



Network Engineering Technologies
3140 Deming Way
Middleton, WI 53562
www.nettechnology.com

Vendor: 60426
Purchase Order: 641173-1298900-S80181137
Work Order: 1298900
Service ETA: 5/25/2021 9:00 AM
*Purchase Order MUST appear on all invoices and
emailed to apinbox@nettechnology.com or invoice will be
rejected, Invoice must match this Purchase Order Receipt.

Site Location Information

Customer: ShopperTrak
Site Number: S80181137
Location: Sunglass Hut 3731
2655 Richmond Ave Space 1277
Staten Island, NY 10314
() -
Site Contact:

Technician Information

Technician Name:
Technician Phone:
Techs Manager: Brenda Michaels
Manager Phone: 4058021262

***** MUST CALL UPON ARRIVAL AND BEFORE SITE DEPARTURE *****

NET Contact Info:

Please Call: 608 827-2271 *Your call will be handled in the order received* The following Login information is needed: your name, Company Name, work order#, callback number(mobile#)

Scheduling

1 billable technician required Arrival Time: 5/25/2021 9:00 AM

Scope of Work

VENDOR

ShopperTrak - Installation - Orbit 5 IP - Sunglass Hut - Staten Island Mall - Technician should arrive onsite at the time designated on the Work Order.

Safety Protocol Requirements:

1. Techs to wear face coverings and gloves at all times when entering, working in, or exiting stores.
 - a. This can include any of the following based on CDC guidelines: reusable or disposable masks.
2. Techs to maintain social distancing while in stores and follow all posted instructions for customer queuing/metering.
3. Techs to refrain from visiting stores if they have a fever of 100.4 F (37.94 C) or higher, or have exhibited any symptoms of COVID-19 within 14 days of the scheduled visit, (ex: fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell).
 - a. Or if in the last 14 days, they have been out of the country, traveled by plane/cruise ship or been to areas known to have high concentrations of COVID-19 infections, or been in close contact with a person(s) with a positive or presumed positive COVID-19 case.
4. If a technician is diagnosed with COVID-19 or shown symptoms of COVID-19 within 2 weeks of visiting a store, inform NET/ShopperTrak of the diagnosis.

Description: Revisit.

Orbit Type & Connectivity: Orbit 5 - IP

Store Open: N

IT Contact (for troubleshooting): Robert Nevin, 513 623 8623, Michelle Conley, 859-250-4968

Notes: Please have tech plug us into the dlink ports 3, 4, 5, or 7.

Pre-Cabled: Yes

of Orbits: 1

Provision Mode: Client Gateway http

Special Instructions: 1 - 2.1 Orbit, Flush Mount

*Required Materials:



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****Tech should bring patching compound to fill any holes left when mounting orbit/s.****

Cat5e or cat6 cable

Minimum 10ft ladder

Misc Cat5 materials: jacks, surface mount boxes, patch cords, etcetera...

***Required Tools:**

Digital camera or smartphone

Cat5e/Cat6 tester

Butt set

Toner

Punch tool

Standard cabling tools

Standard hand tools and power tools

1) Log-In

-Call NET Helpdesk (608)827-2271(Option 3) for login. Please have Site ID(Commonly S800XXXXX) or Work Order ready.

2) Work Order Details and Special Notes - If Scope states "Pre-Cabled: Yes" Tech must get approval from NET before running cable.

Orbit 5 Retail IP Installation Manual V1.4 and all required materials listed within

*****Tech should be prepared with patching materials in case of orbit relocation***

3) Testing

You will be testing with NET today. Once complete call into (608)827-2271 option 1 to enter the testing queue. Hold times are to be expected please remain on the line. Once testing is complete tech will need to do walk throughs(Walk in and out of each entrance 10 time).

If there is return equipment onsite tech will be responsible for delivering this package to the nearest facility.

4) Pictures

TECH SHOULD BRING SMARTPHONE. Tech will need to send the following photos.

- Serial number and MAC address from each orbit and ST600.
- Each orbit further back with entrance.
- Each orbit close-up.
- Back office network equipment with ST600 visible in photo.

If there is equipment to return please also send the following picture

- Return shipping label with the tracking number legible.
- Receipt from UPS/FedEx showing return equipment has been dropped off for return.

Send pictures to DSS@nettechnology.com

Email subject line MUST read [XXXXXX] where XXXXXX = WO number on NET Purchase order (Typically beginning with a 8 or 9)

If you encounter issues please try to find an open WiFi hotspot nearby and try sending again on wireless signal or ask NET for mobile app.

5) Log-Out

If you work with ShopperTrak they will provide you with check IN and check OUT codes upon completion of the install. Record these on your Work Order along with who you worked with at ShopperTrak as NET requires these upon logout.

Logout with NET Helpdesk 608-827-2271(Option 3)

YOU MUST LOGIN AND OUT WITH NET

FAILURE TO COMPLY WITH ANY PORTION OF THIS WORK ORDER WILL RESULT IN NON-PAYMENT



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Resolution

Customer - Managers Name (PRINT)

Customer - Managers Name (SIGN)

Date Time

Technicians Name (PRINT)

Technicians Name (SIGN)

Date Time

MANDATORY SIGN OFF OF TECHNICIAN AND CUSTOMER CONTACT MANAGER

Sign Off does not release tech from the job site. Any questions need to be directed to NET Tech Support.