



Perris High School

2017-2018 Student Handbook

Perris Union High School District Mission Statement

The mission of Perris Union High School District is to create high quality relevant learning opportunities for all in a safe and caring environment. We will develop a high quality, caring staff who will be dedicated to learning, and connect students to their education and potential goals. We will care for all students while developing a growth mindset through collaboration, creativity, communication, and critical thinking.

Perris Union High School District Vision Statement

Perris Union High School District will be a caring, diverse, and supportive learning environment in which all are committed towards working in relationships to foster innovative and creative learning opportunities.

Perris High School Mission Statement

Perris High School's professional educators will provide a broad-based curriculum that affords our students opportunities to acquire the skills needed to understand and contribute to an interdependent and rapidly-changing world.

Perris High School Vision for Students

Perris High School will provide a quality education that prepares students to pursue their college and/or career goals. Upon graduating from Perris High School, students will be: effective communicators, empowered citizens, critical and creative thinkers, positive contributors to society, and responsible digital citizens.

WELCOME TO PERRIS HIGH SCHOOL

The staff at Perris High School would like to welcome you to the 2017-2018 school year. We hope each student will find this year to be rewarding, relevant, and productive as we continue to build upon our successes in student academic achievement. It is the vision of Perris High School to enable all students to acquire the knowledge necessary for them to realize a successful future, achieve an individual place in society, and to secure the academic, social, cultural, and personal tools with which to get there. It is also our hope that students develop the attitudes necessary for them to realize their full potential and to become responsible citizens and lifelong learners who can meet the challenges of a changing and demanding world.

The staff is here to assist in academic pursuits, school activities, and athletic endeavors. As you experience obstacles in your educational career, we encourage you to take advantage of all of the services available at Perris High School. Feel free to ask questions or seek assistance from any staff member. We are here to help.

In order to familiarize you with Perris High School, enable you to assume all of your responsibilities, and take full advantage of all Perris High has to offer, we have created this handbook. You will be responsible for compliance with the policies, procedures, and regulations herein. Please read and discuss the handbook's contents immediately with your parent/guardians. If at any time you have questions related to the school's policies and procedures, please contact the school.

Administration

Juan Santos, Principal
Jasper Lucas, Assistant Principal
Dr. Gregory Wise, Assistant Principal
Kristi Coulter, Assistant Principal

Perris High School
175 East Nuevo Road
Perris, California 92571
(951) 657-2171 Fax (951) 657-5717

Perris Union High School District

Educational Equity

Nondiscrimination/Harassment/Intimidation/Bullying Policy

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, harassment, intimidation, and bullying of any student based on the student's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. School personnel must take immediate steps to intervene when safe to do so when he or she witnesses an act of discrimination, harassment, intimidation or bullying. (BP, 5145.3)

Sexual Harassment Policy

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits sexual harassment of students at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any person who files a complaint, testifies, or otherwise participates in district complaint processes. (BP 5145.7)

To report complaints please contact

Assistant Superintendent –Human Resources

155 E Fourth Street

Perris, CA 92570

(951) 943-6369 ext. 80302

[puhsd.org](http://www.puhsd.org)

<http://www.puhsd.org/pages/have-a-complaint>

Perris Union High School District
UCP Annual Notice for 2017-2018

For student, employees, parents/guardians, school and district advisory committee members, private school officials, and other interested parties.

The Perris Union High School District has the primary responsibility for compliance with federal and state laws and regulations. We have established Uniform Complain Procedures (UCP) to address allegations of unlawful discrimination, harassment, intimidation, and bullying, and complaints alleging violation of state or federal laws governing educational programs, the charging of unlawful pupil fees and the non-compliance of our Local Control and Accountability Plan (LCAP).

We will investigate all allegations of unlawful discrimination, harassment, intimidation or bullying against any protected group as identified in Education Code section 200 and 220 and Government Code section 11135, including any actual or perceived characteristics as set forth in Penal Code section 422.55 or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by the LEA, which is funded directly by, or that receives or benefits from any state financial assistance.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in:

Adult Education, After School Education and Safety, Agricultural Vocational Education, Career Technical Education, Consolidated Categorical Programs, Discrimination, Harassment, Intimidation, and Bullying, Foster and Homeless Youth, Local Control Funding Formula and Local Control Accountability Plans, Migrant Education, NCLB Titles I-VII, Nutrition Services – USDA Civil Rights, School Facilities, Special Education, Unlawful Pupil Fees

A pupil fees and/or LCAP complaint may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint. A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee includes, but is not limited to, all of the following:

A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.

A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes or other materials or equipment.

A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.

Complaints other than issues relating to pupil fees must be filed in writing with the following designated to received complaints:

Name or title: Human Resources Department

Address: 155 East Fourth Street, Perris, CA 92570

Phone: 951-943-6369, ext. 80300 E-mail address: kirk.skorpanich@puhsd.org

A pupil fees complaint is filed with the Perris Union High School District and/or the principal of a school.

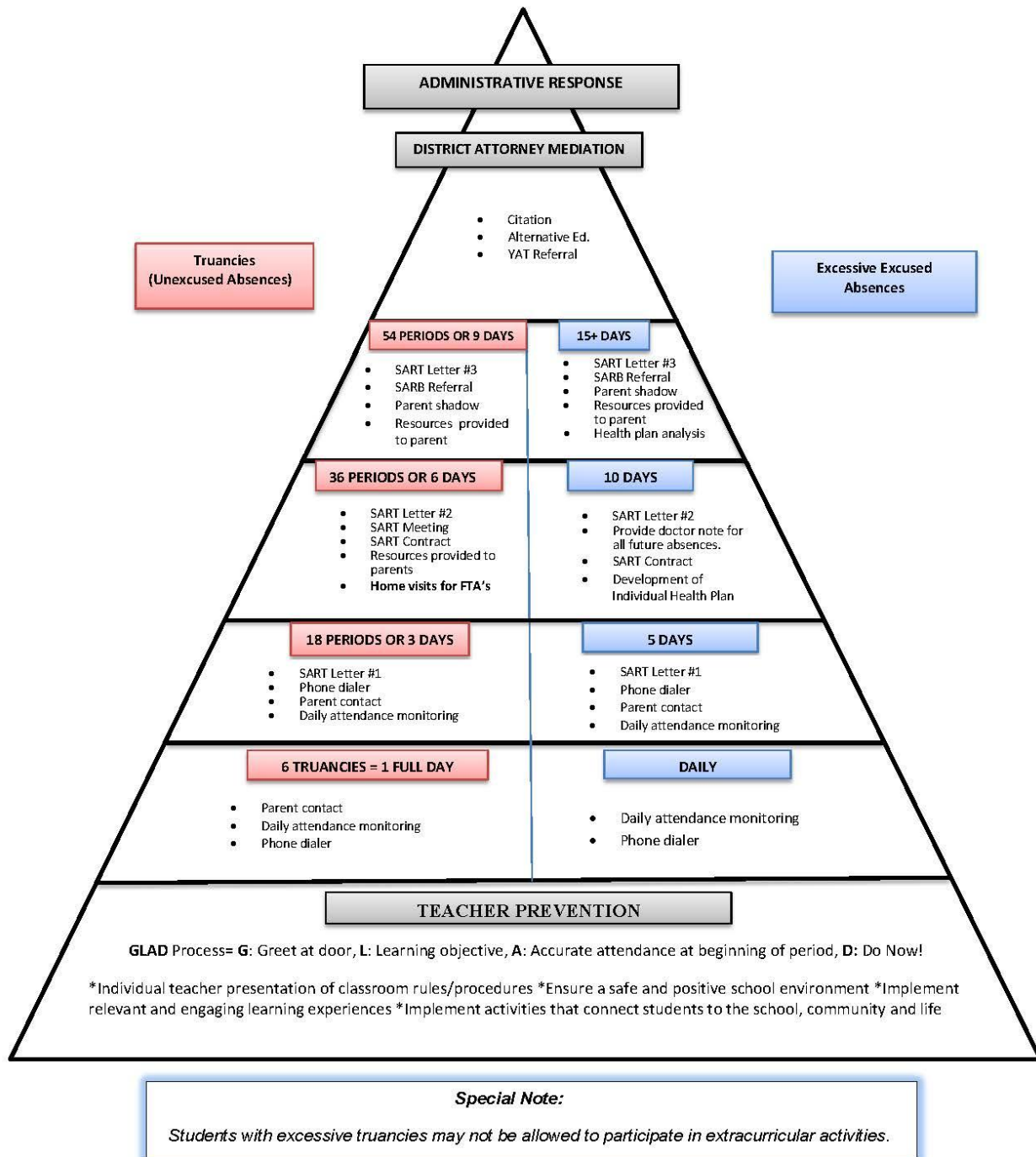
Complaints alleging discrimination, harassment, intimidation, or bullying must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying, unless the time for filing is extended by the superintendent or his or her designee. Complaints will be investigated and a written decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. This sixty (60) day time period may be extended by written agreement of the complainant. The LEA person responsible for investigating the complaint shall conduct and complete the investigation in accordance with sections 4680-4687 and in accordance with local procedures adopted under section 4621. The complainant has a right to appeal our decision of complaints regarding specific programs, pupil fees and the LCAP to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving our decision. The appeal must be accompanied by a copy of the originally-filed complaint and a copy of our decision. The complainant is advised of civil law remedies, including, but not limited to,

injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

A copy of our UCP compliant procedures is available free of charge.

