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### Affiliations

World Squash Federation  
Australian Commonwealth Games Association  
Oceania Squash Federation  
Confederation of Australian Sport  
Australian Olympic Committee

## AUSTRALIAN CLOSED

*(Event Policy 8)*



### VERSION CONTROL

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Principal Partner



Official Ball



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## 1.0 General Information

### 1.1 Changes to Policies and Procedures

Changes to Policies and Procedures that may be made by the Squash Australia Administration, subject to approval by the Squash Australia Board.

### 1.2 Definitions

**CLOSING DATE** is the day specified in the entry form when tournament entries close

**EVENTS COORDINATOR** is appointed by Squash Australia to oversee and manage the coordination, communication and evaluation of the tournament's preparation and the delivery. During the event, they are the on-site Squash Australia Representative empowered to deal with all Squash Australia responsibilities impacting on event delivery and acts as the principal contact with the Host Association.

**GAMES** are components of a match.

**GENDER** words importing only the masculine gender shall be interpreted to include feminine gender.

**HOST ASSOCIATION** is the State/Territory Squash Australia, who's tender to host a tournament has been accepted and has been appointed by Squash Australia to assist in the delivery of the tournament.

**HOST ASSOCIATION EXECUTIVE/COORDINATOR** is the State/Territory Squash Association designated person to oversee and assist in the coordination, communication and evaluation of the tournament's preparation and delivery. During the event, they are the on-site Host Association representative empowered to deal with the Host Association responsibilities impacting on event delivery.

**INSPECTION VISIT** will be arranged by Squash Australia Events Manager with the Host Association to inspect all facilities and to establish an early planning meeting with the Organising Committee to confirm deadlines, responsibilities and monitoring processes.

**MATCHES** are between individual players. All matches in the championship are to be PAR 11, best of five games, unless otherwise stipulated.

**PAR 11** is Point-A-Rally scoring to 11 points.

**PLAYERS** are the competitors who compete in the tournament.

**PSA** is the Professional Squash Association.

**RULES of the INTERNATIONAL GAME OF SQUASH** are the rules as approved by PSA and adopted by Squash Australia.

**SEEDING PANEL** is appointed by Squash Australia to seed individuals at a championship/tournament.

**SQUASH AUSTRALIA** is a company limited by guarantee, is the **NATIONAL ASSOCIATION** that is the sole, officially recognised, national organisation that is responsible for squash in the country (Australia).

**STATE or STATE/TERRITORY** the Member Associations of Squash Australia (New South Wales, Victoria, Tasmania, Queensland, Northern Territory, Western Australia, Australian Capital Territory).

**TOURNAMENT** refers to a single event.

**TOURNAMENT ADMINISTRATOR(S)** are Volunteer(s) from the Host Association or Squash Australia engaged to assist and prepare daily draws, match times, court allocations, plus the production of score sheets and all results during the event. They shall report to the Tournament Director on all matters.

**TOURNAMENT APPEALS COMMITTEE** is the body responsible for all appeals during the tournament. The Tournament Director appoints members to this committee at their discretion.

**TOURNAMENT DIRECTOR** is appointed by Squash Australia to schedule matches and courts, and is accountable to Squash Australia and the Host Association for the efficient conduct and delivery of the tournament. The TOG consists of Events Manager, Tournament Director, Tournament Referee and Host State Executive/Coordinator, plus others at the discretion of the Events Manager.

**TOURNAMENT ORGANISING COMMITTEE (TOG)** is formed by the Events Manager in consultation with the Host Association and is charged with ensuring that the tournament is administered and coordinated effectively with Squash Australia.

**TOURNAMENT REFEREE** is appointed by Squash Australia to allocate match officials and make final decisions on matters arising in matches on court that relate to the Rules of the Game. Any matters concerning interpretations of the rules and disputes are to be referred to the Tournament Referee.

**VENUE CONTROLLER** is appointed by the Events Manager in conjunction with the Host Association to be responsible for the efficient conduct of the tournaments at a specific rate.

