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**Affiliations**  
World Squash Federation  
Australian Commonwealth Games Association  
Oceania Squash Federation  
Confederation of Australian Sport  
Australian Olympic Committee

10<sup>th</sup> October 2014

Memo To: Squash Australia Member States & Territories (President & EOC members), Associate Members and Squash Australia Directors  
Cc: Squash Australia staff and committee members  
Re: Summary of Outcomes of Squash Australia Board Meetings September - October 2014.  
From: Gary O'Donnell CEO

The following information is a summary of outcomes of the Squash Australia Board of Directors' meetings in the September - October period, as follows;

- 13<sup>th</sup> September 2014 Adelaide
- 2<sup>nd</sup> October 2014 Teleconference

**1. Board Calendar**

The current planning of the Board with regard to its meetings for the balance of its tenure is as follows;

Month	Tele or location	Date (s)	Day	Comment
November:	Perth	15/16	Sat/Sun	Dinner with local Board
December:	Melbourne	12/13	Fri	Presidents Council, General Meeting, Australian Closed & Dinner with local Board
January:	Teleconference	TBC	TBC	Only if needed
February:	Teleconference	5	Thurs	
March:	Brisbane	21/22	TBC	Workshops, AGM & Awards Dinner

**2. Squash Australia Appointed Directors**

The Squash Australia Board has resolved the organisation's appointed Directors with Michelle Martin and Craig Meagher advising their acceptance of the Board's invitation to a Directorship position. Michelle is well known to the Squash community while Craig comes to the organisation with a significant background in Marketing. Both are Sydney based.

**3. HR & Nomination Committee**

The Board considered the draft Human Resources and Nominations Committee Charter (V1) and amended its constituency to become three members who shall be approved by the Board. The Board adopted the function of the HRNC until it is populated.

**4. SA Member Protection Policy – Reg 18 V5**

The Board has approved the redrafted Squash Australia Member Protection Policy Regulation 18 V5, as circulated to members for comment and endorsed by the ASC in September. The Regulation to be updated to the SA website in due course.

**5. ASC 2014/15 Sport Investment Agreement**

The Board has authorised the CEO to action the Australian Sports Commission – Squash Australia Sport Investment Agreement for 2014/15 while being cognisant of the obligations placed upon the organisation.

**6. IT Strategy**

An I.T. Strategy was endorsed with key aspects to be structured into 2015 and 16 budget considerations.

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## **7. HP Program Review**

The Board appointed Ken Watson as Project Manager to commence a High Performance Review with the cost of the review to be limited to \$16,000. The Board is considering the draft Terms of Reference which when finalised will be circulated widely.

## **8. CEO Performance Review**

The Performance Review of the CEO was resolved to proceed via a thorough 360 degree process to be undertaken with the assistance of an external HR specialist.

## **9. National Selection Committee Appointments**

The Board considered Expression of Interest as lodged for membership of the National Selection Committee and resolved that Scott Chamings and Kaye Reeves be appointed to the National Selection Committee through to the 2016 rotation. The Board acknowledged and thanked Dawn Moggach for her significant contribution and hard work of over an extended period as a National Selector.

## **10. Selection Appeal Matters**

The Board considered the protracted Selection Appeal matter from the 2016 Comm Games from a number of perspectives. The Board resolving to update the members in the near future and to look at 'Appeals' generally from a philosophical perspective.

## **11. SA Athlete Funding Agreement**

The Board resolved to make amendments to the SA Player Funding Agreement extending its period of coverage to be 1<sup>st</sup> September 2014 - 31<sup>st</sup> December 2015.

## **12. Oceania Squash Federation General Meeting Delegate from Australia & OSF Executive Nomination**

The Board discussed both Squash Australia representation at the 8<sup>th</sup> November 2014 OSF GM in Brisbane and a possible nomination onto the OSF Executive, resolving that Vicki Cardwell be nominated to the OSF Executive and attend as Squash Australia's delegate.

## **13. World Squash Federation AGM**

The Board reviewed the upcoming (to be held in USA) WSF AGM Agenda and discussed primarily the candidates for election to the three WSF Vice President positions resolving that the President (Steve Bowen) be delegated authority to vote at his discretion.

## **14. Australian Commonwealth Games Association (ACGA)**

The Board confirmed that the SA President would be nominated to represent Squash Australia on the ACGA Management Committee to take effect at the upcoming (November 2014) ACGA AGM. The process to represent a 'handover' from John Lee to Steve Bowen with both attending the ACGA meetings.

## **15. Australian Women's Team Officials**

The Squash Australia Board has resolved to appoint Michelle Martin as the Coach and Rod Eyles as the Manager of the Australian Team following the recommendation of an advisory committee formed for the purpose.

## **16. Finance, Audit and Risk Committee**

The Board considered the draft charter for a Squash Australia Finance, Audit & Risk Committee resolving to activate the committee with its membership to comprise Steve Bowen and David Mandel.

## **17. Australian Open Agreement**

The Board considered the draft Australian Open Agreement twixt Squash Australia and Victorian Squash & Racquetball for the period 2015 – 2017 and resolved to approve the text subject to final negotiations on an item to be undertaken by the SA CEO and VS & R.

## **18. HP Activation in 2015**

The Board considered recommendations from the CEO so as to allow planning in the HP area for 2015 with the following items approved;

- Funding of PSA/WSA registered State Opens as part of Australian Squash Tour;
- Funding of PSA/WSA registered 'other' Australian Squash Tour events;
- Underpinning Program Contribution by SA and
- National Talent Development Coach – position extended to mid 2015.

## **19. History**

The Board considered the tremendous work undertaken by Bob Finch in creating the history piece 'The Belsham Years' and resolved to authorise the limited print run of the book. The Board expressed their thanks to Bob for the effort he put into the publication.

## **20. President's Council and General Meeting**

As advised under separate cover to the members, the Board resolved that the President's Council and General Meeting be held in Melbourne with Australian (Closed) Championships Saturday 13<sup>th</sup> December 2014.

## **21. Items 'in progress'**

The Board undertook discussion on a number of items which will be considered over future meetings or resolved by circulating resolution;

- a. Governance Review status, inc Draft Constitution and SA's compliance with ASC Mandatory Guidelines;
- b. Squash Australia Patronage;
- c. PSCAA relationship with SA;
- d. Auditor rotation;
- e. 2015 Budget & Budget review given the ASC's determination of funding under Australia's Winning Edge;
- f. Doubles events in Australia;
- g. Interact Contract;
- h. AJC Regulation amendment;
- i. Cyber Insurance;
- j. Finance Reports – May and July 2014;
- k. CEO Performance Plan;



Gary O'Donnell  
Chief Executive Officer