Attendance Policy

PUHSD Attendance Pyramid of Intervention



School-Wide Attendance Plan: It is the responsibility of each student to arrive to school and class on time and to attend school and class regularly.

Absences: As an adult in the working world, regular and punctual attendance is absolutely essential in order to succeed and prosper. This same tenet applies to students in an academic situation. Regular and punctual attendance is essential to student success in school.

Types of Absences:

- **Excused Absence:** Refer to California Education Code 48205 (page 6): Illness, medical/dental appointment, bereavement, school activities, and court appearances all require proper documentation.
- **Unexcused Absence:** Suspensions, Unexcused, or Unverified absences. Absence with Parent Permission that does not fall under California Education Code 48205 is considered an unexcused absence.
- **Truancy:** Absence from class without school and/or parent/guardian knowledge and permission. Unexcused tardiness of over thirty minutes at the beginning of any class period. Leaving class without permission before the class is officially over and before the teacher has excused the class. Any student who is absent from school, without valid excuse, more than three (3) days or tardy in excess of thirty (30)-minutes on each of more than three (3) days in one (1) school year is a truant (EC 48260).

Parent Reporting of Student Absences

All notes for Attendance purposes should be written in ink.

1. If the student attends Perris High School, call 657-2171 extension 21001 to clear your student's absence(s), or to speak with an attendance clerk between 7:15 am and 3:45 pm.
2. Send a note, written in ink, with the student the first day he/she returns to school stating the student's name, grade, date(s) absent and the reason for the absence.
3. **Re-admits:** Students without a re-admit are deemed truant until the absence is cleared. Repeated issuance of duplicate re-admits will warrant disciplinary action.
4. **All absences must be cleared within 72 hours.** Absences not cleared within this time period will turn into Truancy. Absences not cleared by 11:00 am on the day of the absence will not be cleared until the following day. Home contact will be attempted for all absences through the automated calling system. If absences persist, home visits by school officials may take place.

Make-up Work Policy: Students have the number of days to make-up work equal to the number of days absent up to one week for cleared absences. If the student is absent on the day of a test or the day an assignment is due, he/she may be required to make-up the test or turn in the assignment on the day of return. If the student is absent for more than one week, the parent or student should contact the Counseling Office, 657-2171, extension 21002, to arrange for home assignments. **It is the student's responsibility to communicate with the teacher to determine what assignments need to be made-up.** Work not made up by the student within the make-up period may not receive credit. If a student is truant, any make-up work may not receive credit.

Final Exams: The final exam schedule is as follows

- First Semester
 - December 11, 2017 period 1
 - December 12, 2017 periods 2 and 5
 - December 13, 2017 periods 3 and 6
 - December 14, 2017 periods 4 and 7
- Second Semester
 - June 4, 2018 period 1
 - June 5, 2018 periods 2 and 5
 - June 6, 2018 periods 3 and 6
 - June 7, 2018 periods 4 and 7

Attendance Notes for 18 year-old students: Eighteen-year-old students must have a meeting with parent, student, and the school administrator in charge of attendance to fill out the eighteen-year-old form. This form will be on file in the Attendance Office. Eighteen-year-old students, who abuse the privileges granted to them as adults, will have those privileges revoked.

Leaving Campus: California state law requires all students to remain on campus during school hours except when signed out in person by a parent/guardian at the attendance office. Students who leave campus without a pass from the attendance office will be considered truant. Calls to the attendance office *after* the student leaves the campus cannot clear the truancy. Eighteen-year-old students who abuse the privileges granted to them as adults will have those privileges revoked. Only seniors in good standing and with required PHS identification are allowed to leave campus for lunch.

The School-Wide Truancy Policy is as follows: Students who are out of class to the extent that they are no longer considered tardy, but are now truant will be subject to the PUHSD Truancy Policy. Truancies are defined as any absence for which no excuse, as defined in California Education Code 48205, is given. Students have 72 hours (3 school days) to clear any absence. Parents/Guardians may clear absences by calling or contacting in person Attendance Office personnel (951) 657-2171, ext 21001, or by writing a note. Eighteen-year-old students who abuse the privileges granted to them as adults will have those privileges suspended. Under the California Education Code, teachers are not required to provide make-up work for assignments or tests missed because of truancy. ***The Automated Phone Dialer will call homes to notify parent of daily absences.***

Tardy Policy (Effective October 2, 2017)

- Any student who arrives in the classroom after the bell marking the beginning of the class period has rung is tardy.
- If the student is late more than 30 minutes, they are considered truant.
- Truant students are to report to the Discipline Office.

RESETS AT THE END OF EACH SEMESTER

<p>1st Offense Teacher Documentation</p>	<p>Student goes to class and is marked tardy in Infinite Campus Student warned</p>
<p>2nd Offense Teacher Documentation</p>	<p>Student goes to class and is marked tardy in Infinite Campus Student warned</p>
<p>3rd Offense Teacher Documentation</p>	<p>Student goes to class and is marked tardy in Infinite Campus Student warned</p>
<p>4th Offense Teacher Managed Intervention</p>	<p>Student goes to class and is marked tardy in Infinite Campus Teacher contacts student’s parent/guardian (email, text, leave message, or phone call) Teacher documents the contact in Infinite Campus. Teacher notifies student’s counselor for counselor’s intervention</p>
<p>5th Offense Admin. Managed Intervention</p>	<p>Student goes to class and is marked tardy in Infinite Campus Teacher writes a referral (include date of parent contact) Student assigned a lunch detention by Discipline Office Parent/guardian receives a phone call initiated by administration</p>
<p>6th Offense Admin. Managed Intervention</p>	<p>Student goes to class and is marked tardy Teacher writes a referral and sends student to Discipline Office Student assigned OCD for period Administrator contacts parent/guardian</p>
<p>7th Offense Admin. Managed Intervention</p>	<p>Student sent to Discipline Office to meet with an Administrator Teacher writes a referral and sends student to Discipline Office Student assigned OCD for one period for two consecutive days Administrator contacts parent/guardian</p>
<p>8th Offense Admin. Managed Intervention</p>	<p>Student sent to Discipline Office to meet with an Administrator Teacher writes a referral and sends student to Discipline Office Reverse suspension assigned or all day OCD (parent's discretion) Administrator contacts parent/guardian Student is placed on “No Activity” list (dances, field trips, etc.) for remainder of semester</p>

Saturday School may be used as an intervention per administrative discretion.

If a student has excessive unexcused tardies, truancies, and/or absences, the student may be ineligible to participate in school sponsored dances (Homecoming, Winter Formal, and Prom), Grad Nite, field trips, and/or activities. This list will reset at the beginning of every school year.

OCD/OCS Procedures

On Campus Detention/Suspension (OCD/OCS) is used for tardy sweeps, misuse of passes or having no passes, students arriving on campus late during class time without the proper legal excuse, and as a disciplinary consequence in lieu of home suspension.

- a. The OCD/OCS Supervisor will keep a daily record of student attendance.

Visitor Policy

1. Perris High School is a closed campus.
2. Visitor Requirements and Registration:
 - Visitors will enter through the main lobby at the front of the school only. This includes during lunchtime.
 - Visitors will be adult - 21 years of age or older.
 - Positive proof of age and identification will be required.
 - Visitors will sign in with the campus supervisor at the entry gate door upon entering and exiting the facility.
 - Visitors will receive a tag identifying themselves as visitors.
3. Parents/guardians visiting their child's classrooms must provide at least one day's notice (24 hours) to their child's counselor. The counselor will inform teachers and site administration.
4. Parents/guardians will not be allowed to visit their students during lunch time or drop off outside food or drinks.
5. Parents are limited to three opportunities per semester to drop off items to students during the school day.
Students will not be called out of class to receive items. Personal items will need to be left in the attendance office for students to pick up during passing periods or lunch.
6. Persons who willfully and knowingly violate the above regulations are guilty of infractions of Penal Code 627 and may be punished by imprisonment for not more than six months and a \$500.00 fine.

