

**HERITAGE HIGH SCHOOL
PARENT INVOLVEMENT PLAN
2017-18**



I. Parent Involvement Policy

GOALS	PERSON RESPONSIBLE	TIMELINE	EVALUATION	MATERIALS RESOURCES	FUNDING SOURCE	INVOLVEMENT TYPE
A. Parental Involvement Policy- must be written with meaningful participation of parents and students	School Site Council, Title I Lead, Principal, Community Aid, Technology Coach	August 2017 - May 2018	Policy will be evaluated and analyzed for effectiveness then included in SPSA	(Available online as well as hard copy) Conferences/workshops, lite snacks, informational materials. Transportation for parents to attend conferences, workshops Community Aid	Title I	5
B. Use technical assistance and other support to build an effective plan.	Administration Community Aide technology Coach School Site Council Title I Lead	August 2017 - May 2018	Evaluate and analyze for effectiveness	Web-design group to edit and update the school website to be more user-friendly	Title I	5
C. Build the school's and parents' capacity for strong parental involvement (see Part II)	Administration Community Aide School Site Council PELI Committee	August 2017 - May 2018	Parent Advisory Committees to evaluate effectiveness of each committee to increase parental involvement	Trainings and meetings	Title I	1,2,4,5
D. Analyze and address problems implementing the requirement	School Site Council	September 2017 - May 2018	Concerns will be evaluated, addressed and corrected	School Plan	Title I	5

E. Involve parents in the activities of the school	Community Liaison School Site Council Staff	August 2017 - June 2018	Parent Center visitations and increased parent involvement on activities	Dialers Flyers Minutes Agenda Sign-In Social Media followers/Likes	Title I	1,2,4,5
F. Involve parents in decisions regarding funding for parental involvement	School Site Council	August 2017-May 2018	Budget, needs assessment, data of interventions	School Plan	Title I	5
G. Hold annual meetings to review categorical programs, their effectiveness and expenditures	Title I Lead Administration	August 2017 - May 2018	Agenda Announcements Minutes Budget - Finance Report School Data	Copies of: Agenda, Announcements, Minutes, Budget/Fiance Report, School data	Title I	1,2,5
H. Flexible number of meetings	Title I Lead, Principal, Community Liaison	August 2017 - May 2018	Agenda for parent advisories, calendar	Copies	Title I	1,2,5
I. Review effectiveness of actions and activities of parental involvement policy in improving student academic achievement and school performance.	School Site Council Parent Advisories	September 2017 - May 2018	Results (data) of exams Academic Improvement (overall)	Exam data, grade data	Title I	2,5

GOALS	PERSON RESPONSIBLE	TIMELINE	EVALUATION	MATERIALS RESOURCES	FUNDING SOURCE	INVOLVEMENT TYPE
J. Provide timely information about programs provided	Title I Lead Principal	August 2017	Agenda	Copies	Title I	2
K. Describe and explain curriculum, standards, evaluation and proficiency levels expected of students	Teachers Administrators Counseling	Start of semester 2017	Course descriptions (syllabus) Individual student academic plans	Copies	Title I	2
L. Provide regular meetings if requested for interested parents to participate in and formulate suggestions affecting the education of their children.	Title I Lead Principal Community Liaison	August 2017 - June 2018 (ongoing)	Calendar of parent meetings, agendas, gatherings	Lite-snacks, informational flyers	Title I, Principal's budget	1,2
M. Inform parents of the right to submit comments when the school plan goes to the LEA	Title I Lead Principal School Site Council	August 2017 - May 2018	Minutes	School Site Council, School Plan	Title I	2,5
N. School Parent compact	School Site Council	Enrollment paperwork	School Site Council	Paper copy and Online		1,2,4

II. Building Capacity for Involvement

GOALS	PERSON RESPONSIBLE	TIMELINE	EVALUATION	MATERIALS RESOURCES	FUNDING SOURCE	INVOLVEMENT TYPE
A. Provide guidance in understanding standards, assessments, how to monitor a student's	Counseling TOSA of Technology Title I Lead School Site Council Community Liaison	August 2017 - May 2018	Workshops, meetings, conferences, back-to-school, open house	transportation, lite snacks, meals at conferences, workshops,	Title	1,2,4,

