## SRASA BOARD OF DIRECTORS MEETING

**MEETING:** 

**Board Meeting Monday 13 December 2010** 

LOCATION:

6pm for a 6.15pm start

Logic Finance, Level 1 / 147 Flinders Street, Adelaide

## 1 ATTENDANCE

1.1 Present:

S. Abishara (SAb)

S. Allan (SA)

G. DeVizio (GD)

C. Johnstone (CJ) 6.15pm

A. Proctor (AP)

A. Ryan (AR)

P. Teale (PT) Chair

M. Goldstone (MG) 7.50pm

### Ex Officio:

P. Sinnott (PS) - General Manager

# 1.2 Apologies:

S. Abishara (SAb)

D. Giles (DG) (PS to follow up with DG regarding his continuation on the Board)

1.3 Guests:

Will Gray (WG) - Pennant Registrar

# 2. CONFIRMATION OF THE MINUTES

2.1 Confirmation of the Minutes of the Board of Directors Meeting held on 15 November 2010

Moved: Alissa Proctor

Seconded: George DeVizio

Carried.

# 3. ITEMS ON AGENDA (Reports Circulated Electronically Prior to Meeting)

# 3.1 FEG Funding Recommendations

The Board considered and discussed the report provided by the Facility Enhancement Grant Panel.

The Board support the following funding allocations on the proviso that each project meets particular requirements as determined y the FEG Panel. Action Member Services Manager.

/enue Project		Funding Allocation	
Naracoorte Squash Club	Replace Floors	Up to \$10,000.00	
West Adelaide Squash Centre	<ul><li>Walls of 2 courts</li><li>Replacement of front counter</li><li>Paint courts</li></ul>	Up to \$10,000.00	
Somerton Squash	<ul><li>Replace clear sheeting on roof</li><li>Install heat extractors</li></ul>	Up to \$7,139.00	
Norwood Squash Centre	<ul> <li>Courts, plaster walls, paint, sand floors, strip and retape, lighting upgrade</li> <li>Reception Area – paint, new</li> </ul>	Up to \$10,000.00	
	floating floor, seating and coffee table		

Adelaide Malibu Squash Club	Resurface wall of courts	Up to \$7,840.00
	Paint and tidy up entire wall areas of courts	
1	Repair stairs and recarpet	
	Paint foyer	
	Replace door in 3 toilet area	

Moved: Stewart Allan

Seconded: George DeVizio

Carried.

## 3.2 Pennant Committee

Will Gray spoke of the Autumn/Spring comparison, finding most divisions were more evenly matched in the Spring Pennant. Spoke of need for "reserve list" to make finding a reserve easier for Clubs – players register as Reserves (ok to give contact numbers with privacy laws). Encourage social players to also register, to encourage a pathway to pennant. List reserves under "Squash SA" as their Club.

CJ enquired about Matrix ranting assessments for reserves and players returning to squash. Decided that a few players to have a hit with the player, and to sign off that they are better and deserve a Matrix increase or decrease.

WG explained that late entry of Masters results affects Pennant rankings. Rely on these to be in on time for our Club Player Rankings and Order of Merit.

Pennant Committee received positive feedback from the Board. Their enthusiasm was complimented. Noted that Tribunals were lessened, and State Referees said good sportsmanship shown by players during finals.

The Board made particular thanks to Will Gray, Pennant Registrar.

#### Recommendations

Establish a reserve list, register with Squash SA – player can play across a number of Clubs. Pennant Committee to draft a FAQ listing for players, inc. procedure for Matrix assessments.

In exchange of Squash SA paying for finals venue hire, (Squash and Racquetball), all players will be encouraged to wear uniform club/colours to help promote and be ambassadors for the sport. According to the current bylaws, team uniforms are compulsory State 1 players.

Squash SA to source iron on/stitch on logos and provide to all Team Captains for 2011 Autumn Pennant and talk to venue operators about onselling uniforms to teams. Action Competition and Administration Officer.

