

## SRASA BOARD OF DIRECTORS MEETING

**MEETING:** Board Meeting Monday 15 March 2010

**LOCATION:** 6.30pm Racquets SA

### **1 ATTENDANCE**

#### 1.1 **Present:**

M. Goldstone (MG)	S. Allan (SA)
A. Proctor (AP)	C. Johnstone (CJ)
R. Tisher (RT)	J. Wass (JW)
S. Cope (SC)	D. Giles (DG)

#### 1.2 **Ex Officio:**

P. Sinnott (PS)

#### 1.3 **Apologies:**

Stephen Cope left meeting at 8pm.

#### 1.4 **Guest – Des Panizza**

Des presented an overview of the 2010 National Junior Series - progress to date.  
Mark thanked Des for his presentation.

### **2 CONFIRMATION OF THE MINUTES**

Confirmation of the Minutes of the Board of Directors Meeting held on 22 February 2010:

Moved: Jack Wass Seconded: Cheryl Johnstone.

Confidential Minutes: Moved: Jack Wass, Seconded: Richard Tisher.

### **3. FINANCE**

#### ***(Reports Circulated Electronically)***

- 3.1 Disbursements Racquets SA / Squash SA
- 3.2 Income Statement Racquets SA / Squash SA
- 3.3 Bank Statement
- 3.4 Financial Summary Report

Phil presented verbal financial summary report to Board noting any abnormalities to budget. Email reports circulated to Board members prior to meeting for review. Squash is running to budget, however Racquets has experienced a slight drop which is in alignment with state wide gaming downturn trends and also bearing in mind shorter month. Will look to cut back in expenditure at Racquets with thought to be given to gaming down turn that may occur during car park renovations.

The 2010/2011 Racquets SA Operating budget is being drafted. The Draft budget will be tabled for consideration in April 2010.

Verbal overview of financial reports to be adopted: Moved: Jack Wass Seconded: Danny Giles

#### 4. **GENERAL MANAGERS REPORT and ITEMS FOR INFORMATION**

##### 4.1 Action Summary Report

Tabled for information – report circulated to Board electronically prior to meeting.

##### 4.2 General Report

Presented by Phil Slnnot.

##### 4.3 Information Items

Hard Copies provided for information.

4.3.1 ORS Industry Networking Notes – Sport and Law

4.3.2 W.Gray Suggestions and Feedback

#### 5. **BUSINESS ARISING FROM PREVIOUS MEETING**

##### 5.1 Strategic Information Session – Evaluation and Feedback

Action	Responsible	By When
Summary of feedback to be put into table format and be forwarded to Board. People who have provided feedback will be responded to directly.	PS	April Board Meeting
Feedback to be communicated to wider audience via Squash Blog site.	AP	When available

##### 5.2 Committee Restructure - Recruitment Plan

Action	Responsible	By When
Positions /Committees to be advertised to clubs and players.	PS	16.3.2010
Pennant Committee – Mandy is very capable; Rebecca who is temporarily filling in is handling Matrix data entry well.	N/A	
Results not up for last week due to ranking – Steve suggested we place advice on the Blog to let people know why there may be a delay to alleviate calls etc.	AP	ASAP
Board member to be allocated to Committees: <ul style="list-style-type: none"><li>• Finance &amp; Audit Committee – Mark Goldstone</li><li>• Junior Coordination Committee – Steve Cope &amp; Danny Giles</li><li>• Senior Coordination Committee – Cheryl Johnstone &amp; Alissa Proctor</li><li>• Facilities Committee – Stewart Allan &amp; Mark Goldstone</li><li>• Marketing Committee – Alissa Proctor &amp; Cheryl Johnstone</li><li>• Awards – no board member required, Phil Sinnott Ex Officio to attend.</li></ul> Appointment of Board Members to Committees – moved by: Richard Tisher, Seconded Jack Wass. Carried.	PS	

##### 5.3 Racquets SA Car Park

Action	Responsible	By When
Phil to lodge existing plan of club with new extended car park plan to Council. Moved: Steve Cope, Seconded: Danny Giles. Carried.	PS	ASAP

#### 5.4 Glass Squash Court

Action	Responsible	By When
Detailed flyer / information sheet to be put together to seek expressions of interest for glass court.	PS	April Board Meeting
Phil Sinnott & Mark Goldstone have authority to negotiate sale of glass court and report back to Board for final approval. \$200-250K range being sought.	PS / MG	Squash OZ AGM

#### 5.5 OH&S Report

Action	Responsible	By When
To be written.	SA	April Board Meeting

#### 5.6 Regional Squash Facilities

Action	Responsible	By When
Overview of program given by Mark Goldstone. Schools and Government receptive utilising Squash SA expertise (development officers and fitting out a space in complex) as part of development.	Information Item	N/A

