to meet with Justin.

10. SQUASH AUSTRALIA

10.1 Squash Australia Annual General Meeting (M. Goldstone)

Due to prior commitments, MG can only attend the AGM, not the workshops. Cheryl Johnstone invited to attend the AGM, dinner and proceeding workshops.

Squash SA Board have no nominations for the National Board positions.

11. NEW BUSINESS

11.1 Racquetball By-law Changes

SA discussed the proposed changes for the Racquetball By-laws.

Board adopt the changes to the Racquetball By-laws.

Moved: Sam Abishara

Seconded: Alissa Proctor

Carried.

11.2 2013 Racquetball Championship Update (SAb)

The 2013 SA Racquetball Championships are being held on 9th and 10th March (Long Weekend) Expressions of Interest were sent to South Adelaide, Karadinga and Impact, with the 2013 Racquetball Championships being proposed to be held at Karadinga Sports Centre.

Board endorse Karadinga holding the 2013 SA Racquetball Championships.

Moved: George DeVizio

Seconded: Cheryl Johnstone

Carried.

12. **CONFIDENTIAL ITEMS (IN CAMERA)**

13. **BOARD DIARY**

Next Meeting: Monday 18th February 2013, at Racquets SA – 1303 South Road, St Marys.

14. **CLOSE MEETING**

Meeting closed at 8.20pm.