Network Engineering Technologies
3140 Deming Way
Middleton, WI 53562
www.nettechnology.com

Vendor: 60426
Purchase Order: 660039-1328056-7104
Work Order: 1328056
Service ETA: 11/17/2021 9:00 AM
*Purchase Order MUST appear on all invoices and emailed to apinbox@nettechnology.com or invoice will be
rejected, Invoice must match this Purchase Order Receipt.

Site Location Information

Customer: CarMax The Auto
Site Number: 7104
Location:
1975 BEAVER RUIN RD
NORCROSS, GA 30071
() -
Site Contact:

Technician Information

Technician Name:
Technician Phone:
Techs Manager: Latoya

Manager Phone: 4058021262

*** MUST CALL UPON ARRIVAL AND BEFORE SITE DEPARTURE ***

NET Contact Info: Please see below for log in and out directions

Scheduling

1 billable technician required Arrival Time: 11/17/2021 9:00 AM

Scope of Work

2021 CarMax PC Audit - Social Distancing Rollback

This is a hard ETA as the site contact will be waiting for tech arrival. Please contact NET CMX QUEUE if you are running late

***Please follow all store and local guidelines for social distancing and facemask requirements ***

Log In and out at CarMax queue 608-827-7949 x2654. If no immediate answer contact Sean Johnson at 608-225-6910 or Andy Fassbender at 608-212-0294.

Site Contact: Jeff Vian
CarMax IT Contact: Adrian Northern - 804-400-3950

Required Documents: Tech will need the PC Audit Spreadsheet PDF and CMX Imaging Instructions PDF
SOW:
1. After logging in with NET, contact CarMax IT contact.
2. Locate site contact or LGM. They will need to direct you to any PC's that were decommissioned because of social distancing and COVID.

Customer Signed Copy

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3. Fill out list with PC models and service tag information. Take a photo of each service tag.

4. PC's that are 9020's or newer will need to be reimaged with CarMax IT contact. Site contact will need to direct where these PC's can be setup.

5. PC's that are setup will need all peripherals (monitors/mouse/keyboard/etc) installed and all cables need to be neatly managed. See other PC's for example cable management. CarMax his very high expectations for this. Velcro only. No cable ties.

   Use only black patch cables at PC stations if possible

   1000 series jacks go to the PBX room, 2000 series go to service IDF, 5000 series is PBX room, 7000 series is sales IDF

   Contact NET support if having issues finding patch panels

6. Take photos of all inventoried equipment including everything that has been setup and reimaged.

7. Once you have sign off from CarMax IT contact, submit audit spread sheet and deliverable photos and log out with NET

Tools and Materials: Velcro, cable ties, cable tester, toner, spare jacks and spare black and yellow CAT6 patch cords.

Please take photos showing all completed or surveyed work and submit to DSS@nettechnology.com with the work order ID# in square brackets as the email subject. Ex subject: [1000000]. If you are not familiar with DSS please ask NET support tech for help.

Resolution

Customer - Managers Name (PRINT)   **Customer - Managers Name (SIGN)**   **Date Time**

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Technicians Name (PRINT)	Technicians Name (SIGN)	Date Time

MANDATORY SIGN OFF OF TECHNICIAN AND CUSTOMER CONTACT MANAGER

Sign Off does not release tech from the job site. Any questions need to be directed to NET Tech Support.