**WADA** is the World Anti-Doping Agency.

### 1.3 Tendering for Tournaments

Please see “Squash Australia Tournaments” for details on bidding for Squash Australia Tournaments.

The following Squash Australia Tournament is played with the following components.

Australian Closed:

- Includes both Men’s and Women’s Individual events
- Potential to become a doubles tournament
- Open event
- Hosted annually (dates subject to approval by Squash Australia)

### 1.4 Control of the Tournament

At least seven (7) months before the Start Date, the Event Manager will form an Organising Committee to meet a member of the Host Association who will ensure that Committee members are briefed on the Squash Australia Deadlines and Regulations. They will also ensure that the Host Association is aware that all those appointed to help run the tournament. All parties must agree that they are subject to Anti-Doping Rules & Regulations.

At least six (6) months before the Start Date, the Event Manager will nominate a Tournament Director to the Tournament Committee. The Tournament Director will be responsible to Squash Australia and the Host Association for the overall conduct of the tournament. They may not officiate or play in any match in the tournament. The Tournament Director may appoint Tournament Desk Administrator(s) as necessary to be responsible for all scheduling and administration at a venue including the tournament office, computer input, draw printouts and a results service (for participants, public and media).

The Tournament Director (or delegate) must be present at the venue and will ensure that players orders are checked for each Tie/Match, that the names of players are displayed publicly before the matches start and that referees are provided with score sheets naming both players in each match.

If the Tournament Director fails to resolve a dispute, they will refer it to the Tournament Appeals Committee.

At least four (4) months before the start date, the Event Manager and/or the Tournament Director shall nominate a Tournament Referee. The Tournament Referee is responsible for the allocation of match officials and to make final decisions on matters arising in matches on court that relate to the Rules of the Game. Any matters concerning interpretations of the rules and disputes are to be referred to the Tournament Referee. They are also to act as the primary contact for PSA in all matters relating to rules and allocation of additional referees.

If the Tournament Referee fails to resolve an appeal, they will refer it to the Tournament Appeals Committee.

At least three (3) months before the start date, the Event Manager and/or the Tournament Director in consultation with the Tournament Referee will assign additional referees. Those being National Referees (NRs), Regional Referees (RRs) and Additional Referees (ARs) from the Host Region. The number of Referees will be determined by the Events Manger and/or the Tournament Director in consultation with the Tournament Referee. This will be based on the maximum number of courts used in any session of play and budget. The host

must provide the tournament with the Tournament Referee and three other referees (one of which must be NR or higher). The host must bear all costs associated with these referees including but not limited to accommodation, flights and allowances.

The Tournament Referee shall supervise the referees and markers; and with the assistance of the Tournament Director will be responsible for scheduling them to ensure as far as possible that neutral referees are appointed to officiate at all matches. Higher standard Referees (i.e., Regional, NR's) will be allocated priority matches such as semi-finals and finals as far as possible. All allocations are subject to Tournament Director approval.

The Tournament Referee may not play in or coach any match during the tournament, but maybe required to officiate on agreement with the Tournament Director. Their decision shall be final for matters arising in matches on court that relate to the Rules of the Game.

At the commencement of the tournament, all Officials and Sub-Committees will be confirmed and made available to all participants.

Additionally, Squash Australia may nominate a suitably experienced Media Director for the tournament. The Media Director may invite international, national and local media representatives to the tournament in consultation with the Host Association.

The Squash Australia Seeding's Panel will be responsible for seeding individuals in the tournament as required. The Tournament Director will convene the Panel.

The Tournament Director and/or the Events Manager, who may not officiate or play in any match in the tournament, will:

1. Make an initial Inspection Visit and arrange an early planning meeting with the Host Association's Organising Committee to confirm deadlines and responsibilities as well as to establish a clear monitoring process. During the visit, they will check the suitability of venues, accommodation and transport; will advise on organisational arrangements; will ensure that the Tournament Regulations are applied.
2. Oversee entries, draw formats and playing schedules.
3. Chair the Tournament Appeals Committee and be responsible for communicating its decisions.
4. Chair the Seeding Panel and be responsible for communicating its decisions.
5. Prepare a report for Squash Australia after the end of the event.

