



Incident #: 200117643

Customer Reference #: 3032051

Site Name: SPIRE CAPITAL PARTNERS, LLC

Site Contact:

Address: 10 TOWNSQUARE SUITE 200

CHATHAM New Jersey 07928

Site Phone:

Please call (281) 668-3211 immediately upon arrival to check in.

Scheduled Date and Time: 5/21/2021 1:00:00 PM

Scope of Work:

SPIRE CAPITAL PARTNERS, LLC
10 TOWNSQUARE SUITE 200
CHATHAM, New Jersey
07928

******* IMPORTANT Message on COVID-19 Requirements*******

By accepting this work order, all Tech Americas technicians agree to wear surgical or cloth masks while on-site and during the entire running time of the dispatch. For the sake of protecting the health of our customers, this requirement applies to ALL our dispatches regardless of state, region, or country where the job is executed. Be prepared to follow acceptable social distancing measures and all official CDC COVID-19 related guidelines.

Tech will need lots of Cat5/6 cabling and should prepare to spend up to 3-4 hours running IW.

GOAL: Locate + test new circuit (50M Verizon Fiber), extend to customer network room.

ONSITE CONTACT INFORMATION

LCON Name: Don Stewart
LCON Phone: (610) 397-1705

SPECIAL TOOLS NEEDED / TECH REQUIRED MATERIALS

- Laptop with GigE/1gig port
- Console cable
- Hotspot or the ability to tether a laptop to mobile device (wireless connectivity)
- 250+ ft cat5e cabling
- Internal wiring tools (e.g. cable testers, crimper, etc.)

SCOPE OF WORK

- LOCATE NEW CIRCUIT (50M Verizon Fiber)
- Extend to customer suite / server room.
- No cutover, no equipment install

(TOOL REQUIREMENTS **)**

Technicians MUST carry the tools below for every dispatch:

- Laptop W10 w/serial port or USB-to-serial adapter
- 4G Wireless card or MIFI, Hotspot or Tethering device.
- Console cable
- Cable toner
- Punch Down tool
- Lineman's Handset with Clips (AKA Butt-set)
- Cable Crimper for mid-range copper connectors
- Electrical Multimeter
- 300' CAT5e cable

Tech Americas USA, Inc.
22503 Katy Freeway, Katy, Texas 77450
Support Center: 281-668-3211
Fax: 281-898-7870



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Site Phone:

- Cross connect wire
- 6' to 8' ladder
- RJ-45 Jacks
- Modular Plugs
- Standard power drill

BRING LAPTOP WITH TEAM VIEWER, CONSOLE CABLE, INTERNET ACCESS

***** Collateral*****

- Pictures
- Signed off WO

Must be sent right after execution at lcutliff@intellicomm1.com ***

Billing process cannot start until ALL deliverable are received ***

Technician Name: _____

Arrival Time: _____

Service Date: _____

Departure Time: _____

I certify that all work was completed as described by the Scope of Work above.

I will submit all photos and documentation to lcutliff@intellicomm1.com within 24 hours.

Technician Signature: _____

Customer Signature: _____