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TASMANIAN SQUASH RACKETS ASSOCIATION INC

**Minutes of Committee Meeting held at
4:00pm on Saturday 19th October, 2013
Via Skype and Telephone**

1. PRESENT

Chris Doig, Greg Ward, Nathan Ward, Leon Barnett, Michael Brown (from item 6.2), Mark Noonan (left during Other Business at 5.19pm), Julie Smith-Kingston,

2. APOLOGIES

Kent Harbutt

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

It was moved Greg Ward, seconded Julie Smith-Kingston “that the minutes of the meeting held on Saturday 17th August and Sunday 25th August, 2013 be confirmed.

Carried unanimously

4. TREASURER’S REPORT

The Treasurer’s report was circulated prior to the meeting. Three financial reports were considered in conjunction with a membership report. The three reports; Bank Reconciliation Report, Accounts Dissection Report for the Squash Tasmania General Account and Operational Plan Budget Update were discussed. This discussion was lead by the President in the absence of the Treasurer. It was moved Greg Ward and seconded Mark Noonan that “the financial reports be received.”

Carried unanimously

5. BUSINESS ARISING FROM THE MINUTES

To be reviewed by Chris Doig and a list of outstanding items to be forwarded to the Committee for action.

6. GENERAL BUSINESS

6.1.1. 2013 Tasmanian Open

It was moved Mark Noonan, seconded Leon Barnet

“That the report from the Tasmanian Squash Academy on the 2013 Tasmanian Open be received and that:

1. The report be received and the contents noted.
2. Squash Tasmania accepts full financial responsibility for future Tasmanian Open events.
3. The running of the Tasmanian Open as part of the Australian Squash Tour be reviewed at the forthcoming Squash Tasmania Planning Meeting scheduled for November, 2013.”

Carried unanimously

6.1.2. 2013 Devonport Junior

It was moved Julie Smith-Kingston, seconded Michael Brown

“That the report from the Squash Tasmania President on Devonport Junior be received and that:

1. The report be received and the contents noted.”

Carried unanimously

6.1.3. Totball and Squash-in-Schools Update

It was moved Michael Brown, seconded Greg Ward that

“That the report from the Tasmanian Squash Academy on the 2013 Totball and Squash-in-Schools promotion be received.”

Carried unanimously

6.1.4. Operational Plan and Budget Update

This was considered as part of the Treasurer’s report

6.1.5. Squash Tasmania Performance Pathway Reports

No reports were received other than information previously circulated regarding state junior team selection.

7. OTHER BUSINESS

7.1.1. Squash Matrix

Chris Doig advised that there has been some discussion at national level regarding the Squash Matrix fee increase. He also advised that Squash Tasmania is now being invoiced for every player that has three or more results entered. Further discussion on the use of the Squash Matrix will be listed for our next meeting.

7.1.2. Annual Squash Dinner

Chris Doig advised that Kent Harbutt was organizing this and that he had decided to hold the dinner at Eastside Squash as was the case last year. The dinner will be held on Saturday 23rd November during the City of Clarence Squash Open weekend.

7.1.3. Squash Tasmania Performance Pathway Cost Centre

Michael Brown advised that the Performance Pathway cost centre has a balance of \$6,100 but the Squash Tasmania bank account balance is much less than this. Michael is to prepare a proposal for our November planning meeting which sets guidelines for reserving cost centre funding.

7.1.4. Squash Tasmania Planning Meeting

The date and location of the meeting was discussed. The dates have previously been advised as Saturday 16th and Sunday 17th November. Chris Doig advised that he was considering Ulverstone as a venue. Leon Barnet advised that there is a meeting room at the Devonport Recreation centre that is available on weekends. All electronic equipment will be provided by the Tasmanian Squash Academy free of charge. Members have previously agreed to fund their own expenses. Julie Smith Kingston advised that she will not be available on the Saturday. Chris Doig suggested that another representative from the club attend. This suggestion was accepted by the club. The meeting times will be Saturday afternoon and Sunday morning in order to allow travel on each day and reduce accommodation for travelling members to one night. Chris is to prepare a meeting outline and circulate to the Committee.