Closed Campus

The Perris Union High School District has adopted a closed campus policy. Students are not to leave campus after arrival until the end of the school day. The only exceptions are:

1. Work Experience or ROP students who must travel to their place of employment or instruction off campus.
2. Field trips held during the school day.
3. A student may be released under the following conditions and **with appropriate identification**:
 - a. The parent/guardian reports to the attendance office and requests that the student be released to the parents/guardian or those listed as emergency contacts, and must show a picture I.D. **No Exceptions.**
 - b. The student presents a written request from the parent/guardian for a medical or dental appointment. Phone verification may be made to confirm the appointment. A valid phone number must be on file.
 - c. The parent calls the attendance office and requests that the student be released under the conditions of an excused absence such as dental, medical, or bereavement.
 - d. Seniors holding valid Senior Identification cards, at their lunch period.
4. Visitors - students are not allowed to have friends or relatives visit during the school day.
5. **Students are to leave the school campus immediately after school is dismissed. They should stay off the campus unless they are to participate in school-sponsored events. Children may not come onto campus unless parents accompany them.**

Senior Lunch

Seniors holding valid Senior Identification cards may leave during lunch if the student has maintained a clean discipline and attendance record, and has achieved at least a GPA of 2.0 on the previous progress report and complete a free/reduced lunch application. Students may not have any tardies, truancies, suspensions or OCS for the previous week. Reports will be run regularly to monitor students. New lunch stickers will be issued every six weeks.

Extra-Curricular Activities

Students who have poor attendance and/or behavior will not be allowed to participate in extra-curricular activities (dances, field trips, sporting events, etc.) until it is determined that an acceptable amount of improvement is shown in the deficient area(s). Students who owe outstanding fines/debts from previous years will not be able to sign up/buy tickets for school sponsored events until the debt is paid.

California Education Code 48205

(a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

- (1) Due to his or her illness.
- (2) Due to quarantine under the direction of a county or city health officer.
- (3) For the purpose of having medical, dental, optometric, or chiropractic services rendered.
- (4) For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside of California.
- (5) For the purpose of jury duty in the manner provided for by law.
- (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
- (7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian

and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.

(8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of any class from which a pupil is absent shall determine the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

(d) **Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.**

(e) "Immediate Family," as used in this section, has the same meaning as set forth in Section 45194, except that the references therein to "employee" shall be deemed to be references to "pupil."

PERRIS HIGH SCHOOL 2017-2018 DISCIPLINE POLICY

Expected Student Behavior

School rules and regulations are established to maintain an environment suitable for student learning. Students who do not follow the rules and regulations will receive appropriate interventions and/or consequences. A student can expect to be: counseled, assigned On Campus Detention/Suspension, assigned a lunch detention, suspended, alternatively placed, recommended for expulsion, assigned community service hours, and/or referred to the School Resource Officer for citation, juvenile petition, or arrest.

School Rules

- ✓Be in your seat with materials and ready to work when the tardy bell rings.
- ✓Follow directions, cooperate, and work in class.
- ✓Loud noise, swearing, teasing, rude gestures, put-downs, and other disruptive behaviors are not allowed.
- ✓No defacing of school or private property.
- ✓Students must have a pass (time, date, reason) to leave class.
- ✓Food or drinks are not allowed in the classroom.
- ✓Gum chewing is **not** allowed on campus.
- ✓Remain in your seats until the bell rings to dismiss class.

Bus Conduct

Disorderly conduct or persistent refusal to submit to the authority of the driver can result in disciplinary actions per the sequential discipline policy up to and including revoking bus riding privileges. If a student receives a bus citation, they will receive disciplinary consequences with the intent of ensuring safe travel that are consistent with district policy.

Lunch Area

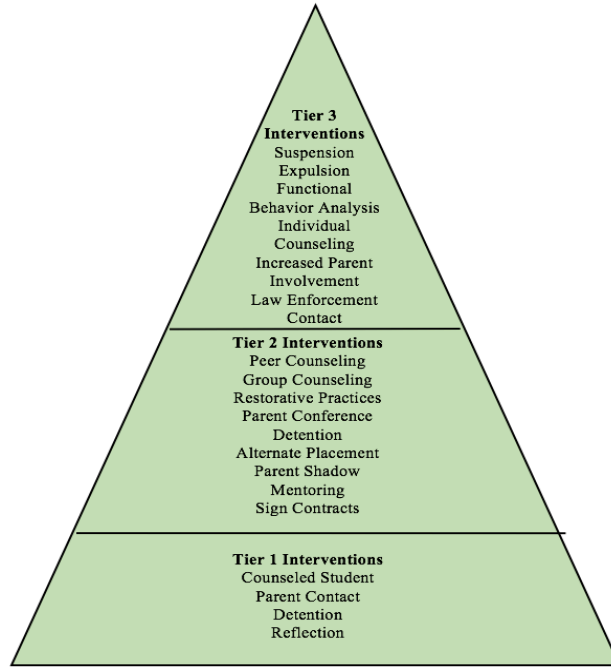
Students must spend their lunch time in the appropriate lunch areas. Students are not permitted to eat or "hang out" in the out of bounds areas of campus. Students taking two lunches is considered truant and will be dealt with accordingly.

Suspension Homework Request

Parents can submit a homework request through counseling (951) 657-2171, extension 21002 if student is suspended 3 or more days.

**PERRIS HIGH SCHOOL
DISCIPLINE POLICY**

It is our goal is to provide a safe learning environment for all of our students. Discipline and interventions are assigned based on the severity and recurrence of a given behavior. It is the intention of administration to deal with issues that arise in a fair, consistent, and immediate manner. Please also keep in mind that, unless immediate action is required, it is expected that intervening steps will be taken by the teacher to improve behavior before referring the student to discipline (i.e. parent contact, move seats, conference with student/parents etc.). Consequences and interventions could include:



The discipline office follows a progressive discipline approach depending on the severity and frequency of the infraction. Disciplinary actions for Education Code violations should be followed by interventions.

Education Code Violation			
Mutual Combat/Fighting/ Assault/Battery	Consequence: Tier 3 Intervention: Tier 1 and 2	Possession of Drug Paraphernalia	Consequence: Tier 2 or 3 Intervention: Tier 1 and 2
Imitation Weapon/Weapons or Dangerous Objects	Consequence: Tier 3 Intervention: Tier 1 and 2	Disruption or Defiance	Consequence: Tier 1, 2 or 3 Intervention: Tier 1 and 2
Possession of Controlled Substances	Consequence: Tier 3 Intervention: Tier 1 and 2	Terrorist Threats	Consequence: Tier 3 Intervention: Tier 1 and 2
Robbery, Burglary, Extortion, or in Possession of Stolen Goods	Consequence: Tier 3 Intervention: Tier 1 and 2	Sexual Harassment	Consequence: Tier 3 Intervention: Tier 1 and 2
Property Damage/Vandalism/ Theft	Consequence: Tier 2 or 3 Intervention: Tier 1 and 2	Bullying/Hate Violence	Consequence: Tier 2 or 3 Intervention: Tier 1 and 2
Profanity	Consequence: Tier 2 or 3 Intervention: Tier 1 and 2	Sexual Assault/ Trespassing	Consequence: Tier 3 Intervention: Tier 1 and 2



PERRIS HIGH SCHOOL
Expected Behavior Matrix
2017-2018

PANTHER PRIDE

**Perseverance, Respect, Integrity, Determination,
Empathy**

	In Class	At Lunch	Passing Periods
Respectful	<ul style="list-style-type: none">• Be on time• Follow teacher approved electronic use• Listen to others' ideas• Demonstrate kindness to all	<ul style="list-style-type: none">• Place garbage in trash can• Remain in designated lunch area• Go to class when the bell rings• Demonstrate kindness to all	<ul style="list-style-type: none">• Be on time to class• Demonstrate kindness to all

PERRIS HIGH SCHOOL DRESS CODE

Perris High School seeks to maintain a thriving learning environment where mutual respect and high personal standards are established. Because of this, it is expected that clothing policies at Perris High School will be followed by all. Students who come to school in clothing that is inappropriate can be assigned a disciplinary consequence and will be required to change into school appropriate attire for the duration of the school day. School issued clothing will be given to students who do not meet the dress code standard. **This dress code is in effect during school hours as well as during school sponsored events.**

PHS Administration reserves discretion for determining appropriateness for student attire.

