

## **SRASA BOARD OF DIRECTORS MEETING**

**MEETING:** Board Meeting Monday 29 June 2015

**LOCATION:** 5.30pm, The Southern Bar Gaming Bistro, 1303 South Road, St Marys

### **1 ATTENDANCE**

#### **1.1 Present:**

S. Abishara (SA) (Chair)	B. Cochrane (BC)	G. DeVizio (GD)	H. Martin (HM)
P. Stevens (PSt)	K. Murray (KM)	P. Sinnott (PS)	D. Whan (DW)

#### **1.2 Apologies:**

L. Franzi (LF)  
K. Tessari (KT)

### **2. CONFIRMATION OF THE MINUTES**

Minutes of the Board Meeting held on 23 March 2015 were confirmed as a true and accurate record by the Board.

***Moved: George DeVizio                      Seconded: Helen Martin***

### **3. ITEMS ON AGENDA (Reports Circulated Electronically Prior to Meeting)**

#### **3.1 The Southern Committee (HM)**

PS and HM reported on the Southern Committee.

May has seen significant improvement in gaming turnover and bar and bistro sales.

12 month employment agreements issued to three new roles under the new structure;

- Nyssa Bushby, Club Operations Manager
- Matt Glaetzer, Assistant Club Operations Manager
- Mandy Gebhardt, Entertainment and Function Coordinator

Bill Cochrane will continue to consult on a mentor basis.

Nathan Leak on 3 weeks annual leave, and will resume a new position as Bar and Gaming on his return. The new structure requires all staff to be multi skilled across all areas of the venue. Stability in the workforce needs to be key focus, with all staff working together to meet common values and objectives.

**Board note the Minutes and Outcomes of the Southern Meeting held on 4 May (attached).**

#### **3.2 Squash and Racquetball Committee (PSt)**

PT and PS reported on the Squash and Racquetball Committee.

**Board note the Minutes and Outcomes of the Southern Meeting held on 14 May (attached).**

### **3.3 Finance and Risk Committee (SA)**

SA and PS reported on the Finance and Risk Committee.

The Board requested a change to the reporting structure to show previous years actuals for the next month (to show the trend for the upcoming month based on previous years).

2015/16 budgets have been populated. In the process of finalising capital items. BC and Nyssa Bushby to finalise The Southern budget this week. Squash running as previous year. Increases in cash flow, with a focus on building reserves and reducing loan liability. Gaming revenue based on previous years actuals. Kitchen saw an \$8,500 loss over the trading year. Outdoor area placed on hold pending State Facility development at 1303. Budgets with commentary to be released mid July.

### **3.4 Strategic Plan**

#### **3.4.1 Business Plan**

End of year report on Business Plan was circulated to the Board. PS highlighted items to be carried forward for the next 12 months. Board to adopt business plan and highlighted options be carried forward. Board to offer feedback via email to PS.

#### **3.4.2 Glass Squash Court**

PS will inspect contents of the shipping container holding the glass court now located at SA Shipping Container Storage. Once the contents have been confirmed, Maxton will lodge a letter of demand to Squash ACT for \$85,000 on Squash SA's behalf.

#### **3.4.3 Somerton Squash**

PS to draft policy/criteria for clubs and venues wanting to apply to Squash SA for small capital upgrades. Correspondence to be sent to Somerton Squash Centre.

#### **3.4.4 Gala Celebration Review**

Squash SA have received positive feedback from the recent 2015 Gala Celebration. Guests enjoyed the relaxed cocktail format. PS showed a walk through of the venue on the night and photos of the venue. The Southern staff were young and positive, and supplied food and drink service. Great mix of cocktail food. The function was cost neutral, with approximately 175 guests attending. Photos from the Event are on Facebook.

#### **3.4.5 Marketing Plan (PS)**

Youtube channel is up and running. Squash SA purchased a GoPro to utilise the Squashcast channel. Squash SA to promote to squash and racquetball players to send in footage for this channel. Squash SA App is lodged, marketing to commence of the App.

#### **3.4.6 Squash Operating Budget**

First draft with commentary end of next week, to dropbox.

#### **3.4.7 The Southern Operating Budget**

First draft with commentary end of next week, to dropbox.

## **4. GENERAL BUSINESS**

### **4.1 Karadinga Open 30 July**

PSt spoke on the Karadinga Open being held on 30 July/1 August. PSt invited the Board to attend to see the squash action, and stay on for the social function on the Saturday night.

5. **POLICY**

5.1 Board adopted the revised State Team Policy, SSA002 prepared by the Junior Advisory Committee, and approved by the Squash and Racquetball Committee.

6. **CONFIDENTIAL BUSINESS (HELD IN CAMERA)**

6.1 Revenue SA/Land Tax (DW)

6.2 Southern Redevelopment

6.3 CEO 360 Review

6.4 Union/Workcover Dispute

7. **BOARD DIARY**

Next Meeting: 5.30pm, 27 July 2015 at The Southern, 1303 South Road St Marys.

8. **CLOSE MEETING**

Meeting closed at 7.30pm.