

PERRIS UNION HIGH SCHOOL DISTRICT

Board Approved: November 20, 2013
Counselor Salary Schedule: 126

Perris Union High School District provides equal opportunity in employment without regard to race, religion, color, national origin, ancestry, physical handicap, medical condition, sexual orientation, marital status, age and gender in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Perris Union High School District policy. A physical examination and drug screen may be required of all finalists before employment.

**JOB TITLE: EDUCATIONALLY RELATED MENTAL HEALTH SERVICES
COUNSELOR**

JOB PURPOSE STATEMENT: Under the direction of the Director of Special Education, will provide mental health direct services to assigned qualifying students at various locations within the district. Provide consultation to school staff, parents, and supervision of therapy interns. Provide more intensive clinical assessments and interventions for students with mental health needs outside the scope of the School Psychologist. Support Individual Educational Plan teams in determining appropriate services, supports, and placement to address the mental health needs of eligible students.

JOB FUNCTIONS:

- Conducts interviews, assessments and observations, and completes related reports.
- Develops and maintains mental health programs in collaboration with the IEP team process.
- Supervises Therapy Interns and maintains a pool of candidates.
- Makes recommendations to the IEP team for educationally related mental health counseling services.
- Provides individual and group counseling services.
- Participates in special assessments, individual counseling plans, and other student progress meetings.
- Collaborate with other staff members to perform clinical assessments and develop treatment plans.
- Meet with families, probation officers, police, and other interested parties in order to exchange necessary information during the treatment process.

JOB FUNCTIONS – continued

- Evaluate the effectiveness of counseling programs and clients' progress in resolving identified problems and moving towards defined objectives.
- Provides in-service training to parents, community agencies, students, district personnel and others.
- Refers students to other public or private community agencies.
- Provide assistance, instructional/behavioral strategies for students who have emotional disabilities and behavioral challenges to students in programs within the district, nonpublic schools and residential facilities.
- Attends IEP meetings, department meetings, PLCs, and other meetings as assigned.
- Completes Medi-Cal billing.
- Maintains confidentiality of records relating to students' treatment.
- Establishes and maintains effective working relationships with staff, students, parents, and community members.
- Performs related duties as assigned.

PHYSICAL ABILITIES:

- Visual ability to read handwritten or typed documents, and the display screen of various office equipment and machines
- Able to conduct verbal conversation, write, and read in English
- Able to hear normal range verbal conversation (approximately 60 decibels)
- Able to sit, stand, stoop, kneel, bend, and walk
- Able to sit for sustained periods of time
- Able to climb slopes, stairs, steps, ramps and ladders
- Able to lift up to 25 pounds
- Able to carry up to 25 pounds

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PHYSICAL ABILITIES - continued

- Able to operate office machines and equipment in a safe and effective manner

JOB EXPERIENCE:

- Two years of experience in the behavioral health plan process (direct services, treatment plans, monitoring of progress, and termination of services), including experience providing mental health services to special education students.

Desirable experience:

- Provide mental health therapy services in a California school district
- Provide training to parents, school district staff, or community-based organizations
- Experience in a school setting implementing Positive Behavior Supports is preferred.
- Medi-Cal charting

Employees in this classification must possess and maintain one of the following:

- Pupil Personnel Services (PPS) Credential with a specialization in school social work or a School Psychology Credential issued by the California Commission on Teacher Credentialing

Licenses, Certifications, Bonding, and/or Testing:

- Licensed Marriage, Family, Child Therapist (LMFT) or Marriage and Family Therapist (MFT) issued by a licensing agency within the Department of Consumer Affairs is desirable.
- Licensed as a Psychologist issued by a licensing agency within the Department of Consumer Affairs is desirable.
- Licensed as a Clinical Social Worker issued by a licensing agency within the Department of Consumer Affairs is desirable.
- TB Clearance
- Drug/Alcohol Clearance
- Valid Driver's License
- Criminal Justice Fingerprint Clearance

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EMPLOYMENT STATUS:

- Certificated Position