

## **SRASA BOARD OF DIRECTORS MEETING**

**MEETING:** Board Meeting Monday 15 September 2014

**LOCATION:** 5.30pm, The Southern Bar Gaming Bistro, 1303 South Road, St Marys

### **1 ATTENDANCE**

#### **1.1 Present:**

S. Abishara (SA)	B. Cochrane (BC)	G. DeVizio (GD)	L. Franzi (LF)
H. Martin (HM)	K. Tessari (KT)	E. Todd (ET)	D. Whan (DW)

**Ex Officio:** P. Sinnott (PS) - General Manager

**Guest Speaker:** Shane Barton-Ancliffe (SBA), Venue Manager The Southern

#### **1.2 Apologies:**

P. Stevens (PSt)

### **2. CONFIRMATION OF THE MINUTES**

Minutes of the Board Meeting held on 28 July 2014 were unanimously confirmed as a true and accurate record by the Board.

**Moved:** Helen Martin

**Seconded:** Sam Abishara

### **3. ITEMS ON AGENDA (Reports Circulated Electronically Prior to Meeting)**

#### **3.1 AGM FAQ, Board Candidates (PS)**

PS discussed Frequently Asked Questions Constitution Sheet that was sent out to all board members. The Constitution change is regarding the composition of board members, comprised of directors nominated by members and board elected directors to fill specific skillsets (9 plus 3).

It is hoped to stage this back to a total composition of 7 plus 3 by the 2015 AGM.

Sam Abishara to renominate for the President role, as nominated by Len Atkins. Dave Whan renominated by Christies Beach, Kim Murray nominated by Somerton and George DeVizio renominated by Campbelltown.

After the AGM, Elroy Todd, Helen Martin and Bill Cochrane to step down from their casual vacancy, and the Board to elect them under the new constitution.

President and GM have met with members to discuss these changes.

PS discussed the Board 'Champions Program', where a Board Member (or two) will be aligned to key projects in the strategic plan, working with a Squash SA staff member on that project. Board Members to think of what program/activity they are interested in.

Some specific projects are:

- IT – provide ipads/tablets to board members with all documents being sent via dropboxes and emails, with a discussion group implemented (google email group). Tablets will remain the property of SRASA, and are to be handed back at the end of the Board Members term. Also included in the project is the creation of a squash app.
- Squash facility feasibility and progression (Tonsley and future developments)
- The Southern external renovations, including beer garden at the back.

Squash SA staff to run the project and do ground work, with the Board Member/s to provide guidance and be a sounding board – work on project guidelines together. Board member report to board and members.

This initiative is to assist with 'engagement and visibility of board members' from feedback received from the 360 review.

Board note this, and are happy for this to progress.

### **3.2 Annual Report (PS)**

PS provided Board Members with hard copies of the 2014 Annual Report, complimenting the Finance Manager on the streamlined financial reports.

### **3.3 Next Steps – Strategic Plan (PS)**

Working group to meet, and progress with this.

### **3.4 Drugs and Alcohol Policy Update (PS)**

Feedback from the Union on the Drugs and Alcohol Policy is that the use of the word 'random' is deemed inappropriate and there is no determination on what is an 'acceptable level of impairment'. The Union suggested that targeted testing is ok, but only once you have seen impairment (which needs to be confirmed by a second person).

The Board believe zero tolerance should be adopted, with regular testing instead of random. Approach this as the basis of 'best practice'. The Board suggested to find examples of drug policies at other venues and sports. Note criteria which indicates impairment.

### **3.5 Venue Management Report – The Southern (SBA)**

SBA spoke on the finance report – trading above budget in gaming room. Generally trading well. Kitchen operating on small profit.

Bar and gaming turnover good. Lunch trade has dropped off a bit. Local pubs have got good meal deals at the moment, offering meal/drink deals to compensate.

Board spoke of promotion when getting new gaming machines.

SBA spoke on the external upgrades, meeting with builder tomorrow. Talk of updating back of building too – at least tidy up, beer garden preference.

Capital Works Budget and general scope of works approved by Finance Committee. Scope to include children's play area, and approximately \$20,000 for back area.

BC suggested rendered wall, lit up, presents nicely from carpark, green garden on inside. Big screen tv outside, comfy seating and protection from the weather. Have free wifi available (phone betting). Modern décor and louder music, won't affect regular patrons. This area to be hired for functions.

#### **4. GENERAL MANAGER'S REPORT**

##### **4.1 General Manager's Report**

Deferred.

##### **4.2 OHS Report**

No OHS incidents or accidents to report.

#### **5. FINANCE (Reports Circulated Electronically)**

##### **5.1 Reports from August Finance Meeting**

Previous Finance Officer Bryan Ploenges' retirement was celebrated at lunch on 20 August, where PS presented him with an engraved carafe.

No major abnormalities in finances.

New finance reports are in place. The finance reports will be generated and distributed monthly, and discussed at the Finance and Risk Advisory Meetings every second month. Dashboard system to show any areas of concern (in red), 'amber' areas to keep an eye on, 'green' is good. Separate dashboard to show Southern Bar, Gaming, Bistro and squash areas.

#### **6. GENERAL BUSINESS**

##### **6.1 Gala Dinner**

Thanks to Squash SA staff for their efforts with the Gala Dinner. The food and venue were complimented by the Board, and they wished to offer a thanks to the Squash Australia Board for attending.

The Board suggested to survey all Gala Dinner attendees for feedback on the event.

The Board mentioned consideration to offer transport to Life Members for future Gala celebrations.

The Board also mentioned next June will be the 20<sup>th</sup> anniversary of SRASA acquiring the licenced Club. Suggested that this would be the perfect time to promote the Club (and the new renovations which should be complete by then), and incorporate the Gala celebration with this. PS suggested we could also tie this in with a major tournament as we have done previous years.

PS and Squash SA staff to look into this further.

6.2 DW received email about a vacant block near The Southern being available for sale. The block is approximately 950m<sup>2</sup>. Suggested we could use this space for a 9 court facility and admin, capitalising on the close proximity to the Southern Bar Gaming Bistro. The Board suggested this may help address the current land tax issue.

Tonsley is looking less likely as a viable option – price per square metre, \$200,000 per year base plus us building the facility and not owning the land.

**7. POLICY**

No policies to note.

**8. CONFIDENTIAL BUSINESS (HELD IN CAMERA)**

**8.1 Glass Squash Court (PS)**

**9. BOARD DIARY**

SRASA AGM: 6pm, Monday 22 September 2014 at the Southern, 1303 South Road St Marys  
Next Meeting: 5.30pm, 24 November 2014 at The Southern, 1303 South Road St Marys

LF apology for AGM.

**10. CLOSE MEETING**

Meeting closed at 7.05pm.