- All clothing and accessories must be school appropriate, must not discriminate against religious or ethnic groups, and free from an image violating another dress code rule.
- Clothing & accessories must be free of safety pins and spikes.
- No strapless clothing or blouses with only one strap. Straps may not be tied or hooked on with pins, and must be at least 1" wide. Shirts should not reveal cleavage or mid-sections.
- Dresses, shorts, and skirts need to be long enough to meet their middle finger when their hands are relaxed at the side. Dresses and skirts requiring frequent adjustment to meet this guideline will be prohibited.
- All clothing (including leggings) shall not be transparent or reveal undergarments.
- Shirts must be worn at all times.
- Clothing shall be sufficient and size-appropriate to conceal all undergarments at all times.
- The bottom of the shirt and the top of the pants must meet.
- Gloves are only allowed in cold weather.
- Do-rags, wave caps, bandanas, and hair picks are not allowed at school.
- Sweatbands may be worn during physical education classes only.
- Shoes must be worn at all times. Shoes must be appropriate for the school activity and school safety. Slippers, steel toed shoes, and flip flops, and boots are not to be worn at school). Sandals should have heel straps.
- Clothing items cannot conceal the identity of a student (i.e. hoods, bandanas, scarves etc.).
- Clothing with holes and rips will be assessed along the guidelines for dresses, skirts, and shorts.
- Chains are not permitted whether attached to a wallet or worn loose on clothing.
- Clothing that promotes illegal substances, paraphernalia, violence, alcohol, or sexually explicit material.
- Any clothing, purse, backpack, notebook, jewelry, etc. displaying a "Hate" symbol is strictly prohibited at school.
- Sunglasses may not be worn indoors (unless under doctor's prescription).

When a new fashion trend becomes a symbol that may be dangerous, anti-social, or the arrangement of specific clothing items denotes gang affiliation (Pittsburgh Pirates, and L.A., clothing with Orange County, I.E. (Inland Empire) or the number "13") or when attire is questionable; the Perris High School Administration reserves the right to prohibit such items and arrangements.

***Note: It is required for parent to pick up all confiscated items. Confiscated materials will be held for parent pick-up at the end of the day on the first offense. Confiscated materials can be picked up by parents/guardians between 7:30 a.m. - 8:30 a.m. & 2:30 p.m. - 3:30 p.m. Repeat offenders will have their items confiscated for one week on the second offense; and for the remainder of the semester on the third offense. Students will also be subject to disciplinary consequences. If materials are not picked up within 30 days the items can be donated to Goodwill.**

Perris Union High School District Behavior Guidelines

Offenses on the Behaviors Guideline chart are not categorized by Level I and Level II categories. This has not been an explicit practice in the Perris Union High School District. However, when reviewing the guideline procedures and consequences, several implicit categories could be identified according to severity. For example, there are multiple offenses that require other means of corrections prior to suspension that have been highlighted in blue below. These offenses could be considered Level I offenses. There is also a category of offenses in which a student can be suspended on the first offense which are highlighted in red. These offenses could be considered Level II offenses.

EC=Education Code

PC=Penal Code

HSC=Health and Safety Code

Other Means of Correction	CONSEQUENCES	
<ul style="list-style-type: none"> • Student Study Teams • Behavior Contracts • Daily Progress Reports • Referral to programs teaching pro –social behavior • Parent Teacher Conferences • Referral to Counselor • Community Service • Campus Beautification • Restorative Justice Program 	<ul style="list-style-type: none"> • Lunch Detention • After School Detention • Class Suspension • On Campus Suspension • School Suspension • Alternative Placement • Expulsion 	
ISSUES	VIOLATIONS	CONSEQUENCES
<p>1. PHYSICAL INJURY & VIOLENCE MUTUAL COMBAT/FIGHTING/ THREATS/ASSAULT</p> <p>EC § 48900 (a)(1) EC § 48900 (s) EC § 48915 (a)(1), (a)(5)</p>	<p>(a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person; fighting/mutual combat. Threats (telephone, written, electronic): Bomb Threats, verbal threats (not terroristic threats-see below); Assault: Verbal attack, attempt to cause injury, place person in fear. (s) Aiding or abetting infliction of physical injury.</p>	<p>✓ Suspension EC § 48900 (a)(1) or (s). ✓ Referral to Counseling. ✓ Sheriff/Police Citation - Fighting on school grounds: PC 415, 242. ✓ Expulsion Recommendation – Mandatory consideration for assault on school official EC § 48915 (a)(5).</p>
<p>2. BATTERY</p> <p>EC § 48900 (a)(2) EC § 48915 (a)(5)</p>	<p>(a)(2) Willfully used force or violence upon another person, except in self-defense: striking, shoving, and kicking. Assault with deadly weapon. Not mutual combat. Battery against student, battery against staff member. Battery: Unlawful injury, beating, hitting of another person – does not fight back.</p>	<p>✓ Suspension EC § 48900 (a)(2). ✓ Referral to Counseling. ✓ Sheriff/Police Intervention PC 242, 243.2. ✓ Expulsion Recommendation – Mandatory consideration for assault on school official EC § 48915 (a)(5).</p>
<p>3. WEAPONS/DANGEROUS OBJECTS EXPLOSIVES/REPLICA WEAPONS</p> <p>EC § 48900 (b), (m) US Code, Section 921, Title 18 EC § 48915 (a)(2) EC § 48915 (c)(1), (c)(2), (c)(5)</p>	<p>(b) Possessed, sold, or otherwise furnished any firearm (handgun, rifle, shotgun, pistol), pellet gun, BB gun, paintball gun, knife (dirk, dagger, fixed, sharpened blade for stabbing, screwdriver), explosive, or other dangerous object (aims or points a laser pointer at another), possession, use of fireworks, firecrackers, snappers, poppers, lighter, matches, razor blades, shocking pens. EC 48915 (c)(5) Explosives: M80, bottle rocket, dynamite, bomb, grenade, nitroglycerin, blasting caps. (m) Possessed an imitation (replica) firearm</p>	<p>EC § 48900 (m) Requires others means of correction for 1st Offense (See Table Above)</p> <p>✓ Suspension EC § 48900 (b),. ✓ Sheriff/Police Intervention PC 626.9, 244.5, 417, 653 (g). ✓ Fire Department Intervention (Explosives) PC 148.1, HSC 12000, 12301 (a). ✓ Expulsion Recommendation – EC § 48915 [Mandatory for brandished knife (c)(2), possession of a firearm (c)(1), explosives (c)(5)]. ✓ Expulsion Recommendation – locking blade or similar knife or other dangerous object regardless of size. ✓ Other weapons: to include, but not be inclusive of: switchblade, stiletto, box cutter, billy club, sandbag, nunchuk, ninja star, mace, pepper spray, sling shot, sword, stun gun, brass knuckles.</p>
<p>4. CONTROLLED SUBSTANCES DRUGS & ALCOHOL</p> <p>EC § 48900 (c), (d) EC § 48900 (p) HSC 11366-11375 EC § 48915 (a)(3), (c)(3)</p>	<p>(c) Possessed, used, sold, furnished, or been under the influence of, any controlled substance, alcoholic beverage, or intoxicant of any kind. (d) Offered, arranged, or negotiated to sell any controlled substance, and then sold, delivered, or furnished to any person another liquid, substance, or material and represented it as a controlled substance, alcoholic beverage, or intoxicant. (p) Offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma. EC 48915 (a)(3) Possession of any controlled substance. Cannot recommend expulsion for first time marijuana possession offense of less than one ounce. Controlled substances: Marijuana, Cocaine, Heroin, Methamphetamine, etc.</p>	<p>✓ Suspension EC § 48900 (c), (d). ✓ Sheriff/Police Intervention PC 308(b), 380, 381, 647 (f), HSC 11053. ✓ Referral to Counseling. ✓ Expulsion Recommendation – EC § 48915 [Mandatory for sales of controlled substances (c)(3)].</p>

