

GENERAL MANAGER - BONDI WAVERLY SQUASH CLUB

About Us

The Bondi Waverley Squash Club is a Registered Club situated in Bondi Junction that is over half a century old. We strive to provide both a sporting facility and bar and function facility so our members and their guests live healthier, happier lives. Our commitment to our members is our number one priority.

About the role

As the General Manager you will be responsible for driving business and programs within an agreed operating budget while also ensuring contract compliance requirements are being met. You will be confident with financial and business planning and be able to demonstrate appropriate experience in these areas.

We are looking for a dynamic, natural born leader with significant management experience in the recreation, leisure and sport industry, *or* the Registered Club industry

You will have an understanding of and experience in developing and delivering community-based recreation, well being and activity-focused programs. The successful candidate will also have the skills to manage, develop, inspire and motivate staff in their site. You will come with a reputation for thinking strategically, with substantial commercial acumen. You will participate in monthly Board meetings to sign off on deliverables and discuss strategies moving forward. You have the experience to provide service delivery of the highest quality and manage customer relations through effective sales and marketing campaigns.

About you:

- Bachelor degree in a relevant discipline (Sports Management; Business; etc) *and/or*
- Significant industry knowledge and experience of at least 3 - 5 years facility management responsibility at Manager; Assistant Manager; Centre Co-ordinator; or Registered Clubs management
- Holding a Responsible Service of Alcohol & Responsible Conduct of Gambling certification would be advantageous
- Demonstrated high level interpersonal and communication skills including written and verbal reporting
- An understanding of new and old world marketing
- Knowledge of Community Recreation
- Knowledge of Facility Contract Management
- Experience in managing staff
- Experience in tending bar

- Experience in financial management including developing and managing budgets
- Highly developed observation and reporting skills
- Ability to direct and oversee the planning, development, implementation and evaluation of appropriate sporting programs
- First Aid and CPR qualifications

Given the unique nature of the recreation industry, candidates must be flexible to meet the needs of the Centre including some early mornings, evenings, weekends and public holidays work as required.

Salary will be commensurate to experience.

Commitment to Child protection

The Bondi Waverley Squash Club is committed to safeguarding of children, young people and vulnerable adults and is an equal opportunity employer. The successful applicant will agree to uphold this commitment. The successful applicant is required to undergo probity checks which include Reference checks, a Working with Children Check and Criminal History Check before commencement. Employment is subject to clearance of all these checks.