Moved: Alissa Proctor

Seconded: Cheryl Johnstone

Carried.

Amendment to bylaws for penalties to include all Masters matches, Tournaments, Pennant (exclude social). Suspensions to be date/time period as opposed to number of match suspensions. Action Pennant Committee.

Moved: Alex Ryan

Seconded: Stewart Allan

Carried.

Pennant Registrar to request State 1 Flinders teams to source an alternative venue, as the Flinders' courts are not up to State 1 competition standard. Action Pennant Committee.

Move: George DeVizio

Seconded: Alissa Proctor

Carried.

### 3.3 Flinders/Next Gen Complaint

There were no independent witness to the Finals match between Flinders Uni and SAAS State 1 Number 1's, as stated in Bylaws.

The Pennant Committee is to convene a Tribunal Hearing of 3 Committee Members, regarding an explanation as to who witnessed the match, where and what time it was played, and a copy of the scoresheet. Make amendments to Bylaws to explain misconduct ie. unsportsmanship and card falsification, and no future matches will be permitted to be played outside of the designated venue allocation and night. Action Pennant Registrar.

Moved: George DeVizio

Seconded: Stewart Allan

Carried.

## 3.4 Talented Athlete Funding Application Approval

PS summarised the applications and Squash SA's Performance Pathway funds program and expectations.

#### Recommendations

- 3.4.1 Fund Justin Beard up to \$4,000 over 12 months subject to satisfactory achievement of KPI's.
- 3.4.2 Fund Ben Werchon up to \$4,000 over 12 months subject to satisfactory achievement of KPI's.
- 3.4.3 Funding payments to be made in the following manner: (Subject to satisfactory achievement of KPI's)

Month	January	May	September	Total	
<b>Amount</b> \$2,000	\$1,000	\$1,000	\$4,000		

- 3.4.4 First payment to be made after athlete has signed and agreed to a number of scholarship requirements. Agreement to include clear KPI's and a code of conduct. Goals, targets and KPI's to be written in conjunction with athlete, Pathways Manager and Coaching Team Leader.
- 3.4.5 Squash SA to partner each athlete with a senior mentor who has had experience playing squash at an international level.

The Board discussed Cameron Deehan's late application and it was resolved not to fund the athlete given existing injury and late application. Athlete to be notified in writing. Action Pathways Manger.

In addition, athletes will have to enter "player agreement" - fulfilling media commitments, improve ranking, play pennant and tournaments. Action Pathways Manager.

Squash SA to recommend independent life coaches for athletes, the cost to come out of their athlete funding. Action Pathways Manager.

Coaching Team Leader to help the athletes allocate the funding constructively. Action Pathways Manager.

Moved: Alex Ryan

Seconded: Stewart Allan

Carried.

## 3.5 Performance Pathways Coaching Pool

PS summarised Coaching Pool applications.

#### Recommendations

- 3.5.1 Board ratify the appointment of Mike Nash, Andrew Edward, Manfred Lang, Mark Jory to the Squash SA approved Coaching pool on the following proviso:
- 3.5.2 The coach undertakes a police clearance
- 3.5.3 The coach adheres to a code of conduct agreement
- 3.5.4 The coach adheres to Squash SA policy
- 3.5.5 That Mark Jory complete the level one coaching accreditation

The Board note and agree to recommendations 3.5.1 – 3.5.5. Action Pathways Manager. Move: Cheryl Johnstone Second: Stewart Allan Carried.

### 3.6 Introduction of New Board Members

Item discussed over social dinner.

# 3.7 Board Composition Skills Analysis

Item discussed over social dinner.

