

## **SRASA BOARD OF DIRECTORS MEETING**

**MEETING:** Board Meeting Monday 22 May 2017

**LOCATION:** 5.30pm, The Southern Bar Gaming Bistro, 1303 South Road, St Marys

### **1 ATTENDANCE**

#### **1.1 Present:**

S. Abishara (SA)	E. Chrisakis (EC) (6pm)	B. Cochrane (BC)	T. Melingakos (TM)
P. Sinnott (PS)	M. Schmidt (MS)		

#### **1.2 Apologies:**

M. Naisby (MN)	P. Stevens (PSt)	R. Wait (RW)
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#### **Staff Key (for actions):**

Nyssa Bushby (NB)	Grant Norman (GN)	James Rogers (JR)	Michelle Sterry (MS)
Tanya Virgens (TV)			

#### **Guests:**

C. Flower (CF)	R. Sanderson (RS)	D. Whan (DW) – Finance Committee Representative
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### **2. CONFIRMATION OF THE MINUTES**

Minutes of the Board Meeting held on 27 March were confirmed as a true and accurate record by the Board.

*Moved: Tom Melingakos      Seconded: Bill Cochrane      Carried.*

### **3. BOARD DISCUSSION ITEM**

#### **3.1 Board Recruitment (SA)**

PS spoke that Squash SA advertised the casual Board vacancies via the Australian Institute of Company Directors, Sport SA, Clubs SA, Squash SA and Squash Australia. A good level of responses and a high calibre of candidates were received.

SA and PS met with two candidates who meet the skillsets identified by the Board and have invited both candidates to meet the Board on 22 May 2017.

Cindy Flower is a Senior Manager with DEWNR, specialising in Change Management and organisational reform. She is passionate about driving cultural and organisational change to enable high performing organisations. Cindy's background in governance includes, National Director of the Make a Wish Foundation, Membership Director of Women in Innovation and Member of the Consumer, Carer and Community Advisory Board of Centacare. Cindy has previously played racquetball player and a current tennis player.

Roger Sanderson has an extensive background in business, hospitality, government and the not for profit sector. Roger was previously the General Manager of the Mt Barker and Hahndorf Golf Club, and prior to that Victor Harbor Golf Club (now retired). Roger is a member of the CPA Australia, the Chartered Secretaries of Australia and is a Justice of the Peace. His Board experience includes government, not for profit and charitable groups including the Cancer Council, CPA South Australia, Red Cross SA and YMCA of SA.

**Action/Outcome**

Board appointed Cindy Flower and Roger Sanderson to fill the casual Board Director vacancies.

*Move: Bill Cochrane*

*Second: Matt Schmidt*

*Carried.*

**3.2 Business Plan – First Quarter Progress Update (PS)**

PS explained the annual Business Plan has been prepared as an operational tool following the strategic planning workshops held in February. The Business Plan has been populated to report against the first quarter. PS explained the highlighted 'red' actions.

RS queried the CRM and if there are any future ongoing costs that Squash SA will incur from this. PS explained the CRM is being trialled by other State Associations. Squash SA staff to undertake training, but Squash SA will not switch over until costing questions are answered by Squash Australia. The CRM also equires the matrix to be integrated to avoid duplication of entry. Board questioned what would be the benefits of a pennant player receiving Squash Australia membership.

SA and PS provided an update on ASB iSquash. Currently waiting on second quote from ASB.

**Action/Outcome**

PS to investigate Laloft Pty Ltd – potential café, accommodation and child care tenant at Tonsley. Confirm with Renewal SA.

Business Plan – First Quarter Progress Report was endorsed by the Board.

*Move: Bill Cochrane*

*Second: Matt Schmidt*

*Carried.*

**3.3 DPTI Darlington Corridor Upgrade (South Road)**

PS attended the Darlington Upgrade Community Information Session held on 4 April 2017 to investigate roadwork project timeframes and the final design for the Tonsley Boulevard Intersection. No information was available. PS has nominated for a position on the Community Liaison Committee, Zone 7 representing businesses in the St Mary's area.

PS presented the map of the traffic switch that will be implemented to undertake the works in front of the Southern. A date has not been announced for the switch #5 (initially 22 July but now postponed closer to December 2017).

PS attended a meeting with Harold Carn, Manager DPTI Darlington and Ben Lock, Design Engineer on 12 April 2017. PS presented to the Board the revised design which provides a direct link between Tonsley and the Southern.

**Action/Outcome**

Board noted the DPTI Darlington Upgrade Report.