<p>5. ROBBERY, BURGLARY, OR EXTORTION EC § 48900 (e) <u>EC § 48915 (a)(4)</u></p>	<p>(e) Committed or attempted to commit robbery (take personal property by means of force or fear) or extortion (obtaining of property from another, with his/her consent induced by a wrongful use of force or fear). Burglary: Entry with intent to commit a theft.</p>	<ul style="list-style-type: none"> ✓ Suspension EC § 48900 (e). ✓ Restitution to Victim/Community Service ✓ Sheriff/Police Intervention - Burglary: PC 459; Robbery/Extortion: PC 211, 212, 518, 519. ✓ Expulsion Recommendation EC § 48915 (a)(4).
<p>6. PROPERTY DAMAGE/ VANDALISM GRAFFITI / ARSON EC § 48900 (f)</p>	<p>(f) Caused or attempted to cause damage to school property or private property. Possession of graffiti implements (markers, scribes, liquid or aerosol paint).</p>	<p>Requires other means of correction for 1st Offense (See Table Above)</p> <ul style="list-style-type: none"> ✓ In-House Suspension or Suspension EC § 48900 (f). ✓ Restitution to Victim/Community Service. ✓ Sheriff/Police Citation - Graffiti: PC 594 (a)(1), 594.1, 640.5; Vandalism: PC 594; Arson: PC 451, 452. ✓ Fire Department Intervention PC 451, 452. ✓ Expulsion Recommendation.
<p>7. THEFT EC § 48900 (g), (l)</p>	<p>(g) Caused or attempted to steal school property or private property. (l) Knowingly received stolen school property or private property (Possession of stolen goods).</p>	<p>Requires other means of correction for 1st Offense (See Table Above)</p> <ul style="list-style-type: none"> ✓ In-House Suspension or Suspension EC § 48900 (g). ✓ Restitution to Victim/Community Service. ✓ Sheriff/Police Intervention PC 484, 487, 488. ✓ Expulsion Recommendation.
<p>8. TOBACCO EC § 48900 (h) EC § 48901</p>	<p>(h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including but not limited to, cigarettes, cigar, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets betel, and electronic cigarettes.</p>	<p>Requires other means of correction for 1st Offense(See Table Above)</p> <ul style="list-style-type: none"> ✓ Sheriff/Police Citation PC 308 (b). ✓ Referral to Smoking Cessation Program. ✓ Suspension EC § 48900 (h). ✓ Referral to Counseling.
<p>9. PROFANITY & VULGARITY OBSCENITY EC § 48900 (i)</p>	<p>(i) Committed an obscene act or engaged in habitual profanity or vulgarity: Indecent exposure (may/may not be sexual harassment), mooning, pantsing, urinating in public, possession of pornographic literature or use of pornographic Internet websites, lewd or obscene gestures</p>	<p>Requires other means of correction for 1st Offense (See Table Above)</p> <ul style="list-style-type: none"> ✓ Teacher warning; Teacher suspension; Detention or In-House Suspension. ✓ Administrative Conference. ✓ Suspension Automatic if profanity is directed toward a school official EC § 48900 (i). ✓ Sheriff/Police Intervention.
<p>10. PARAPHERNALIA EC § 48900 (j) HSC 11364</p>	<p>(j) Possessed, offered, arranged, or negotiated to sell any drug paraphernalia: Pipes, smoking or injecting devices, syringes, Zig-Zags (rolling papers), roach clips, bowls, bongs.</p>	<p>Requires other means of correction for 1st Offense (See Table Above)</p> <ul style="list-style-type: none"> ✓ Suspension EC § 48900 (j). ✓ Referral to Counseling. ✓ Sheriff/Police Intervention. ✓ Expulsion Recommendation.
<p>11. DISRUPTION & DEFIANCE EC § 48900 (k)</p>	<p>(k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties. Unlawful assembly, inciting riot. Cheating, bus misconduct, classroom disruption, not complying with assigned discipline consequence, forgery, gambling, littering, throwing objects, setting-off fire alarm.</p>	<p>Requires other means of correction for 1st Offense (See Table Above)</p> <ul style="list-style-type: none"> ✓ Teacher warning; Removal from class/activity; Teacher suspension. ✓ Detention or In-House Suspension. ✓ Administrative Meeting and Counseling. ✓ Suspension EC § 48900 (k). Expulsion recommendation for repeated violation. ✓ Sheriff/Police Intervention.
<p>12. SEXUAL ASSAULT OR BATTERY EC § 48900 (n) <u>EC § 48915 (c)(4)</u></p>	<p>(n) Committed or attempted to commit a sexual assault, or committed a sexual battery: Rape, sodomy, child molestation, statutory rape. Refer to PC 243.4, 261 - 269, 286, 288.</p>	<ul style="list-style-type: none"> ✓ Suspension EC § 48900 (n). ✓ Sheriff/Police Intervention PC 243.4, 261 - 269, 286, 288. ✓ Expulsion Recommendation EC § 48915 (c)(4).

<p>13. ELECTRONIC SIGNALING & OTHER DEVICES EC § 48901.5, EC § 48900 (k). May possess on school campus during the day, not activated.</p> <p>ELECTRONIC MUSIC EQUIPMENT OR GAMES EC § 48900 (k).</p>	<p>Activated, used, or lent to another any electronic signaling device (i.e. cell phone, pager, walkie talkies, PDAs, etc.) on campus during the school day, while attending school-sponsored activities, or while under the supervision and control of a school district employee.</p> <p>Possession, use of electronic games, portable music equipment: Radios, Walkman, Discman, MP3, watch radio, headsets, earphones.</p>	<p>✓ 1st Offense: Confiscation of device. Parent/ Guardian contacted to pick up device. ✓ 2nd Offense: Confiscation of device. Parent/Guardian contacted to pick up device. ✓ 3rd Offense: Confiscation of device. Parent/ Guardian contacted to pick up device. ✓ Suspension for defiance EC § 48901.5, 48900 (k).</p>
<p>14. SEXUAL HARASSMENT EC § 48900.2, PC 212.5 <i>Grades 4 to 12</i></p>	<p>Committed acts of sexual harassment: Unwanted sexual advances; sexual favors; sexual gestures, objects, or pictures; touching, assault; derogatory comments, slurs, or jokes.</p>	<p>✓ Suspension EC § 48900.2. ✓ Sheriff/Police Intervention PC 212.5. ✓ Expulsion Recommendation.</p>
<p>15. HATE VIOLENCE EC § 48900.3 <i>Grades 4 to 12</i></p>	<p>Caused, attempted to cause, threatened to cause, or participated in any act of hate violence (expression of hostility due to race, gender, religion, disability, nationality, sexual orientation): Racial slurs over time, e-mail, insults, taunts, posting or distributing posters or leaflets, jokes, physical assault, vandalism, telephone calls, cross burning, destroying religious symbols.</p>	<p>✓ Suspension EC § 48900.3. ✓ Sheriff/Police Intervention PC 422.6 - 422.76, 628.1. ✓ Expulsion Recommendation.</p>
<p>16. HARASSMENT/BULLYING EC § 48900.4, (o), (r)</p>	<p>(o) Harassed, threatened, or intimidated a pupil who is a complaining witness in a school disciplinary procedure (expulsion hearing). (r) Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivision (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel". Intentionally engaged in harassment, threats, or intimidation, directed against a student or group of students or school employees: Stalking, kidnapping.</p>	<p>Requires other means of correction for 1st Offense (See Table Above) ✓ Suspension EC § 48900.4. ✓ Referral to Counseling. ✓ Sheriff/Police Intervention - Kidnapping: PC 135. ✓ Expulsion Recommendation.</p>
<p>17. TERRORISTIC THREATS EC § 48900.7</p>	<p>Made terroristic threats against school officials, students, staff, or school property, or both, written or oral that could result in death, great bodily injury, or property damage in excess of \$1,000, even if not carried out. Person is in sustained fear of his or her own safety or family's safety.</p>	<p>✓ Suspension EC § 48900.7. ✓ Sheriff/Police Intervention PC 422. ✓ Expulsion Recommendation.</p>
<p>18. DRESS CODE EC § 48900 (k)</p>	<p>Wore any inappropriate dress such as clothing, attire, apparel, accessories, head coverings (hats, bandanas, knit caps, doo rags, skull caps, etc.), or gang attire, except "for outdoor use (P.E.), articles of sun-protective clothing, including, but not limited to, hats (wide brim with neck covering only), and sunscreen."</p>	<p>✓ Dress changed/Accessory seized/Detention/In-House Suspension. ✓ Loaner T-shirt or school uniform provided. ✓ Parent/Guardian notified. ✓ Suspension EC § 48900 (k).</p>
<p>19. HAZING EC § 48900 (q) EC § 32050</p>	<p>(q) Engaged in or attempted to engage in hazing as defined in EC § 32050. Hazing: Initiation into school/student body clubs or organizations in a manner that causes or is likely to cause bodily damage, harm, degradation, disgrace, or physical or mental harm to a student.</p>	<p>✓ Suspension EC § 48900 (q). ✓ Sheriff/Police Intervention PC 242, 212.5. ✓ Expulsion Recommendation.</p>
<p>20. ATTENDANCE EC § 48260, EC § 48262, EC § 48264.5 (a) RESTRICTED AREA EC § 48900 (k)</p>	<p>Left campus during school day without obtaining permission through the attendance office first; no hall pass, left class without permission.</p> <p>Truant from school or contributed to the truancy of other students.</p> <p>Excessive tardiness to school or class. In unauthorized / restricted areas on-campus.</p>	<p>✓ Detention/In-House Suspension. ✓ Truancy Letters/SART. ✓ Sheriff/Police Citation EC § 48264.5 (a) - ages 13 and above. ✓ Referred to SARB EC § 48320. ✓ Referred to District Attorney Mediation/Juvenile Court.</p>
<p>21. VISITORS/TRESPASSING/ ADULT CAMPUS DISRUPTION/ THREATS, ASSAULTS TO SCHOOL OFFICIALS EC § 32211, 44811, 44014</p>	<p>Invited visitors to school for any reason during the school day; loitering/ unauthorized presence on campus; threats to school officials by parents or adults; students visiting campus during suspension or expulsion period or during off-track vacation period without permission</p>	<p>✓ Visitor escorted off campus. ✓ Persona non grata declaration/Restraining Order. ✓ Sheriff/Police Intervention/Citation - Trespassing PC 626.7-626.9; Threats to school officials: PC 71; Terroristic Threats: PC 422.</p>

For all offenses above that require **“other means of correction” (highlighted in blue below)** school sites and district administrators will follow the sequence below for consequences for the 2017-18 school year:

- 1st offense = other means of correction
- 2nd offense = 1 day suspension

3rd offense = 2 day suspension
4th offense = 3 day suspension

For all offenses that may result in a ***“first offense suspension” (highlighted in red)*** the following sequence of consequences will be followed by site administrators:

48900 a-e offenses

1st offense = 3 day suspension
2nd offense = 5 day suspension and a possible expulsion

48900 (.2, .3, .4, and .7) offenses (Requires subsequent 48900 Ed. Code violation)

1st Offense = 3 day or 5 day suspension and possible expulsion (depending on the severity)
2nd Offense = 5 day (Pending Further Disciplinary Actions)

48915 a or c offenses *(Highlighted in red and yellow below in the Behavior Guidelines)*

1st Offense = 5 day Suspension (Expulsion Recommendation)

Explanation of Terms & Important Information

After-School Detention - ASD: ASD is a consequence for the violation of a school rule and is utilized when we feel On Campus Suspension (OCS) or Saturday School is not warranted. Students are required to report to the Multi-Purpose room at the end of the school day for detention, which lasts approximately 1 hour.

