

PERRIS UNION HIGH SCHOOL DISTRICT

Board Approved: April 16, 2014
Salary Schedule: #101

Perris Union High School District provides equal opportunity in employment without regard to race, religion, color, national origin, ancestry, physical handicap, medical condition, sexual orientation, marital status, age and gender in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Perris Union High School District policy. A physical examination and drug screen may be required of all finalists before employment.

JOB TITLE: SECONDARY CLASSROOM TEACHER

JOB PURPOSE STATEMENT: Under the direction of the site administration, teaches and instructs students in academic subject matter, social, behavioral, and other educational skill areas; plans, develops, organizes, and conducts a comprehensive education program for students; and assists pupils in making appropriate life style adjustments and in the determination of career and vocational choices.

JOB FUNCTIONS:

- Teaches and instructs in subject matter areas
- Knows educational curriculum and instructional goals and objectives, and educational trends and research findings
- Utilizes an adopted course of study, instructional program guidelines, and other materials in planning and developing lesson plans and teaching outlines
- Pursues a variety of methodology in teaching and instructing pupils, including lectures, demonstrations, discussions, and laboratory experiences
- Conducts teaching and instructional activities, using educational equipment, materials, books, and other learning aids
- Provides instruction in citizenship and other subject matter specified by legal mandate, District policy, and administrative regulations
- Plans, develops, and utilizes a variety of instructional materials and aids appropriate to the intellectual and instructional level of pupils from a varied socio-economic and cultural backgrounds, and who possess a range of mental and emotional maturity
- Reviews, analyzes, and evaluates the history, background and assessment of pupils in designing instructional programs to meet individual educational needs
- Individualizes and adapts educational processes and procedures to enhance pupil educational opportunities
- Provides group and individual instruction to motivate pupils and effectively utilizes the time available for instructional activities
- Maintains appropriate standards of pupil behavior, using behavioral management strategies and techniques, including positive reinforcement and behavior shaping procedures
- Reviews, analyzes, evaluates, and reports pupil academic, social, and emotional growth

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JOB FUNCTIONS – continued

- Prepares, administers, scores, records, and reports the results of criterion referenced tests, and administers, scores, records, and reports the results of group standardized tests in evaluating pupil growth and progress
- Counsels, confers with and communicates with parents, school, and District personnel regarding pupil progress and in the interpretation of the educational program
- Cooperatively pursues alternative solutions to improve pupil learning problems, and to enhance expanded academic, social, and emotional growth opportunities
- Maintains an effective learning environment through the proper control of heating, lighting, and ventilation, and the utilization of exhibits, displays, and independent study centers
- Selects and requisitions appropriate educational supplies, materials, books, equipment, and learning aids
- Performs a variety of non-instructional duties, including curriculum and instructional development activities, student supervision, and consultation activities
- Knows principles, theories, methods, techniques, and strategies pertaining to teaching and instruction
- Performs other related functions as required
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PHYSICAL ABILITIES:

- Visual ability to read handwritten or typed documents, and the display screen of various office equipment and machines
- Able to communicate and obtain information in English
- Able to walk, look downward, turn neck, sit, bend, stand, stoop, squat, reach, push, pull, kneel, crawl, climb, grasp/manipulate, lift items up to 10 pounds (frequently), carry up to 10 pounds (occasionally), lift/carry to 40 pounds (infrequently)

JOB QUALIFICATIONS:

Education:

- Baccalaureate or higher degree with an academic major and professional preparation program which includes student teaching for the teaching credential(s) held

Licenses, Certifications, Bonding and/or Testing:

- Licenses, Certifications, Bonding and/or Testing:
- Possess or obtain a valid California Driver's license
- TB clearance

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Licenses, Certifications, Bonding and/or Testing - continued

- Drug/Alcohol clearance
- Criminal Justice Fingerprint Clearance

EMPLOYMENT STATUS:

- Certificated Position