**3.4 1303 South Road Property Development (PS) – IN CAMERA DISCUSSION****3.5 24/7 Squash at Tonsley**

The relocation of the Squash SA office to Tonsley has been a time consuming project. This involved developing a greenfield site to incorporate the construction of the glass squash court, office pod and software infrastructure to accommodate 24/7 access.

A short video of the new 24/7 Squash @ Tonsley office, court and booking system was presented to the Board.

The Board queried if UPS battery backup has been installed for emergency black out lighting and court door locking release in the case of a power outage.

Discussions are being held with Renewal SA to launch 24/7 Squash @ Tonsley on 29 June 2017, involving the Members of Parliament, Senior Government Executives and Squash SA stakeholders. Squash SA to begin promotion of the Launch.

**Action/Outcome**

WHS Committee to establish a risk register and risk management plan for the 24.7 Squash @ Tonsley.

*Move: Roger Sanderson      Second: Matt Schmidt      Carried.*

### 3.6 South Adelaide Squash Centre

A Heads of Agreement will be drafted between SA Masters Squash and Squash SA that will see;

- The sale of Squash SA's share of South Adelaide Squash Centre to the SA Masters Squash for \$217,000

**Action/Outcome**

The Board delegate the Finance Committee to prepare a loan agreement between SA Masters Squash Association and Squash SA to be signed by both Presidents.

*Move: Eleni Chrisakis      Second: Tom Melingakos      Carried*

### 3.7 Multi-Use Squash Court Communication Strategy

The Marketing and Communication Strategy for the multi-use squash courts was distributed to the Board prior to the meeting. INTRO Design will prepare the promotional material pro bono. PS to check with INTRO's timeframes for the project.

**Action/Outcome**

The Board received and noted the multi-use squash court Communication Strategy. PS to confirm INTRO Design timeframes.

## 4. **ITEMS ON AGENDA**

*The following items are for discussion and consideration*

### 4.1 Strategic Direction, Strategy and Planning

#### 4.1.1 Tender Application National Training Centre

Squash SA tendered to Squash Australia for the National Training Centre. Squash SA to provide Squash Australia with more details regarding costings.

#### 4.1.2 Facility Development – Local Government Partnerships

PS has been advocating for the inclusion of multi-use squash courts in the following sporting hub Master Plans;

- Lightsview
- Copper Coast
- Pt Lincoln
- Pt Pirie

**Action/Outcome**

PS to follow up with Tea Tree Gully Council.

## 5. **GENERAL BUSINESS**

### *Reports from SRASA Staff and Committee Representatives*

#### **5.1 The Southern Committee, 15 May 2017 (PS)**

PS and BC provided an overview of the Southern Committee Meeting. Important to continue communications with members regarding the roadworks. Targeted promotion to east side of South Road. Start the 'sell' of the new venue to patrons.

Southern staff meeting to be held 24/7 Squash @ Tonsley to show them the new glass court and for wine training. Southern staff and Squash SA staff have been encouraged to cross promote venues. Limited squash equipment is also for sale at the Southern.

#### **Action**

The Board approved minutes and actions of the Southern Meeting held on 15 May 2017.

*Move: Bill Cochrane*

*Second: Matt Schmidt*

*Carried.*

#### **5.2 Squash and Racquetball Committee, 4 May 2017 (SA)**

SA provided an overview of the Squash and Racquetball Committee meeting, including Committee recruitment, ORS funding and the decision to conduct a 'tryout day' to fill junior squad vacancies for the upcoming AJC.

#### **Action**

The Board to approved minutes and actions of the Squash and Racquetball Meeting held on 4 May 2017.

*Move: Eleni Chrisakis*

*Second: Tom Melingakos*

*Carried.*

#### **5.3 Finance and Risk Advisory Committee - Financial Statements March 2017 (SA)**

SA discussed the Financial Statements, explaining that gaming is slightly down but operational expenditure is being managed. PS spoke on the land tax refund received due to a change in legislation.

#### **Action**

The Board approved the March Financial Statements.

*Move: Roger Sanderson*

*Second: Bill Cochrane*

*Carried.*

## **IN CAMERA**

#### **3.4 1303 South Road Property Development (PS)**

## 8. **BOARD DIARY**

4 – 8 July SA Open, The ARC Campbelltown

7 July Joint dinner with Squash Australia Board

7 August Next SRASA Board Meeting (calendar invite to reflect date change)

## 9. **CLOSE MEETING**

Meeting closed at 8.30pm.