On Campus Suspension - OCS: OCS is a consequence for the violation of a school rule and is an alternative to home suspension. OCS is also used as a consequence to remediate student attendance problems - especially tardiness, but also misuse of passes, or no passes.

Community Service: Students may be assigned to complete community service, including campus beautification activities for a variety of disciplinary offenses including truancy, being off-campus without permission, or for vandalism and destruction of property.

Saturday School: Saturday School, 8:00 a.m. to 12:00 p.m. Assignment to Saturday School can be a consequence for the violation of a school rule and is an alternative to home suspension. Also, Saturday School could be used for attendance recovery purposes. When assigned to Saturday School, students are responsible for their own transportation.

Suspension/Expulsion: According to the Education Code 48900 (a-r); 48900 .2, .3, .4, .7; and 48915 (a) and (c) and Board Policies, pupils may be suspended or recommended for expulsion.

Required Parental Attendance: A law enables parents/guardians to be absent from work without endangering their employment status in order to attend a portion of their child's school day at a teacher's request (L.C. 230.7). Whenever a student is suspended from a class because he/she committed an obscene act, engaged in habitual profanity or vulgarity, disrupted school activities or otherwise willfully defied valid staff authority, the teacher of the class from which the student was suspended may require the student's parent/guardian to attend a portion of a school day in that class. After completing the classroom visit, and before leaving the school premises, the parent/ guardian may also meet with the school Principal or designee. It is the responsibility of the parent/guardian to update all emergency contact information.

Searches: Situations may occur where the health, safety, and welfare of students and staff are jeopardized and which necessitate the search and seizure of students, their property, or their lockers by school officials. School officials are authorized to conduct searches when there are reasonable grounds or suspicion that the search will uncover evidence that the student is violating the law or the rules of the district or the school. Dogs are used in random drug searches of the campus to ensure the safety of our students.

Search Dogs: To assure that alcohol, drugs, and other items that pose a danger to students are not brought on to the school campus, several unscheduled checks will be made during the year using specially trained dogs. These friendly, non-aggressive dogs are trained to check lockers, vehicles, classrooms, and school grounds for alcohol, drugs, and gunpowder. They do not check students. The ultimate goal of this program is to assist in providing a safe learning environment and campus that is free from contraband items.

Drugs, Alcohol, Electronic Cigarettes, Vapors and Tobacco: The use of any non-prescribed drugs, alcohol, electronic cigarettes, vapors, vapor pens and liquids, tobacco or possession of a lighter, matches and rolling papers on school grounds, at school related functions is strictly prohibited. Possession of any items or paraphernalia that can be associated with or has an intended use for illegal drug use is prohibited. A student who abuses this policy is subject to suspension and/or expulsion. Students may possibly be cited by a School Resource Officer (SRO) for drugs or alcohol.

Knives & Lasers: Knives of any type or size are not allowed at school. All knives brought to school will be confiscated. The student in question will be suspended and may be expelled. Laser pointers/lights are not to be brought on campus. They may cause serious damage. Students in possession of these will have them confiscated and have disciplinary actions up to and including expulsion.

Food & Drink: Food and drinks may not be consumed in classroom, except water. No glass containers are allowed on campus. Food and beverages will be served and eaten in designated areas. No nuts or seeds in shells will be allowed. Outside food is not allowed on campus and cannot be dropped off at any time during the school day (i.e., cakes, Starbucks drinks, etc.).

Energy Drinks: Energy drinks will not be permitted on campus. Due to the high amount of caffeine and possibility of purchasing energy drinks with alcohol already added, it has been determined that the negative side effects of such consumption more than outweigh any benefits.

Drop Offs: Students are not permitted to receive deliveries of any kind nor are they permitted to bring any items such as (flowers, cakes, balloons, etc.) during the school day.

Tobacco: The Governing Board recognizes the health hazards associated with smoking and the use of tobacco products, including the breathing of second-hand smoke, and desires to provide a healthy environment. The Board prohibits the use of tobacco products at any time in district owned or leased buildings on district property and in district vehicles. This prohibition applies to all employees, students, and visitors at any instructional program, activity, or athletic event.

Any person who violates this district's policy on tobacco-free schools shall be informed of the district's policy and asked to refrain from smoking. If the person fails to comply with this request, the Superintendent or designee may:

- (1) Direct the person to leave school property.
- (2) Request local law enforcement assistance in removing the person from school premises.
- (3) If the person repeatedly violates the tobacco-free school policy, prohibit him/ her from entering district property for specified period of time.

Students who violate this policy could be suspended, cited by the School Resource Officer or even recommended for expulsion under CA EC 48900 (h):

- (1) Students are prohibited to be in possession or use tobacco; or any product containing nicotine.

Medications: In compliance with California Education Code section 49423, when an employee of the school district gives medication to a student, the employee must act in accordance with the written directions of a physician and with the written

permission of the student's parent or legal guardian. These authorizations must be renewed whenever the prescription changes or at the beginning of the new school year. The prescription label on the container is not acceptable as a physician's statement. Over-the-counter medications will be given only if prescribed by a physician or dentist.

We require all medications to be stored in the Health Office and to be administered only when the physician's and parent / guardian signed permissions are on file. Students are not allowed to have medication in their possession at school, walking to and from school, or on the school bus. This practice provides for the safety of all students on campus. The only exception to this policy is if the student's well-being is in jeopardy and the medication, such as an inhaler for asthma, is carried on his/her person. The appropriate release forms can be obtained from the school and must include a statement from the physician that the student's well-being is in jeopardy unless he /she carry the medication.

Medications must be provided to the school in the container, in which it was purchased, with the prescription label attached, and must be prescribed to the student to whom it will be administered. School personnel can't give medication brought to school in a plastic bag, plastic ware, or any other repacking. Out-of-date medication will NOT be given. An adult must bring the medication to school along with the completed authorization form.

Excessive Display of Affection: Any excessive display of affection is unacceptable on school grounds or at any school sponsored activities. Excessive refers to: heavy kissing, petting, and other physical demonstrations considered being offensive. Violators will be disciplined.

Sexual Harassment Policy: Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature made by someone from or in an educational setting. The District is committed to an educational environment in which all individuals are treated with respect and dignity. Each student has the right to learn in an atmosphere that promotes equal educational opportunity and is free from discriminatory practices.

Hate Violence: No person shall by force or threat of force, willfully injure, intimidate, or interfere with another person's race, color, religious ancestry, national origin, gender, or sexual orientation. To do so constitutes a hate crime resulting in suspension with a high probability of expulsion.

Anti-Bullying/Cyberbullying: The District and Perris High School believe that all students, staff, and community have an obligation to promote mutual respect, tolerance and acceptance. The school will not tolerate behavior that infringes on the safety of any student. A student shall not intimidate or harass another student through words or actions. Such behavior includes direct physical contact, such as hitting or shoving; verbal assaults, such as teasing or name-calling; social isolation or manipulation.

Cyberbullying includes the posting of harassing messages, direct threats, social cruelty, or harmful text or images on the Internet, social networking sites, or other digital technologies, as well as breaking into another person's account and assuming that person's identity in order to damage that person's reputation or friendships.

This policy applies whenever a student is on school grounds, traveling to and from school, at a school sponsored activity, during lunch period, and whether on/off campus. In addition, regardless of where cyberbullying was done, if the actions

impact school activities or school attendance then students involved may be subject to discipline in accordance with district policies and regulations.

Associated Student Body & Identification Cards: Every student at Perris High School is required to have student identification. This student identification card is available from the Student Government/ASB and must be carried at all times. This student identification card must be shown and/or surrendered to Perris High School personnel on request.

