



Incident #: 400123534
Customer Reference #: 304480CR
Site Name: Stitch Fix
Site Contact: Cintia Arteaga
Address: 4770 Hanoverville Rd

Bethlehem Pennsylvania 18020

Site Phone: 212-906-7260

Please call (281) 668-3211 immediately upon arrival to check in.

Scheduled Date and Time: 10/20/2021 2:45:00 PM

Scope of Work:

Stitch Fix
4770 Hanoverville Rd,
Bethlehem, PA 18020-9479

Dispatch Time & Date:
10/20/2021 2:45 PM Eastern Time

Description of work:

We need to replace the existing Juniper with a cisco 4321 router.

Technician to rack and mount the cisco 4321 (delivered to the site).

Once we are ready to move forward. BCM Engineer will provide instruction to start swapping the equipment/ cables.

Carrier: RCN

Circuit ID: 122386AB

Tech MUST bring laptop with wireless internet and a USB to serial console cable to enable BCM engineer to access adtran router equipment remotely.

Tech must bring patch cords, ladder.

***** IMPORTANT Message on COVID-19 Requirements*****

By accepting this work order, all Tech Americas technicians agree to wear surgical or cloth masks while on-site and during the entire running time of the dispatch. For the sake of protecting the health of our customers, this requirement applies to ALL of our dispatches regardless of state, region or country where the job is executed. Be prepared to follow acceptable social distancing measures and all official CDC COVID-19 related guidelines.

1. Log in/ out with Tech Americas 281-668-3211

(**TOOL REQUIREMENTS **)

Technicians MUST carry the tools below for every dispatch:

- Laptop w/serial port or USB-to-serial adapter
- 4G Wireless card or MIFI, Hotspot or Tethering device.
- Console cable
- Cable toner
- Punch Down tool
- Lineman's Handset with Clips (AKA Buttset)
- Cable Crimper for mid-range copper connectors
- Electrical Multimeter
- 300' CAT5e cable
- Cross connect wire
- 6' to 8' ladder
- RJ-45 Jacks
- Modular Plugs
- Standard power drill

BRING LAPTOP WITH TEAM VIEWER, CONSOLE CABLE, INTERNET ACCESS

Tech Americas USA, Inc.
22503 Katy Freeway, Katy, Texas 77450
Support Center: 281-668-3211
Fax: 281-898-7870



Incident #: 400123534

Customer Reference #: 304480CR

Site Name: Stitch Fix

Site Contact: Cintia Arteaga

Address: 4770 Hanoverville Rd

Bethlehem Pennsylvania 18020

Site Phone: 212-906-7260

(Collateral)

1. Customer signed work order

2. Site Photos

Must be sent right after execution at lcutliff@intellicomm1.com

*** Billing process cannot start until ALL deliverable are received ***

Technician Name: _____

Arrival Time: _____

Service Date: _____

Departure Time: _____

I certify that all work was completed as described by the Scope of Work above.

I will submit all photos and documentation to lcutliff@intellicomm1.com within 24 hours.

Technician Signature: _____

Customer Signature: _____