progress, and how to work with educators to improve student achievement	Teachers			computers, flyers, handouts		
B. Provide materials & Training- on how to improve achievement, ie., literacy training and technology training	Title I Lead Principal Community Liaison TOSA Counseling	August 2017 - May 2018	Workshops, meetings, conferences	Materials, conferences, Schedule of trainings	Title I	1,2,4
C. Educate Educators instruction on how staff can work more effectively with parents	Title I Lead School Site Council PTA PELI	August 2017 - June 2018	Communication log, communication form	Trainings, All Staff Meetings	Title I (Staff Development)	2
D. Understandable communication re: language and comprehension	Title I Lead Community Liaison District/School Translator	August 2017 - May 2018	Copies	Copies, website	Title I	2
E. Pay reasonable and necessary expenses associated with parental involvement activities, i.e., childcare, transportation, home visits, etc. as needed.	Title I Lead Principal	August 2017 - May 2018	Request Forms, Purchase Orders Finance Report	Student Volunteers Child Care Workers Transportation Snacks Community Liaison Incentives Copies	Title I	1,2
F. Will train or otherwise involve parents in the development of training for teacher, parents, principals and other staff.	Title I Lead Community Liaison School Site Council	August 2017 May 2018	Evaluations	Trainings Conferences Lite Snacks	Title I	2

G. May adopt and implement model approaches to improving parental involvement	Title I Lead School Site Council Community Liaison	August 2017 - May 2018	Involvement Policy School Plan (SPSA)	Conferences Trainings PELI	Title I	1-6
--	--	---------------------------	--	----------------------------------	---------	-----

III. Budget

GOALS	EXPENSES	AMOUNT	FUNDING SOURCE	REFERENCE
Community Liaison (District)	Salary, benefits, etc.		Title I	I B, C, E II A, B, C, F
Parent center	Furnishings, materials, supplies, resources		Title I	I B, E II C, D, F, G
Reasonable expenses	Transportation, child-care, incentives, snacks,		Title I	I G, H, J, L II A, B, C, E
Conferences, consultants, release time	Registration, mileage, meal reimbursement, etc		Title I	I B II A, B, C, F, G
Communication	Copies, translation services		Title I	I G, H, J, L II A, B, D, E, F, G

IV. Epstein's Six Types of Parental Involvement

DESCRIPTION	ACTIVITIES	
	2016-17	2017-18

<p>Parenting- Assist families with parenting and child-rearing skills, understanding child and adolescent development, and setting home conditions that support children as students at each age and grade level. Assist schools in understanding families.</p>	<p>Parent Institute, Infinite Campus, District Web Page, Counseling Intervention, Parent Symposium,</p>	<p>Parent Institute, Infinite Campus, District Web Page, Counseling Intervention, Parent Symposium,</p>
<p>Communications- Communicate with families about school programs, and student progress through effective school-to-home and home-to-school communications.</p>	<p>Infinite Campus, mailings, site newsletters, District Web Page, Back-to-School Night, Open House, Quick Tips, Parent LINK</p>	<p>Infinite Campus, mailings, site newsletters, District Web Page, Back-to-School Night, Open House, Quick Tips, Parent LINK</p>
<p>Volunteering- Improve recruitment, training, work, and schedules, to involve families as volunteers and audiences at the school or in other locations to support students and school programs.</p>	<p>District and site Parent Center include: parenting classes, access to technology, community resources, training for parents to become more involved in school activities</p>	<p>District and site Parent Center include: parenting classes, access to technology, community resources, training for parents to become more involved in school activities</p>
<p>Learning at Home- Involve families with their children in learning activities at home, including homework and other curriculum-related activities and decisions.</p>	<p>Family Literacy nights, science fair, math night, parent/teacher conferences</p>	<p>Family Literacy nights, science fair, math night, parent/teacher conferences</p>
<p>Decision Making- Include families as participants in school decisions, governance, and advocacy through PTA/PTO, school councils, committees, action teams, and other parent organizations.</p>	<p>SSC, LCAP, ELAC, GATE, Annual Title I mtg., AVID, FFA, PTSA, DAAPAC</p>	<p>SSC, DAC, ELAC, GATE, Annual Title I mtg., AVID, FFA, PTSA, DAAPAC</p>
<p>Collaborating with the Community- Coordinate community resources and services for students, families, and the school with businesses, agencies, and other groups, and provide services to the community.</p>	<p>Parent Literacy, Coffee with Principal, Adult workshops/trainings, Parent Center</p>	<p>Parent Literacy, Coffee with Principal, Adult workshops/trainings, Parent Center</p>