



Network Engineering Technologies  
3140 Deming Way  
Middleton, WI 53562  
www.nettechnology.com

**Vendor:** 60426  
**Purchase Order:** 636309-1291156-01616  
**Work Order:** 1291156  
**Service ETA:** 5/4/2021 8:00 PM

\*Purchase Order MUST appear on all invoices and emailed to [apinbox@nettechnology.com](mailto:apinbox@nettechnology.com) or invoice will be rejected, Invoice must match this Purchase Order Receipt.  
Terms are based on your Contract with NET: Standard is 60 days.

#### Site Location Information

**Customer:** CVS Pharmacy  
**Site Number:** 01616  
**Location:** Pharmacy  
960 Wyoming Ave.  
Exeter, PA 18643  
( ) -  
**Site Contact:**

#### Technician Information

**Technician Name:** Sherwin Laing  
**Technician Phone:** (908) 343-9121  
**Techs Manager:** Vendor Manager  
**Manager Phone:** 4058021262

**\*\*\* MUST CALL UPON ARRIVAL AND BEFORE SITE DEPARTURE \*\*\***

**NET Contact Info:** Please Call: 1 608 827-2270 \*Your call will be handled in the order received\* The following Login information is needed: your name, Company Name, work order#, callback number(mobile#)

#### Scheduling

1 billable technician required Arrival Time: 5/4/2021 8:00 PM

#### Scope of Work

CVS Server Upgrade Project- HPE Gen10 server SOW

NET techs will LOG IN/LOG OUT LIVE by calling (608) 827-2270

CALL CVS\_ROC 888-401-4601, Option 4.4 \*\*In order to ensure accurate onsite times, tech will need to log in with NET Support and then immediately log in with CVS ROC. At log out, ROC will provide you a log out code.

If the store personnel question the validity of this visit, the manager can call 888-401-4601, Option 4.4 (CVS-ROC) or can reference this CVS Help Desk ticket number: INC9060979 (valid through April 2021)

PPE requirement: Use of Face Masks or Cloth Face Covers

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Main SOW: To install a new HPE Proliant Gen10 server

Description of Work to be performed-Please refer to the most recent CVS Redbook for exact instructions

- Obtain permission from the Manager to locate the boxes that was shipped to the store
- Perform an inventory of the boxes and notify the ROC of your findings
- Work with ROC to determine where the new VMS Server will be installed (some sites will install it in a full sized rack, some will be installed in the manager's office)
- Install the VMS Gen10 Server per CVS instructions
- Connect VMS Gen10 Server to Network
- Power up the VMS Server
- Perform conversion steps on configuration on the VMS Server as per CVS instructions
- Once conversion process on VMS server is complete notify the ROC

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- i. Once completed the Pharmacist/Pharmacy Tech will need to test out equipment in the pharmacy
- j. After the Pharmacist/Pharmacy Tech confirms everything is working the ROC will perform some equipment testing.
- K. De-Install existing RX and App Blades from within Blade Chassis per CVS instructions
- l. Based on the Redbook pack up all of the old equipment including the existing DVR system and RX/App Blades and affix tracking labels sent with the new equipment so that the old equipment gets picked up and shipped out of the store
- m. Prior to logging out with the ROC the technician must send both the pre and post installation pictures of the rack and installation (details to be provided in the CVS instructions)
- n. Call ROC to log out
- o. Call NET to log out

### Required Tools/Materials:

- 13 mm socket and ratchet and/or adjustable crescent wrench
- 5/32" Allen key/wrench
- Flathead and Philips screw drivers
- Spare Cat5 Ethernet Patch cables (Preferably 5,7,10 and 15' Blue Ortronics)
- Velcro for cable management
- Smart phone with camera/email
- VGA monitor
- keyboard

## Required Photos

- 1) Gen10 placement overview (either at 7' rack or managers office)
- 2) Data rack/cabinet
- 3) Old HS12 server packed in box with box open
- 4) Packed up box with box closed
- 5) Close up of return label
- 2)
- 3)
- 4)
- 5)
- 6)

Pictures must be emailed to [dss@nettechnology.com](mailto:dss@nettechnology.com), before tech is released from site. When sending pictures the email subject line must read "[xxxxxx]" where xxxxxx= WO ID found on Purchase Order; usually 7 digits long. \*\*\*IMPORTANT – Subject line must be enclosed in BRACKETS [ ] and not PARENTHESIS ( ).\*\*\*

## Resolution



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\_\_\_\_\_  
Customer - Managers Name (PRINT)

\_\_\_\_\_  
Customer - Managers Name (SIGN)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

\_\_\_\_\_  
Technicians Name (PRINT)

\_\_\_\_\_  
Technicians Name (SIGN)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

**MANDATORY SIGN OFF OF TECHNICIAN AND CUSTOMER CONTACT MANAGER**

**Sign Off does not release tech from the job site. Any questions need to be directed to NET Tech Support.**