



Network Engineering Technologies  
3140 Deming Way  
Middleton, WI 53562  
www.nettechnology.com

Vendor: 60426  
Purchase Order: 654032-1318850-S80189276  
Work Order: 1318850  
Service ETA: 9/27/2021 2:00 PM  
\*Purchase Order MUST appear on all invoices and  
emailed to apinbox@nettechnology.com or invoice will be  
rejected, Invoice must match this Purchase Order Receipt.

#### Site Location Information

**Customer:** ShopperTrak  
**Site Number:** S80189276  
**Location:** Diesel USA, Inc - Soho  
122 Spring Street  
New York, NY 10012  
( ) -  
**Site Contact:** Diesel USA, Inc - Soho

#### Technician Information

**Technician Name:** Walter Arenas  
**Technician Phone:** (201) 724-2643  
**Techs Manager:** Brenda Michael  
**Manager Phone:** 4058021262

**\*\*\* MUST CALL UPON ARRIVAL AND BEFORE SITE DEPARTURE \*\*\***

**NET Contact Info:** Please Call: 608 827-2271 \*Your call will be handled in the order received\* The following Login information is needed: your name, Company Name, work order#, callback number(mobile#)

#### Scheduling

1 billable technician required Arrival Time: 9/27/2021 2:00 PM

#### Scope of Work

ShopperTrak - Site Survey - Diesel USA, Inc - Soho - Technician should arrive onsite at the time designated on the Work Order.

Safety Protocol Requirements:

1. Techs to wear face coverings and gloves at all times when entering, working in, or exiting stores.
  - a. This can include any of the following based on CDC guidelines: reusable or disposable masks.
2. Techs to maintain social distancing while in stores and follow all posted instructions for customer queuing/metering.
3. Techs to refrain from visiting stores if they have a fever of 100.4 F (37.94 C) or higher, or have exhibited any symptoms of COVID-19 within 14 days of the scheduled visit, (ex: fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell).
  - a. Or if in the last 14 days, they have been out of the country, traveled by plane/cruise ship or been to areas known to have high concentrations of COVID-19 infections, or been in close contact with a person(s) with a positive or presumed positive COVID-19 case.
4. If a technician is diagnosed with COVID-19 or shown symptoms of COVID-19 within 2 weeks of visiting a store, inform NET/ShopperTrak of the diagnosis.

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1) Log-In  
-Call NET Helpdesk (608)827-2271(Option 3) for login. Please have Site ID(Commonly S800XXXXX) or Work Order ready.  
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2) Work Order Details and Special Notes  
Perform site survey:  
-Determine how the cable will be run from the store's doorway to the network switch. Cable must be concealed.  
-Complete the survey form fully and completely  
-Collect a signature from the manager or GC verifying the number of customer entrances (below Section1 Grid)  
-take pictures of survey forms and email them (see directions below). \*\*\*Survey forms must be submitted before leaving site.\*\*\* If you cannot email survey pages, text them (see directions below) or fax them to (866)476-6657.



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=====  
**Site survey.**

*Orbit Type & Connectivity: Orbit 8 - IP*  
*Store Open: N*

Notes: Need all additional costs returned for review. Store hours are M – F 8:00AM – 6:00PM.

Provision Mode: Single Site Connectivity  
Special Instructions: M – F 8:00AM – 6:00PM  
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\*Required Tools:  
Laser rangefinder or measuring tape  
Smartphone or digital camera  
Survey form v1.5  
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3) Pictures

TECH SHOULD BRING SMARTPHONE. Tech will need to send all photos listed on the survey form as well as pictures of the survey forms page 1 and 2(full page photos of each)

Send pictures to DSS@nettechnology.com

Email subject line MUST read [XXXXXX] where XXXXXX = WO number on NET Purchase order (Typically beginning with a 8 or 9)

If you encounter issues please try to send photos via text message (put DSS@nettechnology.com where you would normally put a phone number) or find an open WiFi hotspot nearby and try sending again on wireless signal.  
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4) Log-Out

Logout with NET Helpdesk 608-827-2271(Option 2)

\*YOU MUST LOGIN AND OUT WITH NET\*

\*FAILURE TO COMPLY WITH ANY PORTION OF THIS WORK ORDER WILL RESULT IN NON-PAYMENT\*

**Resolution**



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**Customer - Managers Name (PRINT)**

**Customer - Managers Name (SIGN)**

**Date Time**

\_\_\_\_\_  
**Technicians Name (PRINT)**

\_\_\_\_\_  
**Technicians Name (SIGN)**

\_\_\_\_\_  
**Date Time**

**MANDATORY SIGN OFF OF TECHNICIAN AND CUSTOMER CONTACT MANAGER**

**Sign Off does not release tech from the job site. Any questions need to be directed to NET Tech Support.**