The Squash Australia official ball will be used.

Competitors enter and play in the tournament at their own risk. Neither PSA, Squash Australia, the Host Association nor venues will accept responsibility for injury arising from participation in a tournament. This shall be stipulated on all entry forms and competitors may be required to sign a disclaimer to this effect.

All players who are under 19 years of age during the tournament must be made aware in the Entry Form that the use of protective eyewear in compliance with WSF, is mandatory whilst under 19 and is a Condition of Entry.

Anti-doping tests may be carried out at all tournaments in accordance with the WADA Code. A notice to this effect must be included on tournament entry forms.

The entry form must state that as a condition of entry all participants (including managers, coaches and physiotherapists) must agree that they are subject to Anti-Doping Rules &

Regulations. The WADA Prohibited List may be accessed on the WADA website [www.wada-ama.org](http://www.wada-ama.org).

Any player refusing to undergo a doping control and any player guilty of a doping infraction proven by a positive laboratory test result immediately prior to, or during, a tournament will be subject to the disciplinary action and sanctions specified in the WADA Code ([www.wada-ama.org](http://www.wada-ama.org)). If the doping infraction occurs during an individual tournament, the guilty player will be withdrawn immediately from the event. If confirmed only after the end of the event, there will be no readjustment of prizes but the guilty player will be required to return any medals or prizes.

### *1.5 Duties of Host Association*

Squash Australia and the Host Association will organise the tournament in accordance with the regulations listed in this document and any regulations included in "Squash Australia Tournaments - Official Bidding Document". The tournament is to be run in compliance with the PSA regulations of the game in the event Squash Australia has not covered a specific area in the following document.

Any matters concerning the tournament not provided here or in "Squash Australia Tournaments - Official Bidding Document" are to be referred to the Squash Australia Events Manager or Tournament Director. The rulings given by the Events Manager and/or Tournament Director are to be accepted as final.

Practice Courts and balls are available to all competitors on the day proceeding the first day of play and apportioned according to the number of players wanting to use the facilities. Courts should only be booked at a maximum of one-hour time slots. The cost of the practice courts is to be well displayed and is to be paid by users/competitors to the Venue either at time of booking or use.

The Host Association is to engage a local photographer for the tournament who will at least take photos of the presentations. These photos are to be provided to Squash Australia, with any costs to be agreed prior to the commencement of the event. These photos may also be offered for purchase at or after the tournament to events participants at discretion of the host.

The Host Association is to ensure contractual clarity exists with Venue Management and/or the Pro-shop operator, so as to allow Squash Australia authorised products to be sold and/or services at the venue.

All Official and Referees are to be supplied with appropriate refreshments whilst officiating.

The publishing of a program is optional (this includes an electronic version), however, Squash Australia must approve any program prior to printing and distribution.

### *1.6 Referees*

Players are to mark and/or referee the match directly following their own as directed by the Tournament Referee or Tournament Director. Where only one player is required, it will be the losing player who is to assist the referee. Where available, Squash Australia will provide referees to officiate final matches.

## 2.0 Australian Closed (AC)

### 2.1 Overview

The Australian Closed is a national tournament open to all affiliated players in Australia. The Australian Closed is a chance for players to become the new National Champion. The Tournament will follow PSA's Rules and Regulations which can be seen on the following link [https://psaworldtour.com/squash/guides/20160211143006\\_psatourguide2015.pdf](https://psaworldtour.com/squash/guides/20160211143006_psatourguide2015.pdf).

Where PSA does not provide detail specific to the Australian Closed, please refer to the below information and the "Official Policies and Procedures – Australian Closed" and "Squash Australia Tournaments - Official Bidding Document".

