



Incident #: 400122549  
Customer Reference #: 304479CR  
Site Name: Stitch Fix  
Site Contact: Cintia Arteaga  
Address: 801 Factory Shoals Rd

Lithia Springs Georgia 30122

Site Phone: 212-906-7260

**Please call (281) 668-3211 immediately upon arrival to check in.**

**Scheduled Date and Time: 9/23/2021 4:15:00 PM**

**Scope of Work:**

Stitch Fix  
801 Factory Shoals Rd,  
Lithia Springs, GA 30122

Dispatch Time & Date:  
09/23/2021 4:15 PM Eastern Time  
\*\*\*Please be on time\*\*\*

1. Log in/ out with Tech Americas 281-668-3211
2. Call Cintia from BCM at 212-906- 212-906-7260 Upon arrival

**Description of work:**

- Locate delivered package: cisco router 4321 with Tracking Number : 1Z05R17V1392711435
- Locate existing circuit ID BREC517846ATI and Juniper router.
- Once instructed by the BCM Engineer, we will replace the Juniper with a cisco 4321 router.

**\*\*\*IMPORTANT\*\*\***

Tech MUST bring laptop with wireless internet and a USB to serial console cable to enable BCM engineer to access adtran router equipment remotely.  
Tech must bring patch cords, ladder.

**\*\*\*\*\* IMPORTANT Message on COVID-19 Requirements\*\*\*\*\***

By accepting this work order, all Tech Americas technicians agree to wear surgical or cloth masks while on-site and during the entire running time of the dispatch. For the sake of protecting the health of our customers, this requirement applies to ALL of our dispatches regardless of state, region or country where the job is executed. Be prepared to follow acceptable social distancing measures and all official CDC COVID-19 related guidelines.

1. Log in/ out with Tech Americas 281-668-3211

**(\*\*TOOL REQUIREMENTS \*\*)**

Technicians MUST carry the tools below for every dispatch:

- Laptop w/serial port or USB-to-serial adapter
- 4G Wireless card or MIFI, Hotspot or Tethering device.
- Console cable
- Cable toner
- Punch Down tool
- Lineman's Handset with Clips (AKA Buttset)
- Cable Crimper for mid-range copper connectors
- Electrical Multimeter
- 300' CAT5e cable
- Cross connect wire
- 6' to 8' ladder
- RJ-45 Jacks
- Modular Plugs
- Standard power drill

Tech Americas USA, Inc.  
22503 Katy Freeway, Katy, Texas 77450  
Support Center: 281-668-3211  
Fax: 281-898-7870



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\*\*\*BRING LAPTOP WITH TEAM VIEWER, CONSOLE CABLE, INTERNET ACCESS\*\*\*

(Collateral)

1.Customer signed work order

2.Site Photos

Must be sent right after execution at lcutliff@intellicomm1.com

\*\*\* Billing process cannot start until ALL deliverable are received \*\*\*

Technician Name: \_\_\_\_\_

Arrival Time: \_\_\_\_\_

Service Date: \_\_\_\_\_

Departure Time: \_\_\_\_\_

I certify that all work was completed as described by the Scope of Work above.

**I will submit all photos and documentation to lcutliff@intellicomm1.com within 24 hours.**

Technician Signature: \_\_\_\_\_

Customer Signature: \_\_\_\_\_