



BOARD MEETING MINUTES

Monday 21 August 2017 - Melbourne Sports & Aquatic Centre, 6.20pm

<p>WELCOME <u>Present:</u> Nicci Rossouw, Gavin Murphy, Lee-Anne Carpenter, Lao Biesbroek, Peter Wright, Olivia Coles, Geoff Schoenberg, Kal Desai, Fiona Young (CEO), Dr Matthew Nicholson (La Trobe University) and Michael Sparks (Intuitive Solutions) for Item 1. <u>Apologies:</u> Catherine Swift.</p>	
ITEM	ACTIONS
<p>1.0 Player Survey Report Matt Nicholson outlined the background and process for the survey. A total of 947 (777 squash, 170 racquetball) unique, usable surveys were received which provides a sound statistical basis and evidence for future decision making. Feedback to the community needs to be considered in terms of audience, messaging and outcomes.</p>	<p>Summary report document to be prepared for public</p>
<p>2.0 Welcome to new Directors The President welcomed new Directors Geoff Schoenberg and Kal Desai who provided a brief introduction into their backgrounds.</p>	
<p>3.0 Conflict of interest declaration – nil</p>	
<p>4.0 Previous Meeting Minutes The President reminded all Directors of the need to respond promptly to correspondence between Directors and the CEO. 24 hours was agreed as an appropriate time period.</p> <p>Matters arising from the previous Minutes The CEO confirmed all action items from the previous meeting had been attended to with the exception of the letter to VicHealth which would be done later this week.</p> <p>It was noted that notice of any membership fee increases and the need to be registered prior to playing would be communicated to club/venues/associations in late October. Directors agreed that player registrations and team fees should be submitted prior to the start of the season with a penalty point per week applied until paid.</p>	<p>Information to be conveyed to community in late October.</p>

5.0 CEO's Report

The CEO provided an update on progress with Strategic Plan KRA 1 – Participation. Report attached.

Statistics:**Grant Opportunities**

Bairnsdale Squash and Racquetball Association Inc	Supporting social and modified sport \$3000	Vichealth
Bendigo Squash Club	Increasing female participation in sport \$3000	Vichealth
Melton & District Squash Association Inc.	Increasing female participation in sport \$3000	Vichealth
Monash University Squash Club Inc.	Supporting social and modified sport \$3000	Vichealth
Yarra Valley	Defibrillator Program	Sport & Rec Vic
Colac Ladies Daytime Squash Club Inc.	Equipment \$800	Sport & Rec Vic
La Trobe University Squash Club Inc	Equipment \$1000	Sport & Rec Vic
Bendigo Squash Club	Equipment \$1000	Sport & Rec Vic

BlueQ 3
 Mountain District
 Tallangatta
 Mildura

Club Spot
 Registered Users 89
 Active Users 7

SportyHQ 3
 Bendigo Tournament
 Tallangatta Competition
 Bentleigh General

<p>6.0 Finance Report It was noted that KD would be joining the Finance & Risk Sub-Committee and would discuss the format of future reports with the CEO. KD tabled an example of the report he provides for his employer.</p> <p>The CEO advised that a small amount (\$2,000) of additional cash funding is available from Squash Australia through achieving targets in membership and events outlined in the State Investment Agreement. Cash funding, as opposed to product, has been made possible through the extra funding received by Squash Australia from the Australian Sports Commission.</p>	<p>KD and FY to meet up and discuss the finance report format.</p>
<p>7.0 GOVERNANCE 7.1 Reports from Committees: 7.1.1 Junior Development Committee Minutes of inaugural meeting as attached. The CEO noted the possibility of submitting a coordinated application with 2-3 of the trial clubs for seeding/pilot funding under VicHealth’s Active Club Grant – round 2 opens 21 August.</p> <p>7.1.2 Referee Committee LC reported that the recent meeting was productive with committee members taking on specific roles. A meet and greet will be held at MSAC for all referees in November. Meeting notes as attached.</p> <p>There was some general discussion around poor on-court behaviour and the need for match referees to be on top of this from the start. GS noted soccer had special colour shirts to identify new referees and reporting procedures for bad behaviour.</p> <p>7.1.3 Governance Committee It was noted GS would be joining the Governance Committee. LB gave a brief outline on progress with the CEO appraisal process. GS suggested removal of ‘..beyond what is required’ clause. Directors have until end of this week to respond back with any further comments.</p> <p>Board evaluation – LB has documented a process for the GC to work through. Any comments to be referred back to LB by end of week.</p> <p>NR thanked LB for his efforts.</p>	<p>CEO will advise JDC of this opportunity.</p>
<p>8.0 General Business 8.1 Squash Australia President’s Meeting</p> <ul style="list-style-type: none"> • NR advised that the 9 courts to be built on the Gold Coast for the Commonwealth Games will be remain after the Games as a legacy. • Restructure of the AIS – not sure what this will be 	<p>CEO to link the advertisement to the S&RV website</p>

- Facility advocacy document now available on the SA website to assist in discussions with Government. FY advised of two upcoming meetings with City of Wyndham and Shire of Indigo – both as part of Council recreation studies.

8.2 Westerfolds - Bayswater

OC advised of the re-opening of Knox Squash Centre as Westerfolds – Bayswater, to take place on Sunday August 27, all Board members invited to attend. It was noted LB and FY will be in Shepparton for the PSA event. Photos of the renovated courts are available on Westerfolds – Bayswater Facebook page.

8.3 SA Governance Checklist

The CEO advised that Squash Australia has circulated a checklist for States on Governance.

8.4 Victorian Open Squash and Victorian Open Racquetball Livestreams

S&RV, in partnership with My Sport Live, livestreamed finals day for both events for 2017. Livestream figures as attached.

8.5 Ticketing of Events

KD to follow up investigations on using free ticketing websites for event promotion beyond just the S&RV community (even if events are free).

8.6 SA Date Confirmation

GS asked for the date of the 2018 AGM. NR advised this would be Friday 16 February in conjunction with SA Awards Night. An S&RV Club Forum day will follow on the Saturday 17 Feb.

8.7 Australian Masters

PW advised that the Australian Masters would be taking place in Ballarat in September with 510 participants expected.

9.0 Next Meeting

The next meeting of the S&RV Board will be held on September 18, 6.30pm at MSAC.

Meeting closed at 8.10pm.

Chair: _____ Date: _____

Governance Committee to review checklist.