### 4. GENERAL MANAGER'S REPORT

### 4.1 General Overview Report

Phil Sinnott provided an overview of the General Manager's report summarising:

- Correspondence to Barossa Council offering a Financial Pledge of up to \$250,000 for the fitout of ASB moveable squash courts conditional upon suitable lease agreement, to be signed by the Board.
- Notification to CEO Adelaide Showgrounds that Squash SA was not in a position to progress Squash SA developing 6 x squash courts as part of the Showgrounds Master Plan.
- Onkaparinga Council has agreed to cover the cost of preparing concept plans and costing to house 3 x moveable squash courts at the Seaford Recreation Centre.
- Notification to PAC Principal, Squash SA does not support a financial contribution of \$300,000 towards squash court fitout as part of the schools Recreation Centre redevelopment. PAC to be notified the FEG program is available to assist clubs with funds of up to \$10,000.
- CBR Richard Ellis collating a report identifying current squash facilities, metropolitan growth areas and facility service gaps. The report will determine future strategic facility planning development. Due January 2011.

#### 4.2 Adelaide Shores

PS and MG have met with the Adelaide Shores CEO notifying the Shores of Squash SA's continuing interest in the Adelaide Shores Indoor Sports Centre.

# 5. FINANCE (Reports Circulated Electronically)

## 5.1 Income Statement Racquets SA / Squash SA

The Board approved the November Income Statements for Squash SA and Racquets SA.

Moved: Alex Ryan

Seconded: Cheryl Johnstone

Carried.

## 5.2 Bank Statement

PS tabled the Bank Statement.

Moved: Alex Ryan

Seconded: Cheryl Johnstone

Carried.

## 5.3 Financial Summary Report

PT to review Balance Sheet Bank Value of Assets versus the Current Value of Assets.

Moved: Alex Ryan

Seconded: Cheryl Johnstone

Carried.

# 6. GENERAL BUSINESS

## 6.1 Governance Workshop (Mark Goldstone)

AICD Workshop to be attended by MG, AP, SA and AR to be held on 22 March 2011.

### 6.2 Barossa Valley Recreation Centre (Mark Goldstone)

Deferred to January Meeting.

### 6.3 Revive Fitness Centre (Mark Goldstone)

PS reported there has been no response from Revive. PS to forward to the Board all correspondence tabled with Revive Fitness to date. Revive have not got back with information on the cost of leasing.

Following discussion, the Board resolved:

- 1) Pursue investigation into repairing/leasing show court
- 2) Do not pursue with office space
- 3) Board support that finding a new Squash SA office is an urgent matter
- 4) Squash SA to source alternate office location
- 5) Investigate purchase as opposed to lease, pending financial capacity and market values

### Criteria:

- 1. Standalone from Squash Centre
- 2. Former house / Shop style, with street frontage, as opposed to Tilt Up warehouse style
- 3. The Glass Court should not be a considering factor ie. purse with sale of glass court
- 4. Lease vs Purchase (if purchase is achievable)

- 5. Outskirts from city Goodwood Rd, Henley Beach Road, Richmond Road
- 6. Workability and proximity to Racquets SA
- 7. Pursue Revive Show Court upgrade; but not Revive as potential office location.
- 8. The GM advise Masters of our intention to vacate South Adelaide

Action General Manager, Member Services Manager and Competition and Administration Officer.

Moved: Stewart Allan

Seconded: Cheryl Johnstone

Carried.

# 6.4 Australian Open Racquetball Championship (Sam Abishara)

Deferred to January Meeting.

# 7. POLICY

7.1 Board Director Travel SSA048 (under review)

## 8. CORRESPONDENCE

In Nothing to Note

Out
ORS Funding Acquittal 2009/2010
Land Tax Enquiry, 1303 South Road
Barossa Council – Pledge of \$250,000

### SQUASH AUSTRALIA

9.1 Association Update to be circulated via email

## 10. NEW BUSINESS

No new business.

# 11. CONFIDENTIAL ITEMS

A discussion regarding Employment Contract for Development Officers was held in camera.

# 12. BOARD DIARY

January Meetings

17 January 2011 at Level 1 / 147 Flinders Street, Adelaide

24 January 2011 at Racquets SA

## 13. CLOSE MEETING

Meeting closed at 10.30pm.

24/1/2011