Students will not be allowed to get textbooks, checkout library materials, or be allowed to use the campus computer labs without their identification card in their possession. This card is used for identification at events and is used as an ASB card when an ASB stamp is purchased. The ASB stamp makes a student an active and participating member of the ASB and provides the funds necessary to maintain student activities. The ASB card provides students free admission to all home athletic events (excluding CIF) and reduces prices for dances, and other scheduled events. Students participating in athletics, clubs, or academic organizations must purchase an ASB card in order to receive awards.

Student Identification Card: All students are required to have their current student ID in their possession while on campus and at all school functions, including all dances, field trips, and evening events. Students will NOT be allowed entrance to ANY school dance/evening event without a current school ID. Students who lose their ID will be required to purchase replacements. A replacement student ID can be purchased from the ASB Accountant for a cost of \$5 each. Students must be able to present their student ID when approached by school officials. Additionally, students must present their student ID to be serviced in the cafeteria. * **Note: Students are subject to disciplinary actions if they do not carry their student ID on a daily basis. Violation of this policy is considered a dress code violation and will be handled as such.**

18-Year-Old Rights: As an 18-year-old, you're considered an adult and you are no longer considered a minor with all of the responsibilities and legal rights of citizenship. Some of these include: excusing absences, leaving school, voting in State and Federal elections, as well as having sole rights to your educational records. Compulsory education ends at age 18. You are no longer required to remain enrolled in school. School sites also have the right to terminate your enrollment, and refer you to adult education if you do not follow the policies and rules of the school.

You have the right to request that your parents do not have access to your educational information. This process involves a meeting with your counselor and filling out the 18-year-old rights form to request such.

Parents of 18 year olds, who are considered dependents for tax purposes, are entitled to access to their child's educational information. The parents of 18-year-old students who request that their parents be denied access to their records will be notified and they will have the right to nullify this request if they provide proof of dependency.

Parking Permits: The Perris High School campus is private property. The driving and parking of motorized vehicles on campus grounds is a **privilege**. Student vehicles may only be parked in designated stalls in the student parking lot. Students **may not** leave vehicles unattended, **may not park or leave** vehicles in designated visitor parking stalls, against red (fire lane) curbs, in the student drop off area, or in the staff parking area.

Parking on campus is by permit only. Students who drive a vehicle and park on the Perris High School campus must register their vehicles with the school. Parking permits will be issued by the Discipline Office before school or during lunch. You must have a valid Driver's License, current vehicle registration, and current proof of insurance. Student parking permits

must be visibly displayed. Any student vehicles found in violation of this policy may be cited and/or towed by the Riverside County Sheriff's Department. Student parking space is limited, and is available on a first come/first serve basis. If you wish to drive and park a vehicle in the student parking lot, it is strongly recommended that you arrive early. All drivers are expected to observe safe driving habits and be especially alert of younger drivers. A speed limit of 5 mph shall be observed in all lanes and parking areas on campus.

Do not leave valuables in vehicles. The school is not responsible, and cannot provide reimbursement, for damage or theft.

Vehicles on campus are subject to search in accordance with Board Policy No. 5145, and consent to search is implied merely by parking a vehicle on campus. Parking privileges may be revoked by the Administration if a student's conduct is unacceptable. Violation of school policies while in a vehicle will result in revocation of parking privileges for at least one semester, in addition to any applicable legal measures as determined by law enforcement.

Personal Property: Students and parents are reminded that Perris High School and the Perris Union High School District do not assume responsibility for personal property. Students may not bring radios, MP3 players, electronic or video games, CD players, water guns, paint-ball guns, chains, markers, whiteout, liquid paper, lasers, or other items of value to school. Items confiscated by staff will not be returned until the parent or guardian picks them up. Students who are considered repeat offenders will have their property confiscated for the remainder of the grading period.

PE Lockers: Students are not to leave belongings unattended. Each student must have their own locker and should not be shared. You are strongly recommended to purchase a strong lock which cannot easily be broken into or opened.

Personal property is brought at your own risk. PHS and PUHSD are not responsible for lost, stolen, and/or damaged devices. Site administration will not disrupt the instructional process to engage in investigations or searches due to lost or stolen items.

Electronic Signaling Devices: Education Code 48901.5 has been amended to allow school districts to regulate possession or use of electronic signaling devices. The Perris Union High School District's new policy is as follows:

Students are not allowed to use electronic signaling devices during instructional time or in the classroom during the school day. If a student brings such a device on campus, it must be turned off, and is **brought at the student's own risk**.

- Perris Union High School District and Perris High is not responsible for lost or stolen items.
- When using head phones/ear buds, one ear must be free from obstruction in an effort to ensure that students can hear what is happening around them.
- If school officials see or hear an electronic device during instructional time or in the classroom, it will be confiscated.
 - 1st confiscation- electronic device must be picked up by parent/guardian
 - 2nd confiscation- electronic device is held for 1 week
 - 3rd confiscation- electronic device is held for grading period (up to 6 weeks)
- All electronic devices can be picked up by parents/guardians between 7:15 a.m. - 7:45 a.m. & 3:15 p.m. - 3:45 p.m., Monday thru Friday in the Discipline Office.
- If materials are not picked up within 30 days, the items can be donated to Goodwill.

Bicycles, Skateboards, and Scooters: Due to safety concerns and to prevent property damage: Skateboards, in-line skates, razor scooters, and other similar devices **will not** be allowed to be ridden on school property at any time. All bikes, skateboards, and scooters are to be locked-up in the designated area on the campus during the course of the school day. Late students will not be allowed to keep these items on campus: they must ask a campus supervisor for access to the locked area. Violation of this policy will result in confiscation of said items. Parent pick-up policy will be strictly enforced (see above paragraph). Students caught skateboarding will also be subject to citation if they are violating California's safety laws regarding helmets.

PERMANENT MARKERS AND TAGGING: Property damage resulting from graffiti and tagging will not be tolerated. Permanent markers, such as Sharpies, are forbidden on campus. Those students found in possession of such items may be subject to disciplinary action.

All unauthorized items brought to school may be confiscated by staff, such as, but not limited to: skateboards, scooters, radios, cell phones, iPods, electronic devices, aerosol cans, markers, toys, etc. and related items, may or may not be directly returned to the student. Parents may recover confiscated items not held in evidence upon administrative approval within a reasonable period of time. Items not recovered within a reasonable period of time will be discarded. The Perris Union High School District or any individual school is not liable for any damage or loss to these confiscated items. The primary objective of requiring students not to bring restrictive materials to school is to ensure students' focus on educational tasks, students' safety, and to prevent the loss and damage to private property.

PLAGIARISM: Plagiarism is submitting someone else's word or work as your own, copying words or ideas from someone without giving them credit, and not putting a quotation around a direct quote. To avoid plagiarism, clearly distinguish your ideas from the ideas of outside forces and give credit to the right source. Also, know how to paraphrase text correctly as hanging a few words is not a legitimate paraphrase and how to quote correctly. Cite all sources.

Plagiarism consequences are at the discretion of the teacher and/or administration.

BELL SCHEDULE

MONDAYS AND FRIDAYS			
	Period 1	9:05-9:45	
	Period 2	9:53-10:33	
	Nutrition	10:33-10:38	
	Period 3	10:46-11:26	
	Period 4	11:34-12:13	
1 st Lunch	12:13-12:48	Period 5	12:56-1:36
Period 5	12:21-1:01	Lunch	1:01-1:36
	Period 6	1:44-2:23	
	Period 7	2:31-3:10	

TUESDAY, WEDNESDAYS AND THURSDAYS			
	Period 1	7:45-8:36	
	Period 2	8:44-9:35	
	Nutrition	9:35-9:40	
	Period 3	9:48-10:39	
	Period 4	10:47-11:38	
1 st Lunch	11:38-12:13	Period 5	12:21-1:12
Period 5	11:46-12:37	Lunch	12:37-1:12
	Period 6	1:20-2:11	
	Period 7	2:19-3:10	

GRADUATION REQUIREMENTS

GRADUATION POLICY

High school graduation ceremonies shall be held to recognize those students who have successfully completed the required course of study, **and have** accrued 225 credits. Students who are course or credit deficient may not participate in the graduation ceremonies. It is the students' responsibility to ensure that all requirements have been met.

TRANSCRIPTS

A transcript showing all grades and credits is kept in the Registrar's office. A student may request a copy of his/her transcript by completing the appropriate form available in the Registrar's office. Any student, who will be attending college after graduation, must request an official transcript before graduation. Any course taken at the community college, during the high school year, must bring an official transcript in a sealed envelope, in order to receive high school credit for that course.

SCHOOL DAY ENROLLMENT REQUIREMENTS

- Students in grades 9 to 11 are required to take 7 classes on the Perris High School Campus.
- 12th graders are required to take 6 classes on campus for the 1st semester and 5 classes for the 2nd Semester
- Off campus ROP classes MAY count as one of the required number of classes (with Administrator's Approval).
- It is the principal's discretion to use concurrent enrollment as one of the required number of classes.