### 2.2 Eligibility

A player is eligible to enter into the Australian Closed if the player:

- It is a paid-up Full Member of Squash Australia and is not indebted to Squash Australia or the State/Territory;
- They have not been prohibited from entering the event;
- A player meets the eligibility criteria as defined as part of the 'Conditions for Entry' for the tournament;
- In all cases where a player's eligibility is in doubt, the responsible State/Territory and/or Individual must submit supporting evidence to the Squash Australia Office at least **21 days** before the submission deadline so that the player's eligibility can be reviewed and a decision made by the Tournament Committee;

### 2.3 Tournament Requirements

Tournament details and requirements can be seen on the following table. For an extensive list of all obligations including financial obligations, please refer to "Squash Australia Tournaments, Official Bidding Document".

Table 1.0

Area	Description	AC
Year of Tournament	The Tournament will be held in the following year	All
Competition dates	The Tournament will aim to be held in the following approximate period (unless specified otherwise)	Open
Competition days	The Tournament requires the following amount of competition days	3-4
Sanction fee	Fee in AUD for being sanctioned by SA	\$0.00
Competition courts	The amount of total courts required: Courts must be in accordance with SA court regulations	5
Practice courts	The minimum number of warm-up courts required throughout the Tournament	1
Seating Capacity	The venue must provide a minimum seating capacity for the duration of the Tournament	250
Glass back court	The minimum number of courts that need to be glass backed for the Tournament:	1
Glass show court	The minimum number of recommended courts that need to be glass for use of a show court *Desirable but not required	1*
Referees	Minimum number of Tournament Referees to be supplied by the host association	1



Area	Description	AC
	Minimum number of National Referees to be supplied by the host association	3
Medical	The number of on-site physio/ sports medicine personnel required * First Aid	1*
Streaming	Where marked with "X" the Tournament must be streamed in conjunction with SA	X
Broadband	The venue must have minimum 5MB upload speed	X

## 2.4 Clothing Regulations

All players are to abide by "Squash Australia Tournament Clothing Regulations". Players who don't comply with the regulation will be withdrawn from the tournament and may face disciplinary action.

## 2.5 Events

There will be a Men's and Women's main draw played at the Australian Closed. The winner is to be called the Australian Closed Men's or Women's Champion.

## 2.6 Timetable / Venue

The tournament is to be held over a period of three (3) days unless approved by Squash Australia.

The dates and location of the tournament will be announced twelve (12) months in advance by Squash Australia, as determined by their bid processes.

Matches may be scheduled between the hours of 8:00am and 9:00pm each day. These can be amended where a large number of entries or venue restrictions occur at the discretion of the Tournament Director.

Where possible, the tournament should run as a "follow on" format, whereby matches will run one after the other, rather than to their scheduled time. The Tournament Director must make this known to competitors.

The allocation of matches to days will be determined by Squash Australia and published on the Squash Australia Website. It is the responsibility of the player to ensure they are aware of the current schedule. However, where a time is changed with less than four hours' notice, the Tournament Director must confirm the time with both competitors before it is official.

Any match time changes due to religion, study or any other reason is solely at the discretion of the Tournament Director and affected opponent.

Players must sign-in with the Tournament Control Desk 30 minutes prior to the scheduled start time of their match. A player has 15 minutes after their match has been called to be on court. Any player that does not take the court after 15 minutes of the called time, may be defaulted.

Players may be requested to play earlier than scheduled if both are available and given adequate notice for warm up and preparations.

Court allocations can change at any time from those published, it is the players' responsibility to be familiar with court allocations at the venue.

## 2.7 Tournament Draw

Draw formats will be determined by the number of entries and availability of courts and officials, however will utilise either Monrad, Triple Plate or Round Robin events.

A draw is not to be conducted where less than four entries are received, unless approved by Squash Australia.

The draws are to be considered draft until the day before play commences. The draws will be published via the Squash Australia website no later than seven (7) days prior to commencement of the tournament.

### *2.8 Trophies and Prizes*

Prize money and medals/prizes may be given at the discretion of the Squash Australia.

### *2.9 Other*

Visiting Associations and Officials are to be responsible for their own costs incurred travelling to or during the tournament. This includes transportation, accommodation or any other costs incurred by their representatives.

Squash Australia is responsible for the financial operations of the tournament. This includes collecting entry fees, merchandise sales, paying of court hire etc. The entry fee(s) of the tournament should not exceed a 5% increase on the previous year.