8. CLOSURE

The meeting closed at 5:30pm. The next meeting is to be a face to face meeting to be held on the 16th and 17th November.

Chris Doig
Acting Secretary

TO BE CONFIRMED / /2013

Bank Reconciliation Report**Squash Tasmania**

18-Oct-2013

From : 2-Aug-2013 To : 18-Oct-2013

Date	Description	Debit	Credit	Balance
2-Aug-2013	Opening Balance			9,637.29
	<i>Credits to Account</i>			
15-Aug-2013	PP P Tuffin sponsorship		1,650.00	
21-Aug-2013	PP sponsorship (Tas Squash Masters)		100.00	
28-Aug-2013	Scottsdale registration 2013		630.00	
29-Aug-2013	Eastside registration 2013		680.00	
1-Sep-2013	Interest Sep 13		3.37	
10-Sep-2013	Kingborough registration 2013		50.00	
1-Oct-2013	Interest Oct 13		1.17	
9-Oct-2013	Penguin registration 2013		20.00	
14-Oct-2013	PP extra shirts		<u>150.00</u>	
	<i>Total</i>		3,284.54	12,921.83
	<i>Debits to Account</i>			
13-Aug-2013	993729, K Harbutt, President's meeting	900.00		
23-Aug-2013	993730, Squash Aust Matrix 2013	829.60		
23-Aug-2013	993731, Squash Aust Tas Open refs 2013	1,493.30		
23-Aug-2013	993732, Squash Aust reg Aug 2013	975.40		
23-Aug-2013	993733, P Tuffin, Performance pathway ACT accomm	483.75		
30-Aug-2013	993734, Business Affairs 2013	64.80		
30-Aug-2013	993735, P Tuffin, Performance pathway	1,926.00		
30-Aug-2013	993737, AJC 2013 entry	1,800.00		
1-Sep-2013	Bank fee Sep 13	11.70		
11-Sep-2013	993740, PP 2013 Player G Pattison	150.00		
13-Sep-2013	993739, PP 2013 Player J Stokes	150.00		
17-Sep-2013	993736, AJC 2013 tops	1,440.00		
18-Sep-2013	993741, Email hosting 2013	124.81		
20-Sep-2013	993738, PP 2013 Player C Ward	150.00		
27-Sep-2013	993742, Squash Aust reg Sep 2013	975.40		
1-Oct-2013	Bank fee Oct 13	8.50		
14-Oct-2013	993743, PP Devonport Juniors entry fees	<u>660.00</u>		
	<i>Total</i>	12,143.26		<u>778.57</u>
	<i>Unpresented Cheques - None</i>			
	<i>Total</i>		<u>0.00</u>	<u>778.57</u>
	<i>All Outstanding Supplier Invoices</i>			
1-Oct-2013	2242; Squash Australia; Matrix fees Jul-Oct 2013	190.00		

29-Sep-2013	3659; Tas Squash Academy; Program delivery Jul-Dec 2013	<u>16,500.00</u>	
	<i>Total</i>	<u>16,690.00</u>	<u>-15,911.43</u>
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	<i>All Outstanding Sales Invoices</i>		
23-Apr-2013	325; Tas Squash Academy; Eastside player rego 2013	6,800.00	
4-Apr-2013	324; Genesys Wealth Advisors; PP sponsorship	300.00	
25-Aug-2012	299; Ulverstone; Ulverstone Registration 2012	883.00	
1-Jul-2013	329; Tas Squash Academy; 2013 Sponsorship	3,850.00	
18-Oct-2013	345; Claire Ward; C Ward extra polo top	50.00	
26-Aug-2013	335; Smithton; 2013 Squash Tasmania player registrations	250.00	
30-Sep-2013	336; Tas Squash Academy; 2013 Sponsorship	3,850.00	
10-Oct-2013	337; Tas Squash Academy; TSA junior program	1,980.00	
18-Oct-2013	346; Tas Squash Academy; Devonport juniors tournament 2013	<u>781.00</u>	
	<i>Total</i>	<u>18,744.00</u>	<u>2,832.57</u>
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