TRANSFER CREDIT

Every student entering PHS with completed semester credits will receive all of his/her semester credits. PHS only issues credit at the end of 1st and 2nd semester. PHS does not issue variable credit. Students leaving PHS before the official end date of the semester will not be issued credit. Students leaving PHS at the completion of the full semester will receive all of their earned credit.

Only the letter grades of A+ through and including D- shall qualify for credit for graduation requirements
Graduation Requirements for class of 2019 and all years thereafter.

<p>Credits</p> <p>1. At least the following number of credits in subjects specified:</p> <p>a. Four years of courses in English</p> <p>b. Three years of math including an Algebra course</p> <p>At least one mathematics course, or a combination of the two mathematics courses (Algebra 1A and Algebra 1B) required for completion in grades 9-12, shall meet or exceed state academic content standards for Algebra I. Completion of algebra coursework in grades 7 and 8 shall not exempt a student from the requirements to complete three mathematics courses in grades 9-12. (Education. Code 51224.5)</p> <p>c. Three years History/Social Studies</p> <p>Three years of courses in History/Social Studies, including one year of World History, Culture, and Geography; one year of United States History and Geography; a one-semester course in American Government and Civics; and a one semester course in Economics. (Education Code 51225.3)</p> <p>d. Three years of courses in Science, including one year of physical science; and one year biological science. (Education Code 51225.3)</p> <p>e. Two years of courses in PE (to include JROTC and Marching Band programs for PE credit), unless the student has been exempted pursuant to Education Code 51241. (Education Code 51225.3)</p> <p>f. One year of Visual or Performing Arts (Education Code 51225.3)</p> <p>g. One year of Foreign Language</p> <p>h. One year of Fine Art</p> <p>Graduation Requirements for class of 2016, 2017, 2018 Include: One Semester of World Geography (5 Credits) One Semester of Health (5 Credits) One Year of Foreign Language OR Fine Art (10 Credits)</p>	<p><u>170 Credits:</u></p> <p>40 credits</p> <p>30* credits</p> <p>30 credits</p> <p>30 credits</p> <p>20 credits</p> <p>10 credits</p> <p>10 credits</p>
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<p>i. The remaining credits required for graduation will come from available elective courses. Coursework above the minimum requirements (see 1. a-g) may be used as elective credits.</p> <p>j. Limitations: Office/student aide 10 credits maximum (Office aides are Seniors ONLY and receive Pass/Fail grade. Peer tutors are Juniors and Seniors and will receive a letter grade) not to be used to determine athletic eligibility) Work experience 40 credits maximum Community service 20 credits maximum ROP 40 credits maximum</p> <p>k. Requirements may be earned through alternative credits (BP/AR 6146.11 - Alternative Credits Toward Graduation). Adult Education requirements are included in BP/AR 6146.11.</p>	<p>55 credits</p>
<p>TOTAL CREDITS</p>	<p>225</p>

UNIVERSITY OF CALIFORNIA APPROVED PREPARATORY COURSES

Each year, lists of high school courses meeting university preparatory standards are submitted to the University of California. Only these courses may be used to fulfill subject requirements for admission to campuses within this university system.

UC WILL ONLY ACCEPT GRADES OF "C" OR BETTER IN BOTH SEMESTERS OF THE REQUIRED COURSES.

A GRADE OF "C" OR BETTER IN THE 2ND SEMESTER OF MATH OR FOREIGN LANGUAGE WILL BE ACCEPTABLE EVEN IF A GRADE LESS THAN A "C" WAS ATTAINED IN THE 1ST SEMESTER.

NOTE: Only the underlined courses below will be assigned extra AP weighted credit (A=5, B=4, C=3)

COURSES TO MEET REQUIREMENTS FOR ADMISSION *:

(a) History

Government AP Government
Ag Government AP Human Geography
AP US History US History
AP World History World History
AP Euro History

(b) English

English I, II, III Adv. English I
English Literature Adv. English II
AP English Lang. & Comp.
AP English Literature & Comp.
CSU Expository Reading and Writing

(c) Mathematics

Integrated Math I Integrated Math II
Integrated Math III Algebra 1A and 1B
Algebra I Geometry
AP Calculus AB Algebra II/Trigonometry
AP Calculus BC Math Analysis
AP Statistics Math Analysis Honors

(d) Laboratory Science

Biology Chemistry
AP Biology AP Chemistry
Ag Biology Ag Chemistry
Anatomy & Physiology Physics
Physics Honors

(e) Foreign Language

Spanish I German I
Spanish II German II
Spanish III Honors German III Honors
AP Spanish IV AP German IV
AP Spanish V Lit.
Spanish for Spanish Speakers I
Spanish for Spanish Speakers II

(f) Visual & Performing Arts

Art I Ceramics I
Art II Ceramics II
Drama I Dance I
Drama II Dance II
Play Prod. (Drama III) Dance III
Concert Choir Floral Design
Concert/Marching Band Jazz Band
Photo I

(g) Electives

Economics Earth Science CP
Ag Economics Ag Earth Science
AP Economics AP Psychology
Plant & Animal Sci Cinema Studies
World Geography and Cultures (1 Semester)
AVID Senior Seminar

* This is NOT a complete list. For complete information, please check the UC website,

<https://doorways.ucop.edu/list/app/institutionSearch-flow.js?sessionId=7CBC841521865B5B310E6DEB8403CCA8?execution=e1s3>

4-YEAR COLLEGE MINIMUM REQUIREMENTS FOUR YEAR PLAN

- ENGLISH** - 4 Years College Prep
- MATH** - 3 Years: Algebra I, Geometry, Algebra II *or equivalent*
- SCIENCE** - 2 Years Lab Science
- FOREIGN LANGUAGE** - 2 Years of Same Foreign Language
- VISUAL/PERFORMING ARTS** - 1 Year
- SOCIAL SCIENCE** - 2 Years
- COLLEGE PREP ELECTIVE**- 1 Year

FRESHMAN CR	SOPHOMORE CR	JUNIOR CR	SENIOR CR
English I	English II	English III	Expo. Writing
English I	English II	English III	Expo. Writing
Foreign Language	World History	US History	Government
Foreign Language	World History	US History	Economics
Science	Science	Science	Elective
Science	Science	Science	Elective
Math	Math	Math	Elective
Math	Math	Math	Elective
PE	PE	Elective	Elective
PE	PE	Elective	Elective
Elective	Elective	Elective	
Elective	Elective	Elective	
Year Total	Year Total	Year Total	Year Total
Summer School	Summer School	Summer School	Summer School
			TOTAL _____

AR 5127(b)

GRADUATION CEREMONIES AND ACTIVITIES

Determination of Valedictorian(s) and Salutatorian(s) -

Effective: This would be in place for students graduating in 2017 and all years thereafter.

1. Students must have attended the same Perris Union High School District Comprehensive High School for their final two years or the Continuation High School for two consecutive semesters.
2. All students will have their credits equalized to the minimum credits required by the School District for graduation. For example, students taking excess JROTC, Band, Athletic PE, ASB, and AVID will not be penalized for taking additional courses.
3. All weighted courses (AP, Dual Enrollment) will be counted as 5 credits per class per semester. Only grades of A, B, C are weighted.
4. Any course earning a grade less than A must be used in Valedictorian calculation.
5. Weighted courses are calculated on a 5 point scale. Other courses will be based on a 4 point scale.
6. The Valedictorian calculation will be based on 7 semesters and the 12-week progress report in the second semester of the senior year. All 12-week progress report corrections must be made within one week from the report card distribution date.

7. The Valedictorian calculation will be made by taking the number of grade points earned in the equalized courses divided by the minimum number of courses needed for graduation.
8. In the event of academic ties, the school will award multiple valedictorians and salutatorians.
9. The academic ranking on the transcript does not determine the Valedictorian and Salutatorian.
10. All students who earn a cumulative weighted Grade Point Average (GPA) in excess of 4.0+, by the end of the first semester of the senior year, will be noted as "Graduates with Honors". Students who determine that they will have earned a 4.0+ cumulative GPA by the end of the 12-week progress report in the second semester of the senior year, must meet with their counselor to be included in the "Graduates with Honors" program. The Continuation High School will take the students with the top ten cumulative GPA's to determine their "Graduates with Honors".
11. Students earning the "Graduates with Honors" distinction will be issued a braided cord in their school colors.

AR 5127(c) GRADUATION CEREMONIES AND ACTIVITIES (continued)

Traditional Approved Recognitions Only the following recognitions will be allowed in addition to Cap and Gown other than approved pins attached to the gown sash:

- Top Ten – Cord
- Honor Roll – Cord
- CSF – Cord
- AVID – Sash
- NHS (National Honors Society) – Cord