



VENDOR W/O #
114157-01

Service Date 5/14/21 10:00 AM
Client PO #
Priority Regular
Order Type Service

Telaid
13 West Main Street
Niantic, CT 06357
Phone # 800-205-5556 Fax #

Contact Information Service Desk (866) 566-4295

SERVICE LOCATION

VENTUS - Loc # FCU1 - College Point - New York Times
Employees FC
1 New York Times Plaza
null
Flushing , NY 11354
Phone # Fax #

VENDOR # 380129

Intellicomm
1048 Chase Creek Ct
Lawrenceville, GA 30044
Phone # 405-802-1262 Fax #

SERVICE DESCRIPTION

Router Signal Survey *FIRM ETA*

** ETA SHARP**

** TECH MUST CHECK IN AND OUT WITH BOTH TELAID AND VENTUS HELPDESK**

Tech must complete the following or payment will be affected:

- Contact Telaid helpdesk (866-566-4295) upon arrival at the site to check in.
- Contact the Ventus Helpdesk (800-620-3586) upon arrival at the site to capture the Ventus helpdesk tech's name.
- Ensure that ALL work is complete before checking out with Ventus and Telaid Helpdesk (Including obtaining a signed work order and cleaning up the site). If the Ventus Help desk checks you out before you clean up, get the documents signed, and uploaded you will need to call the Ventus Help Desk again. This is to obtain a new check out code to reflect the time it took for you to clean up and get work orders signed.
- Upon Checkout, the technician will call the Ventus Helpdesk to check out of the job. A closing code from the Ventus Helpdesk MUST be obtained! Tech will then proceed to checkout with the Telaid Helpdesk. Check out times must be identical with both Helpdesks.

Site Contact: Diana Harty 718 281-7151

Scope of Work:

Perform site surveys using two ventus cellular routers at the following location.
Please ensure the tech is equipped with a laptop and 50 foot extension cord. Please ensure the tech contacts the ventus helpdesk upon arrival at 800-620-3586.

Tech is liable for any lost/misplaced equipment, this includes failure to ship equipment back to the client

Tech must provide proof that equipment has been shipped back to the client via tracking number/receipt

** Equipment to be shipped directly to the tech**

Tech must have a laptop with Power Supply and a 50' power extension cord for testing purposes

Tech must escalate to Telaid if equipment hasn't been received before the scheduled ETA so we can inform the client about the missing shipment

Doc Type	Required Count	Description
Photo	1	A Reciept for returned equipment (Often techs are shipped equipement to



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swap out and send back the broken routers.

Signature

1

Signed WO, Ventus Checkout code (Obtained from Ventus Helpdesk)



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1 New York Times Plaza
null
Flushing , NY 11354
Phone # Fax #

IVR Pin #

69579369



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Store Manager's Signature



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Print Name

Date

Time In

Time Out