



## Squash Australia Ltd

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### Affiliations

World Squash Federation  
Australian Commonwealth Games Association  
Oceania Squash Federation  
Confederation of Australian Sport  
Australian Olympic Committee

## Squash Australia Panels

### Racquetball Panel

#### Roles and responsibilities:

The Racquetball Panel (RP) is a joint initiative of Squash Australia and the Australian Racquetball Association (ARA) and will play a key part in developing ideas, content and process for integrating Australian Racquetball into the Squash Australian organisation and helping move forward all areas of the newly launched Squash Australia Strategic plan. [Please click here to see the Squash Australia Strategic Plan.](#)

The Racquetball Panel will be a major resource to the Board and CEO of Squash Australia (SA) to assist in developing and managing racquetball across Australia.

The RP will focus on the following key areas of Australian racquetball, Squash Australia integration;

- 1) To help align racquetball with the World Squash Federation;
- 2) To support the WSF in securing Olympic status for Squash;
- 3) To integrate the ARA into Squash Australia and form one single entity;
- 4) Identification of resources to successfully deliver racquetball
  - Staff
  - Volunteers
  - Venues
  - IT requirements prior national member database

In performing its duties, the RP will maintain effective working relationships with all other Working Groups.

In addition, the RP will work in close liaison and provide direct information, communication and recommendations to the CEO and board. The CEO will be member and major resource to the RP, noting that this staff member has no direct line management or reporting to the RP. The CEO will be viewed by members of the RP as;

- An active member of the RP
- A resource and point of contact through to the board
- Will act in a secretariat role
- Can provide strategic and operational direction when and where required

To perform his or her role effectively, each RP member will obtain an understanding of the detailed responsibilities of RP roles as well as the current strategic plan aligned to the core focus of this panel.

Principal Partner



**Authority:**

The Board authorises the RP, within the scope of its responsibilities, to:

- Perform activities within the scope of its charter.
- Under authority to draft SA policy for review and consideration by the CEO and Board;
- Has no executive power nor does its work relieve the board of any of its responsibilities;
- Will interact with and seek advice and clarification from other committees as appropriate;
- Engage independent opinions from other advisors as it deems necessary to carry out its duties;
- Work collaboratively with all SA staff members;
- Make formal recommendations to the CEO and Board.

**Membership:**

- Membership of the RP to a maximum of 10 including any SA staff, Chairperson and CEO;
- There will be three ARA members and three Squash Australia directors;
- The Squash Australia President will Chair the Panel;
- Each member shall have skills and experience appropriate to the core focus of the RP.
- The total membership of the RP may be reviewed and changed by the Squash Australia CEO only in consultation with the ARA and the Squash Australia Board;
- The role of the RP staffing resource will be filled by a CEO;
- The RP will be established for a fix term 2-year period, any extension of this term is to the discretion of the SQ Board.

**Attendance at Meetings:**

- Only RP members are entitled to attend meetings. The Chairperson may invite other persons as deemed necessary;
- Quorum to consist of 50% plus one;
- Meetings shall be held not less than four times a year and a maximum of six;
- Special meetings may be convened as required and approved by the CEO;
- The CEO, in consultation with the Chairperson, shall circulate the agenda and supporting documentation to the RP members a reasonable period in advance of each meeting;
- The CEO shall circulate the minutes of meetings to members of the RP within ten days of the meeting;
- Members of the RP should endeavour to attend every meeting.

**Reporting responsibilities:**

- Following up from each meeting provide the CEO with a report and identifying key actions and other matters of concern in an action list;
- Ensure the CEO is aware of matters which may significantly impact on commercial program across Squash in Australia and the international circuit;
- Ensure that there are clear, established lines of communication between each of the key Working Groups aligned to the RP.

**Terms of Reference:**

The role of the RP is to provide suggestions and guidance on how to best integrate the sport of Racquetball in to the Squash Australia organisation, forming one national entity for both Racquetball and Squash.