#### 5.7 Recruitment – New Positions

Action	Responsible	By When
<p>Good response received: 40+ applicants.</p> <ul style="list-style-type: none"> <li>Marketing Manager – Good calibre of applicants, all with a previous interest in squash.</li> <li>Competitions &amp; Administration – post uni graduates, some with previous exposure to squash.</li> <li>Member Services Manager – Promising applicants</li> <li>Pathways Manager – responses from government workers and school teachers</li> </ul> <p>Interview panel – Lynn James, Mandy Neller, Richard Tisher, Cheryl Johnstone, Phil Sinnott, &amp; Jack Wass as a backup. These interviews will occur on Friday 19.3.2010 &amp; Monday 22.3.2010.</p> <p>High level of interest in the Development Officer positions (yet to be advertised)</p>	PS	April Board Meeting
<p>Placement of new staff – offer from SA Masters to utilise South Adelaide Squash Centre upstairs office; preliminary enquiries have also been made at Tennis SA &amp; Sports Association House.</p> <p>Initially we will look at reorganising current area to accommodate new staff for in the interim.</p>	PS	April Board Meeting

#### 5.8 Performance Reviews

Action	Responsible	By When
Postponed.	PS	April Board Meeting

**6. NEW BUSINESS**

**6.1 Roxby Downs Request for assistance**

Action	Responsible	By When
Board supports in principal the aims of Roxby Downs club, and will approach Roxby Downs to prepare a project plan and provide further information for Boards consideration.	PS	April Board Meeting

**6.2 Purchase of Eight Ball Tables**

Action	Responsible	By When
Tables are currently hired at \$5000 pa. 8 Ball Club have approached Racquets /Squash SA for an interest free loan to purchase their own tables, with view of splitting taking from tables. Discussion held and it was decided that Racquets will purchase (and then be able to depreciate) tables and receive income from tables (current arrangement). The 8 Ball Club will continue to maintain tables through their fund raising activities. Moved Richard Tisher, Seconded: Stewart Allen.	PS	April Board Meeting

**7. CORRESPONDENCE**

**In**

7.1 Mitcham Council – Demolition Application

**Out**

7.2 Donna Werchon – 18 Paul Street

**8. SQUASH AUSTRALIA**

**8.1 2010 AGM – Squash SA Delegates - Phil Sinnott & Mark Goldstone to attend**

Action	Responsible	By When
Phil Sinnott & Mark Goldstone to attend, Grant Norman attending as an observer.	PS / MG	N/A

**8.2 2010 AGM Votes**

Action	Responsible	By When
Board agrees not to vote for John Holland in principle, but final decision will be made at the discretion of Squash SA President at AGM. Vice President & Board Member vote: SA delegates to get to know nominees at AGM and form opinion on voting at time for these positions.	MG	National AGM 20-21.3.2010.

### 8.3 2010 Service Agreement

Action	Responsible	By When
<p>Fee for Service Agreement (paid to Squash Australia) was previously based on formula calculation (percentage per head of population). The proposed 2010 fee is based on banding system (to spread the cost more evenly across Squash Australia membership). A number of States will experience an increase in fees, including Squash SA. Squash Sas 2010 will increase by \$3,000 p.a. to become \$11,000 p.a.</p> <p>Squash SA to accept fee for 2010 season: Moved: Cheryl Johnstone, Seconded Alissa Proctor.</p> <p>Concern was raised over fees continuing to be raised each year, Phil will work alongside colleagues interstate to move towards the proposed I.T. based registration system, which will in turn record accurate users by State and appropriate allocation of costing once in effect..</p>	PS to fax through signed agreement.	16.3.2010

### 8.4 2010 Purchase of Memorabilia

Action	Responsible	By When
President to work within policy guidelines to purchase items is deemed suitable.	PS to supply policy to Mg.	16.3.10

## 9.

### OTHER BUSINESS

#### Sale of Squash Equipment

Action	Responsible	By When
Policy to be formulated to apply to the sale of equipment. The policy will reflect the national sponsorship guidelines. External advice to be sought in relation to restricting people from aligned trade external to Squash SA. Moved Stewart Allen, Seconded Danny Giles. Carried.	PS	April Board Meeting

#### School Sport Australia

Action	Responsible	By When
Danny Giles recommended Squash SA register with School Sport Australia – this will allow advertising of events such as the National Junior Team Tournaments.	DP	April Board meeting

#### Coaching Assistance

Action	Responsible	By When
Provide a list of current coaches available to assist with Bullseye Program delivery to Des Panizza.	DP	ASAP

#### Bulls Eye Program

Action	Responsible	By When
Figures reported by from Des Panizza in his Coaching Session report, but unclear what retention rates are being experienced. Des to provide the next level of detail capturing transition numbers in his report.	PS / DP	April Board Meeting

### IT Demo Program

Action	Responsible	By When
Program demo of the new squash registration / matrix program available. Discussion to be held at Squash OZ AGM.	PS/MG	SQUASH Oz AGM

### 10. **NEXT MEETING**

Tuesday 6 April 2010

NJS Presentation Night at Ingle Farm, Chris Ditmar Challenge

**Board Meeting:** 12<sup>th</sup> April 2010.

Agenda Items:

- a. Annual Business Plan
- b. Provisional Budget 2010/2011